

## ACADEMIC SENATE – Instruction Committee

Fall 2016

Due: Wednesday, December 7, 2016

<b>MEMBERS</b>	
<b>Name</b>	<b>College/Unit</b>
Giberti, Bruno	Admin
Hillman, Catherine	Admin
Lehr, Corinne	CSM
Olsen, Clare	CAED
Ross, Steve	PCS
Stegner, Dustin (CH)	CLA
Sunata, Cem	Admin
Swan, Ben	CAFES
Young-gillard, Shane	ASI
VACANT	CENG
VACANT	CLA
VACANT	OCOB

<b>CHARGES</b>	
<b>Charge</b>	<b>Status/Notes</b>
Discuss ways to raise faculty and students awareness about academic dishonesty/plagiarism.	Chair committee met with David Groom, assistant dean of OSRR, who will bring revised CAP language to the committee in W17.
Field trip policy review.	Ongoing. Meeting with Risk Management to update website and worksheet in W17.
Revision of campus cheating policy.	Chair committee met with David Groom, assistant dean of OSRR, who will present current OSRR policies to the committee in the future.
Review of CAP-project leftovers as needed.	None forwarded.
0415-Review and revise office hour policy. (as discussed with FACT – G. Stegner email 042715)	No action taken yet. See notes.
Possible Charges (1) review APDQ (Cem Sunata) (2) Explore viability of MWF schedule.	(1) Endorsed revised APDQ policy; registrar’s office announced changes as the senate. (2) Meetin with associate registrar and faculty from COSAM in W17.

### **NOTES:**

The IC is happy to review office hour policy, but last year there was discussion of a task force with FAC, CFA, Academic Personnel, and other stakeholders participating. Is this plan moving forward, or would the senate executive committee like IC to generate a broad office hour policy?