CAL POLY
Academic Senate

Academic Senate Meeting
Tuesday, November 10, 2026 | 3:00 p.m. – 4:50 p.m.
UU 220 and https://calpoly.zoom.us/j/83557022900

AGENDA

1. **Call to Order** | Frame

2. **Approval of Minutes** | Frame
   - **2.1.** Academic Senate Meeting on October 27, 2026 ..... pp. 2-4

3. **Communications and Announcements** | Frame

4. **Consent Agenda** | November 10, 2026 ..... pp. 5-6

5. **Reports**
   - **5.1. Academic Senate Chair** | Frame
   - ***5.2.*** **President** | Haft ..... p. 7-8
   - **5.3. Provost** | Liddicoat ..... pp. 9-10
   - ***5.4.*** **CSU Statewide Senate** | Navarro, Rein, & Stegner (SLO); Inoue (Solano)
   - **5.5. CFA** | Kawamura (SLO) & Sinha (Solano)
   - **5.6. ASI** | Schinderle & Short ..... p. 11
   - **5.7. Strategic Enrollment Management & Student Success** | Harris

6. **Discussion Items** | None

7. **Special Reports**
   - **7.1. [TIME CERTAIN: 3:15 p.m.] DRC Update: Trends, Programs, and Q&A** | Jen Donaldson and Ginger Keller, Disability Resource Center
   - **7.2. [TIME CERTAIN: 3:35 p.m.] ALPR Update** | Takuto Doshiro and George Hughes, Public Safety

8. **Business Items**
   - **8.1. Resolution on Archiving Course Syllabi** ..... pp. 12-14
     Kris Jankovitz, Academic Policies Committee Chair
   - **8.2. Resolution Establishing the Student Perceptions of Learning Experience Committee** ..... pp. 15-17
     Samuel Frame, Academic Senate Chair

9. **Adjournment** | Frame

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Academic Senate Meeting Minutes
Tuesday, October 27, 2026 | 3:00 p.m. – 4:50 p.m.

ATTENDEES

ACADEMIC SENATORS PRESENT

Abo-Ismail, Mohammed (CAFES); **Alexander, Benjamin** (OCOB); **Anderson, Lisa** (OCOB); **Jeffrey Armstrong** (President); **Bennett, Darin** (CAFES); **Bracco, Angela** (CAED); **Bridger, Sarah** (CLA); **Clements, John** (CENG); **Cole, Matthew** (OCOB); **Derickson, Dennis** (CENG**); Ding, Shunping** (CAFES); **Easton, Robert** (BCSM); **Fairbanks, Matthew** (BCSM); **Frame, Samuel (Academic Senate Chair); Fraser, Scott** (BCSM); **Garner, Lauren** (CAFES); **Gray, Christine** (PCS); **Greenwood, Jerusha** (Immediate Past Senate Chair); **Haft, Jennifer** (Office of the President, ex officio, non-voting); **Hardy, Kristin** (BCSM); **Healy, Brian** (CLA); **Hitchcock, Kara** (PCS); **Hurley, Sean** (Academic Senate Vice Chair); **Inoue, Taiyo** (ASCSU Senator); **Jankovitz, Kris** (BCSM); **Jones, Seamus** (CENG); **Kolegraff, Stacy** (CAED); **Lester, Sarah** (PCS); **Lin, Patrick** (CLA); **Lund, Ulric** (BCSM); **Maerz, Addison** (OCOB); **Malama, Bwalya** (CAFES); **Mealy, James** (CENG); **Miller, Ryan** (CAED); **Minor, Elizabeth** (CLA); **Myers, Allison** (CLA); **Navarro, José** (ASCSU Senator); **Nelson, Leslie** (CLA); **Oppenheim, Tomas** (CENG); **Pan, John** (CENG); **Pearse, Erin** (BCSM); **Perez, Carrie** (PCS); **Peuker, Steffen** (CENG); **Pollin, Andy** (CAED); **Poshtan, Majid** (CENG); **Potterton, Kristin** (CAED); **Rein, Steve** (ASCSU Senator); **Richards, Rebecca** (PCS); **Ruttenberg, Ben** (BCSM); **Scaramozzino, Jeanine** (PCS); **Schinderle, Tanner** (ASI president, ex officio, non-voting); **Short, Olivia** (Chair of ASI Board of Directors, ex officio, non-voting); **Stegner, Dustin** (ASCSU Senator); **Trada, Hiren** (CENG); **Vokos, Stamatis** (BCSM); **Wang, Cindy** (OCOB); **Wendt, Dean** (Dean's Council, ex officio, non-voting); **Wolfe-Chandler, Christina** (PCS); **Wright, Ava** (CLA); **Wu, Julia** (CENG); **Yang, Hocheol** (CLA); **Yeh, Grace** (CLA)

