

ACADEMIC SENATE – Research, Scholarship and Creative Activities Committee

Fall 2023

Due: Friday, December 22, 2023

MEMBERS	
Name	College/Unit
Greve, Adrienne	CAED
Liddicoat, Al	Admin
Kantorowski, Eric	CSM
Manjarin, Rodrigo	CAFES
Miner, Coral	ASI
Neill, Dawn	Research
Oliver, John	CENG
Velasco, Amy	Admin
Vestermarck, Jesse	PCS
Wang, Cindy	OCOB
Yang, Hocheol	CLA

CHARGES		
Charge	Complete?	Status/Notes
Under the auspices of fostering a campus environment where faculty can effectively pursue research and professional development, develop a framework for the implementation of the Teacher-Scholar model, as defined in AS-725-11, in a semester system in collaboration with the Provost, the Q2S steering committee, and other stakeholders. Ongoing through conversion	<input type="checkbox"/>	Started discussions on a 9/3/3 (teaching/RSCA/Service) WTU model for faculty. Attempting to work with the provost's office on implementation details in a shared-governance manner.
Discuss impact of quarter-to-semester conversion on RSCA policy and procedure and draft revision plans as needed. Ongoing through conversion	<input checked="" type="checkbox"/>	Consulted with the Q2S committee. Consensus is that while semesters will have an impact on RSCA, the environment for RSCA should not be negatively impacted by Q2S *if* teaching workloads are the same. The RSCA committee considers this activity complete.
Review and modify committee procedures and bylaws as needed. Ongoing as needed.	<input type="checkbox"/>	Questions about who the voting members are of the RSCA committee were brought up. It should be noted that the practice of the voting membership does not match the current Constitution/Bylaws of voting membership and should be adjusted.

NOTES:

Minutes:

RSCA Academic Senate Minutes

Reverse Chronological order

Committee:

Sarah Best <sbest@calpoly.edu>; Amy Velasco <aevelasc@calpoly.edu>; Dawn Brown Neill <dbneill@calpoly.edu>; Al Liddicoat <aliddico@calpoly.edu>; Jesse A. Vestermark <jvesterm@calpoly.edu>; Rodrigo Manjarin <rmanjari@calpoly.edu>; Eric J. Kantorowski <ekantoro@calpoly.edu>; Hocheol Yang <hyang25@calpoly.edu>; Adrienne I. Greve <agreve@calpoly.edu>; Cindy Wang <cwang96@calpoly.edu>; John Oliver <jyoliver@calpoly.edu>; cvminer@calpoly.edu;

RSCA Meeting, Dec. 7, 2023, Minutes

1. Check-ins
2. Updates
 - a. Dec. 11 meeting with provost representatives @ 11 via Zoom.
 - b. Hocheol Yang to attend.

We discussed meetings for next quarter (Sarah Best will schedule to the best of her ability 😊). Rodrigo will resume the RSCA chair position.

The rest of the agenda was not talked about since we did not have quorum.

3. Revisit the charges for the RSCA committee
 - a. Charge 1: Under the auspices of fostering a campus environment where faculty can effectively pursue research and professional development, develop a framework for the implementation of the Teacher-Scholar model, as defined in [AS-725-11](#), in a semester system in collaboration with the Provost, the Q2S steering committee, and other stakeholders
 - i. Stakeholders:
 1. Faculty
 2. Q2S steering committee input?
 3. Students?
 - b. Charge 2: Discuss impact of quarter-to-semester conversion on RSCA policy and procedure and draft revision plans as needed.
 - i. From Rachel Fernflores:

Some people think that having full semester sabbaticals will help the teacher-scholar model, and the longer break in December-January. For example, in the draft 2026-27 calendar we are discussing now the last day of finals in 2026 would be December 18 and the first day of spring semester would be January 25.
 - ii.

iii. I've also heard people say that because the courses will be spread out over a longer period of time there will be more time within semesters to work on our projects.

iv.

c. Charge 3: Review and modify [committee procedures and bylaws](#) as needed.

i. Note: the committee specific elements are:

1. Make recommendations on university policies and procedures regarding scholarship.
2. Provide advice and guidance regarding scholarship for other units/centers across campus.

ii. From Jerusha: There are actually three designations on the RSCA:

1. Of counsel: Advisory

a. Dawn Neill is serving as the Provost's designee. She's also designated "Of Counsel" which is a purely advisory position.

b. Al Liddicoat, as a representative of Academic Personnel, is also designated as "Of Counsel" so is also there for purely advisory purposes.

2. Ex officio: Represent and advocate for the position of who they represent

a. Amy Velasco actually represents the Division of Research on RSCA, and as a non-faculty ex officio member, she is non-voting.

b. The ASI student rep on the committee would be non-voting members of RSCA.

3. Voting: Represent a body and vote

a. Faculty reps from each college and the PCS rep can all vote.

iii.

iv. Of note, if you miss 2 consecutive RSCA committee meetings, I'm supposed to report you to the caucus chair....

4. Solicit help for brainstorming a WTU model

a. Value statement for the WTU model

b. 9/3/3, 12/3; 9/6, 12/3?

a. FT lecturer model?

c. Opt-in? Opt-out?

d. How frequent are reviews

e. [Draft resolution](#) - from last year.

f. What to watch out for

a. If not universally implemented

i. equitable distribution of RSCA units

5. Appreciations

RSCA Meeting, Nov. 27, 2023 Minutes

1. Check-ins

2. Updates

a. Dec. 11 meeting with provost representatives @ 11 via Zoom.

b. Cindy, Hocheol, Eric?

