

ACADEMIC SENATE – Faculty Affairs Committee

Winter 2018

Due: Wednesday, March 28, 2018

MEMBERS	
Name	College/Unit
Bodemer, Brett	PCS
Brown, Ken (CH)	CLA
Clay, Gary	CAED
Fidopiastis, Pat	CSM
Liddicoat, Al	Admin
Qenani, Eivis (on leave)	CAFES
Cai, Xiaowei	CAFES
Smith, Hugh	CENG
VACANT	ASI
Zambrano, Eduardo	OCOB

CHARGES	
Charge	Status/Notes
Discuss the publication of grade distribution data. Winter-Spring 2018	We commenced discussing this topic at our 3/15 meeting. We discussed ways of including grade data amongst other course information that would be collected in a document to be included in Personnel Action Files. The idea under consideration is to include grade point average for classes along with quantitative results of the university wide student evaluation prompts in a teaching assignment document to be included in the PAF, and then have more detailed grade distribution data included in the WPAF. We will revisit this topic in Spring.
Update university-level personnel policies development. Academic Year 2017-2018	Brown and Liddicoat met five times in Winter (1/5, 1/25, 2/15, 2/22, 3/8) to edit the University Faculty Personnel Policies and Procedures document (UFPPP). They also met with the Dean’s council and Liddicoat met with the Associate Dean’s council to inform all the college leadership and the Provost’s office of the progress in this project and of how the new version and subsequent revisions to this document would proceed. The core elements of the document consist of policies on personnel files, evaluation levels, evaluation processes, and evaluation patterns. These elements may be ready for comments from the colleges early in Spring. If so, FAC may be ready to send the first of these elements of the UFPPP to the Senate later in Spring.

<p>Review college process for transitions between program chair and program heads and report to the Academic Senate. Academic Year 2017-2018</p>	<p>This project is built into the development of the UFPPP. The draft of the overall structure of the document includes a place for university level guidance for college and department faculty governance. We expect to look to this matter in Spring, at the earliest.</p>
<p>Work with Academic Personnel on electronic WPAF and work flow. Winter-Spring 2018</p>	<p>The new UFPPP is being drafted from the ground up to accommodate for any electronic workflow and documentation. The university is set to transition to the electronic workflow next academic year and all policies and procedures will be ready for this transition.</p>

NOTES:

Xiaowei Cai filled in for Eivis Qenani who is on sabbatical leave in W/S 2018.

We held three meetings in Winter: 2/1, 3/1, 3/15. Gary Clay was unable to attend any of the meetings. Al Liddicoat also was unable to attend the meetings; Al and Brown met on the side to edit the University Faculty Personnel Policies and Procedures document, which Brown then brought to the rest of the FAC membership for comments and questions. Our ASI representative could not attend any meetings in Winter, so that position is effectively vacant.