

ACADEMIC SENATE – Instruction Committee

Winter 2023

Due: Friday, March 24, 2023

Submitted: August 15, 2023

MEMBERS	
Name	College/Unit
Burleson, James	OCOB
Day, Daniella	ASI
Giberti, Bruno	Admin
Hillman, Catherine	Admin
James, Jeremy	Admin
Jankovitz, Kris (CH)	CSM
Lopus, Sara	CLA
Sunata, Cem	Admin
Vowell, Zach	PCS
VACANT	CENG
VACANT	CAED

CHARGES		
Charge	Complete?	Status/Notes
Work with the Registrar's Office and other stakeholders to discuss and make recommendations to the Executive Committee regarding the academic calendar. Ongoing	<input checked="" type="checkbox"/>	Completed Fall 2022
Discuss calendar options through the first year of Q2S. Ongoing	No	The IC Chair met with the Registrar to initiate these discussions. It is an item on the IC agenda for early Winter Quarter. The Office of the Registrar is currently engaged in drafting different calendar options for AY 2026-27 and AY 2027-28. No information has been forthcoming on the timeline to share the draft calendar options.
Discuss impact of Q2S conversion on ASIC internal policy and procedure and draft revision plans as needed. Ongoing through conversion	In Progress	Academic Programs and Planning provided the list of policies under the purview of Instruction Committee and Curriculum Committees that needed review for Semester Conversion. APP sent the list to ASCC in the Fall. The ASIC received the list in Winter Quarter.

		ASIC and ASCC Chairs met to review the list and identified which policies should be done by ASCC and ASIC. See attachment for ASIC policies to review.
Identify ASIC scope of responsibility and jurisdiction during Q2S. Discuss impact of Q2S conversion on university instruction logistics, policy, and procedures and work with APP and stakeholders to draft revision plans as needed. Ongoing through conversion	Pending	
Investigate approving a generalized “calendar rubric” to inform calendar best practices moving forward into semesters. AY2022-23	Pending	
Review and modify committee procedures and bylaws as needed. Ongoing	<input type="checkbox"/>	Charge not addressed Winter quarter 2023.

NOTES:

ASIC met with representatives from the Office of the Registrar to consult on resolution on Change of RP and I grades for senior projects.

ASIC met with Beth Merritt Miller to collaborate on resolution to revise the Course and Term Withdrawal Policy.