



ATTENDEES

Executive Committee Members

Benjamin Alexander OCOB Caucus Chair; **Samuel Frame** Academic Senate Chair; **Lauren Garner** CAFES Caucus Chair; **Jerusha Greenwood** Immediate Past Senate Chair; **Kara Hitchcock** PCS Caucus Chair; **Jen Haft** Office of the President; **Sean Hurley** Vice Chair; **Taiyo Inoue** CSU Statewide Senator; **Kris Jankovitz** BCSM Caucus Chair; **Lisa Kawamura** CFA-SLO Chapter President; **Stacy Kolegraff** CAED Caucus Chair; **Al Liddicoat** Provost and Executive Vice President; **Allison Myers** CLA Caucus Chair; **Steffen Peuker** CENG Caucus Chair; **Steve Rein** CSU Statewide Senator; **José Navarro** CSU Statewide Senator; **Tanner Schinderle** ASI President; **Olivia Short** Board of Directors Chair; **Aparna Sinha** CFA – Solano; **Dustin Stegner** CSU Statewide Senator

Guests

Simone Aloisio; Rachel Fernflores; Cheryl May; Mary Pedersen; Zora Sowinska; Shannon Sullivan-Danser

MINUTES

1. **Call to order:** Samuel Frame, Academic Senate Chair, called the meeting to order at 3:01 pm.
2. **Approval of September 15, 2026, meeting minutes:** The minutes from the September 15, 2026, meeting were approved.
3. **Communications and Announcements:** Samuel Frame, Academic Senate Chair, announced that a call for statements of interest for the Cal Poly Distinguished Teaching Award Committee and the Cal Poly Maritime Academic Senate Council has been sent out. Once statements of interest are received, Solano faculty will engage in a vote for one-, two-, and three-year appointments with staggered terms. Faculty will also recommend a chair to the Executive Committee, who will then vote to approve the chair. The Academic Senate bylaws must be suspended to establish this council.
4. **Reports**
 - 4.1. **Academic Senate Chair:** None.
 - 4.2. **President's Office:** None.
 - 4.3. **Provost:** Al Liddicoat, Provost, shared a reminder that the accessibility deadline for digital materials has been moved to April of 2027, and he has been working with Sarah Macdonald (Center for Teaching, Learning and Technology) and Mary Pedersen (Office of the Provost) to determine methodical methods for supporting faculty. The provost will also work with deans and associate deans and intends to communicate the deadline to faculty.



- 4.4. Statewide Senate:** Dustin Stegner, SLO Statewide Senator, reported that the policy review subgroup of the Academic Affairs Committee has been consulting with the English Council about potential changes to the Graduation Writing Requirement.
- 4.5. CFA SLO & Solano:** Lisa Kawamura, CFA SLO President, and Aparna Sinha, provided a written report that can be viewed [here](#) (pp. 6-12).
- 4.6. ASI:** Tanner Schinderle reported that ASI remains focused on Flex Your Right, their voter registration initiative, in addition to new transportation options for students. Olivia Short, ASI Board of Directors Chair, reported that ASI elected their new University Union Advisory Board Chair, Peyton Kelly.

5. Discussion Items

- 5.1. Committee Chair Appointment Process:** Samuel Frame, Academic Senate Chair, introduced this discussion item and provided context on the current process, impetus to change, and potential future options. These options include continuing the current practice, make the current practice more consistent, or have the Executive Committee directly appoint committee chairs. José Navarro, SLO Statewide Senator, explained the rationale behind having committee chairs appointed by the Senate and advocated the continuance of this practice to avoid conflicts of interest. Steve Rein, SLO Statewide Senator, advocated for either conforming to the *Bylaws* or changing the *Bylaws* to conform to current practices. Kris Jankovitz, BCSM Caucus Chair, noted concerns about the election timeline and the importance of handling assigned time early in the year instead of during the end of the term. Dustin Stegner, SLO Statewide Senator, highlighted the clear logical progression of the *Bylaws* and the will of the Executive Committee to act in accordance. Sean Hurley, Academic Senate Vice Chair, spoke to his own experience and recommended clarifying the language. José Navarro, SLO Statewide Senator, agreed with Dustin about the language allowing for these possibilities, but also noted the lack of consistency that the language enables across different committees. Lauren Garner, CAFES Caucus Chair, also agreed about the clarity of the language, but reaffirmed potential confusion about the execution of these processes and advocated for increased clarity. Dustin Stegner, SLO Statewide Senator, noted that, in actuality, the “may” of the policy is not often exercised, citing his own experience when he was the Senate chair. Jerusha Greenwood, Immediate Past Senate Chair, shared additional context about Stegner’s appointment and the necessity of filling the position. Steve Rein, SLO Statewide Senator, suggested that the Executive Committee be responsible for finding a chair if the committee was unable to.
- 5.2. Ad Hoc Workgroup on Internship/Co-op Policy:** Samuel Frame, Academic Senate Chair, introduced this discussion item and provided background information that can be viewed



