

## ACADEMIC SENATE – USCP Review Committee

Winter 2018

Due: Wednesday, March 28, 2018

<b>MEMBERS</b>	
<b>Name</b>	<b>College/Unit</b>
Helmbrecht, Brenda	CLA
Isom, Denise (CH)	CLA
Lehr, Jane	CLA
O’Sullivan, Patrick	Admin
Self, Brian	CENG
Tejani, James	Fac-Lrg
Yeh, Grace	Admin

<b>CHARGES</b>	
<b>Charge</b>	<b>Status/Notes</b>
Review proposed courses for USCP designation and make recommendations to the GEGB. <b>Ongoing</b>	Three courses came to the USCP for review this quarter, all were for minor revisions to existing USCP designated courses. All were approved and moved on to GEGB.
Identify areas for revision of USCP criteria and connections with DLOs. <b>Ongoing</b>	The chair gathered history of the DLO’s and previous assessment process, meet with the V.P. and Chief Officer for Diversity to discuss possible changes, and assisted the CLA Associate Dean for Diversity and Curriculum in developing a proposal to make the DLO’s part of the course proposal process in the CLA. The proposal was approved by CLA Chairs in March 2018.

### **NOTES:**

The committee reviewed and approved the three courses that were proposed for USCP designation. All three were existing USCP courses that needed approval as a result of minor changes, so the committee’s review and approval were done electronically.

The Chair meet with Susan Olivas in the office of the registrar to develop and finalize new processes for the ongoing USCP approval and curriculum workflow processes.

The committee formalized our relationship to the GEGB and finalized the USCP approval process.

The Chair meet with representatives from the office of the registrar to discuss the role of the USCP committee in the 2017-2019 catalog cycle completion. We planned and scheduled a meeting for Fall of 2018, between the USCP committee and office of the registrar representatives to prepare the committee for their responsibilities in the catalog finalization process.