

Course Renewal Task Force

Background:

Cal Poly's course approval process provides clear direction for approving new courses and modifying existing courses. In addition, the Academic Senate has established a policy for discontinuing courses that are no longer being offered (AS-774-14, <https://digitalcommons.calpoly.edu/senateresolutions/777/>). However, once a course's objectives and criteria have been approved, no university-wide policy exists for either establishing a timeline for assessing whether course objectives and criteria are being met or detailing how courses that are not meeting objectives and criteria should be addressed. Currently, academic programs use the program review cycle to modify and/or discontinue courses in order to align their curricula with best practices in their respective disciplines. Courses that fulfill other academic requirements, such as the United States Cultural Pluralism (USCP) requirement, have not been subject to periodic review. More recently, the revised policy on the Graduate Writing Requirement (GWR) established on-going course review (<https://digitalcommons.calpoly.edu/cgi/viewcontent.cgi?article=1858&context=senateresolutions>) to ensure that outcomes are being met. In order to establish a policy and procedures for conducting course renewal, the Academic Senate is forming a task force.

Charges:

Create a comprehensive policy on course renewal, with special attention given to General Education courses and university-wide academic requirements, such as the United States Cultural Pluralism Requirement.

As part of this policy, consider the relationship between assessment and course renewal cycle and creation of a procedure for how programs could update course learning objectives, possibly through a course edit feature.

Meetings:

Task force should meet every other week, and plan on making a recommendation to the Academic Senate in Spring 2020.

Membership:

- Two at-large faculty members
- One faculty representative from the Academic Senate Curriculum Committee
- One faculty representative from the General Education Governance Board
- One faculty representative from the United States Cultural Pluralism Review Committee
- One non-voting ex officio representative from Academic Programs and Planning
- One non-voting ex officio representative from the Registrar's Office
- One student representative from Associate Students Incorporated

The task force will elect a chair.