Faculty Affairs Committee Meeting
November 17, 2017
Minutes

Attendees:
Acad Pers Albert Liddicoat (ex officio, voting)
ASI Harrison Tucker (ex officio, voting)
CAED Gary Clay
CENG Hugh Smith
CLA D. Kenneth Brown (chair)
CSM Pat M. Fidopiastis

Absent:
CAFES Elvis Qenani
OCOB Eduardo Zambrano
PCS Brett Bodemer

Senate Chair Dustin Stegner (ex officio, non-voting)

1) Charges:
   1) Discuss the publication of grade distribution data. Winter-Spring 2018
   2) Review college process for transitions between program chairs and programs heads and report to the Academic Senate. Academic year 2017-2018
   3) Commence university-level faculty personnel policies development. Fall 2017
   4) Update university-level personnel policies document. Academic year 2017-2018
   5) Work with Academic Personnel on electronic WPAF and work flow. Winter – Spring 2018

2) Reports
   a) Senate actions on 11/14 (Brown)
      i) Ken reported that at the Senate meeting on 11/14 the Senate considered an amendment to a resolution that edited an attachment to the resolution
      ii) The discussion for or against the amendment focused on what this action would mean for the work of Senate committees.
      iii) It has been an affirmed practice of the Senate not to revise attachments to resolutions, but to leave the content of attachments to the committees that propose the resolution. The Senate, in first reading would make recommendations to the proposers about the attachment and resolution. At second reading the Senate may amend the resolution, but objection to the attachment would be expressed by voting against the resolution.
      iv) This is an established practice, but not a formalized procedure. Nevertheless, committees conduct business in the expectation that this procedure be respected.
      v) We discussed this situation and the practical value of formalizing this tradition.
   b) Ken asked AI to report to FAC at its next meeting about the recent settlements of grievances with the effect that certain classifications of lecturers now be allowed to vote in departmental elections of chairs.

3) Discuss UFPPP
   a) We discussed how detailed of an outline should be presented to colleges for comment, and then to the Senate for adoption.
      i) Our discussion led to agreement that colleges should conform their personnel policies and procedures document to the top-level structure of the proposed UFPPP.
ii) Colleges should see the second level of structure and know that this is how the UFPPP would be structured.

iii) We should be very clear that we are asking colleges to consider whether the proposed structure seems to cover all that they would expect of a university level document of this sort, or whether they notice any omissions.

iv) Target: have draft of a package of materials to send to deans by our 12/1 meeting, then distribute it to deans and ask for feedback by the end of January.

b) Is appointment section ready?
   i) Nearly, but it needs AI to look it over

c) Keep or lose glossary?
   i) Lose it and distribute a selection of its contents into the “definitions” sections of the UFPPP

d) Standardize calendar, or leave to colleges?
   i) Not discussed

e) Standardize sequence of reviews, or leave to colleges?
   i) Standardize the sequence of reviews for all colleges
   ii) On this point we discussed the value of a default of three rather than five retention reviews prior to tenure/promotion

f) Others...
   i) We discussed the placement of a general point about the work considered within a review period.

4) Meeting schedule for Fall—default: 11:10, 90 minutes
   a) 12/1: agenda will include info from AI about recent action allowing certain classifications of lecturers to vote in chair elections.

5) Meeting schedule for Winter—default: Thursday, 2:10 – 3:30
   a) Choose: 1/11, 1/18, 1/25, 2/1, 2/8, 2/15, 2/22, 3/1, 3/8, 3/15
   b) We will schedule all those days.
   c) Members can accept/decline according to their own schedule.

6) Adjourn.