ACADEMIC SENATORS ABSENT

Kommer, Thomas (CAED); **Liddicoat, Al** (Provost, ex officio, non-voting); **Perry, Nathan** (CLA - proxy, Sarah Bridger)

GUESTS

Aloisio, Simone; Anderson, Raechelle; Bailey, Helen; Bellardo, John; Benson, Bridget; Bettergarcia, Julie; Bland, Chuck; Bodan, Kayleigh; Borzellino, Joe; Colegrove, Tod; Cruz Rios, Cristal; De Lay, Ann; Diaz Cota, Erika; Dhillon, Anuraj; Espinoza-Wade, Eric; Fernflores, Rachel; Hansen, Emily; Hartwell, Laurie; Hasan, Mohammad H.; Hiremath, Nandeesh; Horgan, Brian; Janke, Dawn; Janssen, Amber; Kekaha, Michele; Keen, Aaron; Kienow, Courtney; Kloosterman, Jenna; Kolodziejski, Lauren; Kumar, Maneesh; Laiho, Lily; Lathrop, Amanda; Leung, Stanley; Lin, Joyce; Loya, Uniyah; Lutz, Ben; Lyons, Nicole; Macdonald, Sarah; Makekau, Beya; Marconett, Haley; Marsalek, Kim; May, Cheryl; Mayer, Hans; McCormick, Mike; McGuire, Carly; Morris, Andrew; Mott, Jennifer; Murphy, Kate; O'Clair, Katherine; Palazzo, Anthony; Pedersen, Mary; Peterson, Zachary; Pilolla, Kari; Pinisetty, Dinesh; Pulse, Eric; Schaffner, Andrew; Schoff, Andrew; Sinha, Aparna; Stephens, Shannon; Strange, Michael; Sullivan-Danser, Shannon; Sunata, Cem; Teramoto Pedrotti, Jennifer; Trudell, Carmen; Vanderkar, Cari; Walker, John; Windokun, Prema; Zelezny, Lynnette; Zhang, Alan

MINUTES

1. **Call to Order** | Samuel Frame, Academic Senate Chair, called the meeting to order at 3:05 p.m.

2. **Approval of Minutes** | The Academic Senate Meeting from October 13, 2026 were approved

3. **Communications and Announcements** | Samuel Frame, Academic Senate Chair, introduced Uniyah Loya, the new Academic Senate student assistant; recognized Sarah Senk's and Taiyo Inoue's podcast, *My Robot Teacher*; and announced that the Executive Committee appointed Matthew Fairbanks as the inaugural chair of the Cal Poly Maritime Academy Senate Council.

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4. **Consent Agenda** | All items on the consent agenda were approved without objection.

5. **Reports**
   5.1. **Academic Senate Chair** | Samuel Frame, Academic Senate Chir, highlighted the Cal Poly Maritime Academy Senate Council membership; the Instruction Committee's review of campus feedback on proposed calendars at the October 20th Executive Committee meeting; and the availability of caucus reports as attachments to the October 13 minutes. These reports were forwarded to the President Armstrong. .

   5.2. **Office of the President** | The Office of the President provided no written report. President Jeffrey Armstrong was present during the latter half of the meeting and gave a special report then.

   5.3. **Office of the Provost** | The Office of the Provost provided a written report, which can be found on the agenda on pages 25-26.

