

**ACADEMIC SENATE – FACULTY AFFAIRS COMMITTEE**  
Spring 2016

| <b>MEMBERS</b>                  |                     |
|---------------------------------|---------------------|
| <b>Name</b>                     | <b>College/Unit</b> |
| Bodemer, Brett                  | PCS                 |
| Vittorio Monteverdi/Kevin Scott | ASI                 |
| Brown, D. Kenneth (CH)          | CLA                 |
| Fidopiastis, Pat                | CSM                 |
| Guthrie, James                  | CAED                |
| Liddicoat, Al                   | Admin               |
| Qenani, Eivis                   | CAFES               |
| Rahman, Shikha                  | CENG                |
| Zambrano, Eduardo               | OCOB                |

| <b>CHARGES</b>  |  |
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| <b>Charge</b>   | <b>Status/Notes</b>  |
| First full draft of University Faculty Personnel Action by January 1, 2016; Faculty Affairs Committee approval in Winter 2016; to Executive Committee thereafter. | In progress. We have enlisted the support of Melissa Bodin (CLA Dean’s office) to draft the core of the document according to discussions in FAC in Winter meetings. In Spring we discussed further revisions to the document and formulated an agenda of actions for Fall 2016. We have identified several significant policy changes that need to be brought independently to the Senate in a series of resolutions. Some of these items may warrant discussion at the Fall Conference Senate retreat. The FAC chair will work with the Senate Chair late in Summer on how to sequence these tasks. The UFPA will then have various sections approved by the Senate. Other minor policy changes or clarifications can be presented to the Senate when the whole document is ready for Senate approval. That target would be during Winter 2017. Note that this task has taken quite a while to reach its current state of progress, but is nearing completion. We believe that our work on this project now will make subsequent changes to Personnel Action policies much easier to tackle in focused projects. |
| Modification of exceptional service assigned time application.  | Completed Fall 2015.   |
| Narrative evaluations: A) task force with administration and ASI on ASI’s proposal of regular dissemination to student  | (A) Completed Fall 2015.<br>(B) Earlier in the year Ken and Al reported to Senate (with Dustin Stegner of Instruction Committee) on timeline for campus-wide implementation of online  |

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| <p>body; B) input on move to electronic collection.</p>                       | <p>evaluations. In light of feedback from the Senate Executive Committee and the full Senate, FAC (and the Instruction Committee) took on the additional task of revising two evaluation prompts which had been approved by the Senate in 2013 for inclusion on all instructor evaluations. FAC drafted Resolution on University Wide Evaluation Prompts, (with support of Instruction Committee) endorsing a brief report reformulating the two evaluation prompts to be included in all instructor evaluations. After much discussion in the Senate, these revisions proved far too controversial to garner enough support for their implementation. The Senate narrowly voted against the resolution as its last action of the academic year. So, the original university-wide evaluation prompts already approved by the Senate in 2013 (AS-759-13) shall be included in all evaluation instruments this coming Fall.</p>     |
| <p>Input on response to Chancellor's letter.</p>                              | <p>Completed Fall 2015</p>  |
| <p>Review of CAP-project leftovers as needed.</p>                             | <p>We discussed feedback from the Intellectual Property Rights Committee (chair, Lee Burgunder) on comments we sent to IPRC last year about CAP 260. IPRC persuaded us that the current policies are fine as is. We asked IPRC to maintain attention on how intellectual property rights are addressed in continuing action concerning online course materials.</p>   |
| <p>Discuss double counting and getting a minor without additional courses</p> | <p>We received no information on this topic from the Curriculum Committee.</p>  |
| <p>Discuss extension of academic program review cycles</p>                    | <p>This charge was new in Winter 2016. We drafted Resolution on Academic Program Review Cycles and presented it to the Senate Executive Committee early in Spring. This resolution proposed to extend the timeline for academic program review for all non-accredited programs from six to eight years, and keeps all academic programs from having to perform for themselves the task of collecting and collating data for any annual assessment purposes related to academic program review. After some controversy about the actions of FAC in addressing this topic raised by the Office of Academic Programs and Planning, the Senate Executive Committee voted not to send this resolution to the Senate. Instead, this topic will be addressed in Fall, perhaps at the Fall Conference Senate retreat. Gary Laver and the FAC chair met with Mary Pedersen (Senior Vice Provost of AP&amp;P) and faculty liason to her</p> |

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|  | office Bruno Giberti to work out our differences. We all agreed to continue this topic fresh in Fall.   |
| Input on office hour policies (from Instruction Committee) | We recommend that office hour policies be completely rewritten in light of the issues identified by IC in their report. FAC chair suggested to Gary Laver that a task force be convened to formulate new office hour policies, and then have IC and FAC comment on the report prior to sending it to the Senate for final approval. |
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**NOTES:**

FAC held six meetings in Spring 2016, and at all meetings where committee actions needed to be taken we had quorum. Resolutions were approved for submission to the Senate Executive Committee unanimously by members in attendance. Meeting minutes report attendance of FAC members. Our last meeting of Spring was a special meeting convened by President Armstrong so we could brief him and some of his staff on our agenda and any concerns we had.