[here](#) (pp. 13-14). Jerusha Greenwood, Immediate Past Senate Chair, commented on the proposed membership of the workgroup and recommended including representation from Career Services specifically to account for the differences between campuses. Kara Hitchcock, PCS Caucus Chair, echoed Greenwood's sentiment and the necessity of including Career Services. Kris Jankovitz, BCSM Caucus Chair, noted concern about one of the workload charges in relation to faculty having to coordinate internships. She also advocated adding a representative from the Office of Student Research. Lauren Garner, CAFES Caucus Chair, mentioned that the Year-Round Operations (YRO) Summer Workgroup on High-Impact Practices has not yet completed its report. Rachel Fernflores, Director and Project Manager of Semester Conversion, responded that, while the [draft guiding principles](#) have been published and shared with the Academic Senate during its retreat, the report is still being finalized. Garner emphasized the need to incorporate these guiding principles into the high-impact practices being included with YRO to ensure that faculty workload will not be negatively impacted. Fernflores noted that she has proposed a budget—one that acknowledges the guiding principles developed by the workgroup—to support YRO to Al Liddicoat, Provost, and it is currently being reviewed. Provost Liddicoat has also authorized Fernflores to work with the consulting branch of Waterloo University for programs that are interested in incorporating more work-integrated learning into the curriculum. Benjamin Alexander, OCOB Caucus Chair, responded to faculty workload concerns and brought up the critical nature of workforce planning initiatives related to YRO. He also noted the need for a more specific charge for relegating and meaningfully shaping the work of this committee. Finally, Alexander suggested a change from "Clarify" definitions to "Write" them. Fernflores expressed agreement with Alexander. Alexander also advocated narrowing the charges and including a clause to add charges as possible based upon the clarification of other YRO matters. Greenwood clarified that campus definitions of internships exist, and the academic programs that require co-ops possess definitions as well. She wondered about the necessity of involving the Office of Student Research as opposed to prioritizing a more specific focus. Dustin Stegner, SLO Statewide Senator, concurred with Greenwood and inquired about who would be a voting member on the committee. Frame clarified that the original intent was for all committee members would be voting members but acknowledged that this could be changed. Stegner advocated for making certain members ex-officio and non-voting.

- 5.3. Student Perceptions of Learning Experience Committee:** This discussion item was postponed due to time constraints.



6. Business Items

- 6.1. Faculty appointments to Academic Senate and university committees:** M/S/P to approve the following slate of faculty appointments to Academic Senate and university committees.

Ajay Kathuria (OCOB)

Grants Review Committee (AY 2026-2027)

Chris Pascual (CENG)

Campus Safety and Risk Management Committee (AY 2026-2028)

- 6.2. Approval of Academic Senate committee charges for AY 2026-2027:** M/S/P to approve the Academic Senate committee charges for the Instruction Committee; the Research, Scholarship and Creative Activities Committee; and the United States Cultural Pluralism (USCP) Review Committee for AY 2026-2027.

- 6.3. Approval of Bylaws suspension to establish the Cal Poly Maritime Academic Senate Council:** M/S/P to approve the Bylaws suspension to establish the Cal Poly Maritime Academic Senate Council.

- 7. Adjournment:** Samuel Frame, Academic Senate Chair, adjourned the meeting at 4:49 pm.

Minutes submitted by

Zora Sowinska