   5.4. **CSU Statewide Senate** | Dusting Stegner and José Navarro, ASCSU Senators, reported that the Statewide Senate plenary would begin the following week and that they expected to have more to report after plenary.

   5.5. **CFA** | CFA provided a written report, which can be found on the agenda on pages 27-29.

   5.6. **ASI** | ASI provided a written report, which can be found on the agenda on page 30. Additionally, Tanner Schinderle, ASI president, announced transportation vouchers that cap students' costs for rides to the airport and train station at $10 before and after academic breaks. Olivia Short, Chair of ASI Board of Directors, announced the October 28th ASI Board of Directors meeting and reported new lockers, screens, and wind nets near the pickleball courts.

   5.7. **Strategic Enrollment Management & Student Success** | The Division of Strategic Enrollment Management and Student Success provided a written report, which can be found on the agenda on pages 31-32.

6. **Discussion Items** | None

7. **Special Reports**
   7.1. **President's Report** | Jeffery Armstrong, President of Cal Poly, presented an update on the proposed West Campus development, which can be found here. He stated that the project may include retail, grocery, housing, and other services; that the University is evaluating the use of the 18 acres of Class 1 agricultural land while seeking to avoid disruption to academic programs; and that further due diligence and approvals would be required. President Armstrong also announced and distributed a memo, found here, indicating that the University will retain a 15 + 1 fall and spring calendar for 2027-28 and 2028-29 and will not consider a symmetrical calendar before 2029-30. He stated that the University will continue planning Year-Round Opportunities with campus stakeholders and provide additional details and opportunities for feedback.

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8. Business Items

8.1. **Resolution on Modification of the Academic Senate Bylaws regarding the Instruction Committee (Academic Policies Committee)** | Kris Jankovitz, Instruction Committee Chair, reintroduced the resolution and noted corrections to a referenced resolution year and the Provost's title. M/S/P to move the resolution to second reading. M/S/P to adopt the Resolution on Modification of the Academic Senate Bylaws regarding the Instruction Committee (Academic Policies Committee).

8.2. **Resolution on Archiving Course Syllabi** | Kris Jankovitz, Academic Policies Committee Chair, introduced in first reading a resolution to establish a department-level archive of representative course syllabi. The proposed policy would retain syllabi for at least 10 years, support student needs such as transfer and graduate-school applications and help the campus meet CSU records-retention requirements. Jankovitz noted that the resolution includes a reference to a prior Senate resolution defining syllabus requirements. This item will return at an upcoming meeting.

8.3. **Resolution Establishing the Student Perceptions of Learning Experience Committee** |Due to time constraints, this item will be introduced at an upcoming Academic Senate meeting.

9. **Adjournment** | Samuel Frame, Academic Senate Chair, adjourned the meeting at 4:54 p.m.

Minutes submitted by

Uniyah Loya

Uniyah Loya, Academic Senate Student Assistant

CAL POLY
Academic Senate

Academic Senate Meeting – November 10, 2026
Consent Agenda
Date item must be removed by: November 3, 2026

The following items have been put on the Consent Agenda for the November 10, 2026, Academic Senate meeting. These proposals are exceptions to the catalog review cycle.

Pursuant to the *Bylaws of the Academic Senate,*

> Items appearing on the Consent Agenda are expected to be routine and noncontroversial. Common uses include, but are not limited to, modifications to departments, courses, programs, degrees; new courses; and editorial revisions to personnel policies. (New departments, programs and degrees must include a resolution and follow the regular approval path for resolutions.) The Consent Agenda will be distributed at least two weeks before the Academic Senate meeting for which it is agendized.
>
> Any item on the Consent Agenda may be moved to the regular agenda at the request of a Senator at least one week before the Academic Senate meeting for which it is agendized. If an item is so moved, it shall be placed on the Business Items of the agenda as a First Reading item. Certain Consent Agenda items, such as recommendations from the Curriculum Committee or Faculty Affairs Committee, may require special procedures.
>
> Items not removed shall be approved by general consent without debate. Clarification questions regarding the items are permitted. (V.E., pp. 12-13)

Courses submitted by the Academic Senate Curriculum Committee

These items are found on the Status of Proposals webpage, Proposals Outside of the Catalog Review Cycle, with additional information available in Course Inventory Management.

