

ACADEMIC SENATE – Research, Scholarship, and Creative Activities Committee

Fall 2016

Due: Wednesday, December 7, 2016

MEMBERS	
Name	College/Unit
Chand, Christy	CLAS
Elfarissi, Rita	ASI
Enz Finken, Kathleen	----
Flores, Carlos	OCOB
Liddicoat, Al	----
Pande, Anurag (CH)	CENG
Papathakis, Peggy	CAFES
Phelan, Suzanne	CSM
Wendt, Dean	Admin
VACANT	PCS
VACANT	CAED

CHARGES	
Charge	Status/Notes
Modification of Human Subject Guidelines/review proposal for website republication (Dean Wendt).	The policy document has been submitted to the CAP group for review. They will make it available for public comments before it is adopted (See details below).
Work with FACT to develop CORE/CORE Plus list (Bill Britton).	he definition of Core/Core plus/Above CORE functions of ITS as well as the current/proposed classification of the ITS portfolio as of Spring 2016 was provided to the committee (See details below).
Assist (if needed) Grants Review Committee with CSU research competition (Winter 2017).	Dawn Neil (AS-Grants review committee) was present at the meeting to update the RSCA committee (See details below).

NOTES:

Meeting Notes: 11/10/2016

Rita, Debbie, Anurag, and Suzanne were Present. Below is a summary of the meeting. They have been organized by the Charge of the Committee.

Committee Vacancy

Guest Dawn Neil (AS-Grants review committee) agreed to provide a list of PCS faculty eligible candidates who can fill the committee vacancy for Anurag to reach out.

Modification of Human Subject Guidelines/review proposal for website republication

Debbie Hart was present at the meeting. She offered that the policy document has been submitted to the CAP group for review. They will make it available for public comments before it is adopted.

The procedure document is currently with the IRB committee and will be shared with this committee early Winter quarter before our next meeting. Procedure document currently is about 30 pages and details e.g., criteria to review projects.

In response to a question from Suzanne, Debbie mentioned that the procedure document has no explicit HIPPA section but does make mention of data security and health information confidentiality.

Work with FACT to develop CORE/CORE Plus list (Bill Britton):

FACT (Faculty Advisory Committee on Technology) meets Friday. The committee members were notified that if they are interested in attending please let the committee chair know. In a quick review of the Core/Core Plus/Above Core functions of the Campus ITS it appears that server security and data security/encryption specifically for research data is not included in the Core function. The definition of Core/Core plus/Above CORE functions of ITS as well as the current/proposed classification of the ITS portfolio as of Spring 2016 was provided to the committee.

Assist (if needed) Grants Review Committee with CSU research competition (Winter 2017): Dawn Neill was present at the meeting. Debbie was able to provide a quick primer on the competition that is being hosted by Cal Poly this year. Here is the timeline planned for the competition:

- Week of November 21st, 2016: Date to announce 2017 Student Research Competition (or CP version)
- Monday January 23rd, 2017: Deadline for each college to submit their student's projects to Allie
- Monday February 6th, 2017: Allie sends student projects to committee for review
- Saturday February 18th, 2017: Date of on-campus presentations
- March 17th, 2017: Deadline for students to register
- Week of April 10th, 2017: Date for optional student practice presentations
- April 28-29th, 2017: Date of the competition, Cal Poly

Dawn noted that we should try to avoid having Cal Poly faculty serve as jurors. They can serve as moderators. Faculty from Hancock/Cuesta College may help as jurors for the panels. At this point if the committee members have contacts you can mention it informally. In near future a invitation letter will be provided by Dawn (of the AS-Grants review committee) to officially reach out.

