

ACADEMIC SENATE – Faculty Affairs Committee

Fall 2016

Due: Wednesday, December 7, 2016

MEMBERS	
Name	College/Unit
Bodemer, Brett	PCS
Brown, Ken (CH)	CLA
Fidopiastis, Pat	CSM
Liddicoat, Al	Admin
Qenani, Eivis	CAFES
Rahman, Shikha/Hugh Smith	CENG
Zambrando, Eduardo	OCOB
VACANT	CAED
VACANT	ASI

CHARGES	
Charge	Status/Notes
Develop a process for modifying the UFPA (University Faculty Personnel Action).	We have drafted a proposal for a consent agenda procedure specifically for faculty personnel policies. We will send this proposal to the Senate Executive Committee in Winter for their approval for sending it to the Senate for their consideration. The materials we will put forward include a resolution, the consent agenda procedure, and a brief background report explaining the rationale in favor of this procedure and how it would work, as well as examples of materials that would be sent to the Senate by means of this consent agenda procedure.
Discuss the publication of grade distribution data in RPT.	On hold until Spring.
Discuss double counting and getting a minor without additional courses.	On hold until we hear from the AS Curriculum Committee on this topic.
First full draft of University Faculty Personnel Action by January 1, 2016; Faculty Affairs Committee approval in Winter 2016; to Executive Committee thereafter.	We continue to move closer to completing this project. Approval of the consent agenda procedure indicated above would allow for this project to be completed by the end of this academic year. What we will be putting forward is more than just a revision of the University Faculty Personnel Actions document. It is instead a wholly new framework for all faculty personnel policies and procedures at the university level. The structure of this collection of faculty personnel policies will then provide the structure that colleges would use for subsequent revisions to their personnel policy and procedure documents.

Review of CAP-project leftovers as needed.	None came our way this term.
Review college process for transitions between program chair and program heads and report to the Academic Senate.	On hold until Winter or Spring.

NOTES:

FAC held six meetings. One meeting was rescheduled when it was clear ahead of time that we wouldn't make quorum. Our ASI representative attended the first three meetings, but scheduling conflicts with our remaining meetings required him to withdraw. Our CENG representative, Shikha Rahman, could not attend our meetings, so Hugh Smith stepped in. Our vacancy from CAED remains despite entreaties from the FAC chair to the CAED caucus chair, to the CAED dean and program chairs at one of their college council meetings, and to the CFA Chapter President who is a member of CAED.

We proposed to the Senate Executive Committee some revisions to the committee procedures document. In addition to a few minor edits, the main revision concerned our voting procedures. We aligned them with the Senate's electronic meeting voting procedures. This change is welcome as our use of Polylearn to manage communication makes possible voting for members who are well informed about our work but unable to attend a given meeting. The Executive Committee approved these changes.

In addition to our work on the charges above, the Faculty Affairs Committee put forth a resolution to the Academic Senate proposing a new university-wide procedure for implementing online student evaluations. These new procedures were informed by feedback from attendees of the Academic Senate Fall Conference Retreat, as well as from department chairs/heads and college administrators gathered through Summer 2016 in a series of meetings the FAC chair conducted with colleges and programs about the implementation of the online student evaluation system. The Senate took extra-ordinary measures to move the resolution directly to a second reading due to the desire from a majority of Senators that the procedure be implemented this quarter with the university-wide rollout of the online student evaluation system. The main interest in doing so was for the Senate to establish for the first time a single university-wide procedure informed by preliminary data from last year's pilot of this system. Previously such procedures were left to the colleges and programs, and often were rather informal. The Senate passed the resolution: AS-821-16 — Procedure for Online Student Evaluations. The resolution includes an attached report explaining the nature of the faculty feedback that informed the development of the procedure. The resolution tasks FAC with reporting back to the Senate about response rates no later than Fall 2017.