

## **CAMPUS DINING ADVISORY COMMITTEE**

### **Function**

The goal of Campus Dining is to achieve excellence in service to the campus community. The Campus Dining Advisory Committee acts as an advisory resource to Campus Dining to evaluate concepts, recipes, policies and the overall effectiveness of Cal Poly Campus Dining operations. Comprised of campus constituents and experts, the committee will help identify immediate and long-term issues, advise on strategies and action plans and provide feedback on programmatic direction. It will also address the quality of food services at Cal Poly and assess the satisfaction of students, faculty, and staff with respect to these services.

To become informed participants, committee members will have the opportunity to learn about dining operations and food service and assist in evaluating proposed changes and initiatives for Campus Dining operations. The committee will be made up of students, faculty and staff who will meet monthly from October to May to discuss the various aspects of dining services.

The committee will focus on the needs of resident and commuter students, faculty and staff. Committee members are expected to offer their own insights to the group while also serving as an ambassador for those they represent. There are many different groups of people at Cal Poly with varying tastes, preferences and needs. The objective of this committee is to bring the various ideas together and help shape campus food service operations to best meet the needs of the campus and help invest in its future.

The committee is appointed by the President and reports to the Corporation Board of Directors through the Corporation's Executive Director.

### **Membership**

Co-chairs: Executive Director, Cal Poly Corporation, or designee and Vice President for Student Affairs, or designee

Director of Campus Dining – ex-officio, voting

Assistant Director, Campus Dining Operations – ex-officio, non-voting

Campus Dining Registered Dietician – ex-officio, non-voting

Director of Marketing and Communications, Cal Poly Corporation – ex-officio, non-voting

Associate Vice President and Dean of Students, or designee

Assistant Vice President/Executive Director of University Housing, or designee

Campus Dining Executive Chef nominated by Executive Director, Cal Poly Corporation

Food Science and Nutrition Department Chair, or designee

Four (4) residential students nominated by the President of the Inter Housing Council Committee and approved by the Vice President for Student Affairs

One faculty representative nominated by the Academic Senate Executive Committee

One representative nominated by the Medical Director

One representative nominated by the Senior Vice President, Administration and Finance

One staff member appointed by the President

Two (2) student members nominated by the ASI President  
University Union Advisory Board Chair, or designee

### **Membership Terms & Responsibilities**

The term of office shall be two years, except for students who shall be one year. Committee members must commit to attending at least 6 out of the 8 regularly scheduled meetings.

Members are expected to:

- Regularly attend committee meetings
- Participate in dining tours/tastings/educational events
- Visit food service facilities and complete evaluations after each visit (secret shopper program)
- Participate in committee discussions and make recommendations to the committee for service changes and enhancements, and programming for various food service facility types
- Ascertain and report on the opinions of constituent groups regarding food service
- Participate in food forums and events when necessary
- Act as a focus group on various topics, when needed

### **Meetings**

Committee members must commit to attending at least 6 out of the 8 regularly scheduled meetings.

Meetings will be held monthly on the first Friday of the month, from 11:00 am to 12:00 noon in the Cal Poly Corporation administration building training room (15-135). A meal will be provided by Campus Dining at each meeting. On occasion, meetings may be held at a dining location on campus. Advance notice will be given and the calendar notice will be updated to reflect location changes.

Revised October 1993, Editorial Revision September 1999  
Revised April 2004, Editorial Revision June 2006  
Revised December 2008, adding more general term for on-campus apartment resident member  
Academic Senate nomination revision December 2008  
Editorial Revision September 2009  
Title revision October 2014  
Title revision October 2015  
Function and Membership Revised January 2017