

ACADEMIC SENATE – Instruction Committee

Spring 2021

Due: Friday, June 4, 2021

MEMBERS	
Name	College/Unit
Burleson, James	OCOB
Castro, Luis	CAFES
Giberti, Bruno	Admin
Hagen, John (CH)	CSM
Hillman, Catherine	Admin
Jankovitz, Kris	CSM
Jin, Xioamin	CENG
Knakiewicz, Bryan	CAED
Lopus, Sara	CLA
Sunata, Cem	Admin
Tejeda, Amanda	ASI
Vowell, Zach	PCS

CHARGES		
Charge	Complete?	Status/Notes
Collaborate with the Academic Senate consultative ethics group on a resolution addressing the university bookstore's Immediate Access opt-out process. Winter 2021	<input checked="" type="checkbox"/>	Completed Winter 2021
Discuss revising requirement that student evaluations include qualitative comments (in collaboration with the Faculty Affairs Committee). AY 2020-21	<input checked="" type="checkbox"/>	Ken Brown (FAC Chair) joined one of our meetings and John Hagen (IC Chair) joined a FAC meeting in which this issue was discussed. We agreed that the requirement for qualitative comments should be decided in the context of a general overhaul of the student evaluation process. We expect that this will take three years.
Discuss best practices in online proctoring and options for proctoring software packages. AY 2020-21	<input checked="" type="checkbox"/>	The committee agreed that online proctoring software intrudes on student privacy. The university-wide license for this software was set to lapse in summer 2021. We decided that we would not intervene, and let the university-wide license end in summer.
Draft a resolution on timely adoption of course materials. AY 2020-21	<input checked="" type="checkbox"/>	The IC sent a draft resolution to the Executive Committee, which rejected it, in January. Afterwards, we began to develop an idea of building reporting onto an existing 2007 resolution: department chairs and deans would

		get data each quarter on how well their departments and college are complying with the existing six-week deadlines. In late April Cal Poly received a memo from the Chancellor's office reminding us that we need to post textbook selections on the registration website to comply with the Higher Education Opportunity Act. This means that the existing six-week deadlines will need to be changed.
Work with Registrar's Office to come up with an asynchronous final exam schedule policy. AY 2020-21	<input checked="" type="checkbox"/>	Completed Winter 2021

NOTES: