

MEMORANDUM

Cal Poly | Office of the President



To: Appointees listed below **Date:** October 22, 2018

From: 
Jeffrey D. Armstrong
President **Copies:** Academic Senate

Subject: Appointment of the 2018-2019 Commencement Operations Committee

I am pleased to endorse the nominations and hereby appoint the following individuals to membership on the Commencement Operations Committee for the period indicated.

<u>NAME</u>	<u>TERM</u>	<u>REPLACING</u>	<u>NOMINATING AUTHORITY</u> <u>(OR OFFICE HELD)</u>
Tessa Espinoza*^	Ex officio	Continuing	(Vice Pres., Student Affairs)
Chip Appel^	Ex officio	Continuing	Grand Marshal (Faculty member)
Camille O'Bryant^	Ex officio	Andrew Schaffner	Grand Marshal (Faculty member)
Roman Waskiewicz	2017-2019	Kaitlin Miknich	ASI President
Dana Matteson	2018-2020	Continuing	Chief of Staff (Office of the President representative)
Monica Molina	2017-2019	Continuing	Chief of Staff (Office of the President representative)
Jeanne Scott	2016-2019**	Continuing	Provost/VP for AA (staff representative)
Ellen Cohune	2017-2019	Continuing	VP, Student Affairs (Alumni Relations staff rep.)
Royaa Silver	2018-2020	Continuing	AV Provost, Mkt & Enr Dev (marketing staff rep.)
Brenda Trobaugh	2017-2019	Continuing	Chief of Police (staff or sworn officer)
Don Popham	2018-2020	Continuing	Assoc. VP for Facilities
Jennifer Chow	2017-2019	Continuing	Director, Intercollegiate Athletics
Marlene Cramer	2016-2019**	Continuing	Assoc. Dir., UPD, Parking & Commuter Svcs. (Parking)
David Watts	2017-2019	Preston Sirois	Exec. Director, Cal Poly Corp. (University Store rep.)
Terry Spiller	2017-2019	Andrew McMahan	Dean, College of Liberal Arts (Music department rep.)
Bailey Hamblin	Ex officio	Anthonia Edgren	VP, Student Affairs (Commencement Prog. staff support) VP, Student Affairs (reps. of key departments, as needed)

Committee members are reminded of the importance of communicating with their constituents on issues of interest. The effectiveness of standing committees is directly related to timely input from represented groups.

The above appointments are effective immediately and remain in effect until appointments are announced for the next academic year. Each campuswide standing committee is requested to submit an annual report to the President with a copy to the University Committee on Committees at the conclusion of the academic year.

Attached are outlines of the Commencement Policy Committee's and the Commencement Operations Committee's function and membership.

- * Chair
- ** Initial term is three years, subsequent terms will be two years
- ^ Also serves on Commencement Policy Committee