3. Finalize any possible survey questions to be possibly adopted by the division of research

- a. Skipped for 11/27
- 4. Revisit the charges for the RSCA committee
 - a. Charge 1: Under the auspices of fostering a campus environment where faculty can effectively pursue research and professional development, develop a framework for the implementation of the Teacher-Scholar model, as defined in [AS-725-11](#), in a semester system in collaboration with the Provost, the Q2S steering committee, and other stakeholders
- i.Stakeholders:
 - 1. Faculty
 - 2. Q2S steering committee input?
 - 3. Students?
- b. Charge 2: Discuss impact of quarter-to-semester conversion on RSCA policy and procedure and draft revision plans as needed.
- c. Charge 3: Review and modify [committee procedures and bylaws](#) as needed.
- i.Note: the committee specific elements are:
 - 1. Make recommendations on university policies and procedures regarding scholarship.
 - 2. Provide advice and guidance regarding scholarship for other units/centers across campus.
- ii.Ex officio members of the RSCA committee are eligible to vote which include the Dean of Research or designee and an ASI representative.
- iii.Of note, if you miss 2 consecutive RSCA committee meetings, I'm supposed to report you to the caucus chair....
 - 5. Solicit help for brainstorming a WTU model
 - b. Value statement for the WTU model
 - b. 9/3/3, 12/3; 9/6, 12/3?
 - i.FT lecturer model?
 - b. Opt-in? Opt-out?
 - b. How frequent are reviews
 - b. [Draft resolution](#) - from last year.
 - b. What to watch out for
- ii.If not universally implemented
 - 1. equitable distribution of RSCA units
 - 2. Favor junior faculty?
- iii.Class size increases
- iv.Drop in tenure density
- 6. Appreciations

RSCA Meeting, Nov. 16, 2023 Minutes

- 1. Short check-ins (breakout rooms?)
- 2. Brief update
- 3. Review possible survey questions with the RSCA committee
 - a. Some suggestions added as comments in the document
 - b. Charged the committee to review the questions before next meeting
 - c. These as *possible* questions to be added to a survey *owned* by the division of research
- 4. Discussed the charges of the RSCA committee
 - a. Who tasked the charges to the committee?
- i.Will confer with Jerusha

- b. Charge 1: Under the auspices of fostering a campus environment where faculty can effectively pursue research and professional development, develop a framework for the implementation of the Teacher-Scholar model, as defined in [AS-725-11](#), in a semester system in collaboration with the Provost, the Q2S steering committee, and other stakeholders
- c. Charge 2: Discuss impact of quarter-to-semester conversion on RSCA policy and procedure and draft revision plans as needed.
- d. Charge 3: Review and modify committee procedures and bylaws as needed.
- i. Need to find the bylaws
 - e. Should a possible resolution of a WTU workload model be part of Charge 1 or a separate resolution?
- 5. Appreciations (departmental version - Challenge: send them a note!)

RSCA Meeting, Oct. 31, 2023 Minutes

Attendees: Amy Velasco, Dawn Neill, Cindy Wang, Jesse Vestermark, John Oliver

- 1. Short check-ins (breakout rooms). Prompt: Share something that is occupying you
- 2. Brief update (Oliver)
- 3. Discussion of RSCA survey [research questions](#)
 - a. Draft survey questions from the research questions
 - b. Dawn will incorporate a selection of question from the RSCA committee into the Division of Research's survey
 - c. Division of Research survey should go out in January.
- 4. Solicit help for creating a draft survey
 - a. Oliver will draft some example survey question from the research questions
 - b. ~~Objective: survey to close before end of fall quarter~~

RSCA Meeting, Oct. 16, 2023 Minutes

Attendees: Eric Kantorowski, Hocheol Yang, Adrienne Greve, Cindy Wang, Amy Velasco, Coral Miner, Dawn Neill, John Oliver (interim chair)

- 1. Brief round of introductions.
- 2. We set the objective to bring to the senate a proposal on a faculty workload model that explicitly allocates WTUs for RSCA activities before the end of AY 2023/2024.
 - To achieve this, we need to:
 - 1. Need to survey faculty to understand needs
 - a. Time: release time, common teaching (WTU) patterns

- b. Space
 - c. Resources
- d. Need to better understand RPT expectations for RSCA
- i. Large variances between colleges and departments within colleges

The survey should solicit inputs from faculty directly. We can partner with R-Edge's survey (in development) to avoid over-surveying faculty.

Our proposal to the Academic Senate should propose a workload model that is flexible enough to accommodate different college and departmental expectations.

Our proposal should also be aware of resource and implementation limitations.

3. Short round of appreciations.

Assignment: What are questions you would like to see on the faculty survey regarding a WTU model that supports RSCA? [Please add your thoughts to this document.](#)

Other notes:

- Pitch a fastball instead of a slowball
- Interdisciplinary research challenges
- OCOB release for RSCA - high expectations but give the release
- A survey should sample down to the faculty level and not a simple, broad-stroke response from a department chair. Subdisciplines can vary greatly in their needs, available grants, etc.
- Proposal development, including research networking, seems like it should be included in the definition of scholarship, if extramural funding is a focus.