2026 – 2027 Review				
ITEMS TO BE CONSIDERED BY THE ACADEMIC SENATE				
Program Name or Course Number & Title	**ASCC recommendation/ Other**	**Academic Senate**	**Provost**	**Term Effective**
MATH 1151: Linear Algebra (3) 3 lectures (existing course, lessening requisite)	Reviewed and recommended for approval 10/16/2026	On 11/10/26 consent agenda	-	-
MATH 1261: Calculus I (3) 3 lectures (existing course, lessening requisite)	Reviewed and recommended for approval 10/16/2026	On 11/10/26 consent agenda	-	-
MATH 1262: Calculus II (3) 3 lectures (existing course, lessening requisite)	Reviewed and recommended for approval 10/16/2026	On 11/10/26 consent agenda	-	-

CAL POLY
Academic Senate

Academic Senate Meeting – November 10, 2026
Consent Agenda
Date item must be removed by: November 3, 2026

2026 – 2027 Review				
ITEMS TO BE CONSIDERED BY THE ACADEMIC SENATE				
Program Name or Course Number & Title	**ASCC recommendation/ Other**	**Academic Senate**	**Provost**	**Term Effective**
MATH 2263: Calculus III (3) 3 lectures (existing course, lessening requisite)	Reviewed and recommended for approval 10/16/2026	On 11/10/26 consent agenda	-	-
MATH 2341: Linear Analysis (4) 4 lectures (existing course, lessening requisite)	Reviewed and recommended for approval 10/16/2026	On 11/10/26 consent agenda	-	-

2026.11.10 Academic Senate Correction from the President

Correction: *Please note that a previous version of this report indicated the wrong location for the annual holiday party in San Luis Obispo. The reception will be held at the JUSTIN & J. LOHR Center for Wine & Viticulture, Swanson Center of Effort Conference Hall (Bldg. 156). We look forward to seeing everything there.*

Web launch

After a few brief delays, we have recently launched dedicated webpages for several important university initiatives, including the West Campus development proposal and the next phase of Year-Round Opportunities (YRO). These sites are intended to serve as reliable sources of timely and accurate information, and we encourage you to use them as resources and share them with colleagues who may have questions.

For more information, please visit:

- calpoly.edu/west-campus
- calpoly.edu/yro

Holiday Season Celebrations

Please save the date and join President and Mrs. Armstrong for this year's holiday celebrations:

- Solano Campus: Thursday, Nov. 19, from 3-5 p.m. in the Compass Room. Donations of warm clothing for Solano Meals on Wheels are welcomed.
- San Luis Obispo Campus: Monday, Dec. 7, from 3-5 p.m. at JUSTIN & J. LOHR Center for Wine & Viticulture, Swanson Center of Effort Conference Hall (Bldg. 156). Donations to the Cal Poly Food Pantry are welcomed.

We look forward to celebrating together and supporting these important community organizations.

Honored Alumni

For more than 60 years, Cal Poly has recognized its most distinguished graduates through the Honored Alumni Awards. The awards honor outstanding alumni representing each of the university's six academic colleges, Cal Poly Athletics and the Cal Poly Alumni Association.

This year's celebration took place last Friday. I encourage you to view the videos highlighting this year's honorees on the alumni website. Their accomplishments, leadership and service provide powerful examples of the impact of a Cal Poly education and are a source of pride for our entire university community.

One Cal Poly Event in Solano

This week, we are concluding our One Cal Poly event in Solano, which focused on three key objectives:

- Strengthening relationships with economic and community leaders throughout the Bay and Delta region.
- Showcasing the Solano Campus to local high school students who may not be familiar with the full range of academic and professional pathways available through our licensed and non-licensed programs.
- Identifying new opportunities for collaboration across our two campuses.

As our gateway to the Bay Area, the Solano Campus offers significant opportunities that extend well beyond its essential maritime mission. Events like this help reinforce the many ways our campuses can work together to advance Cal Poly's impact across California and beyond.

CAL POLY
Academic Affairs

Provost's Report
Academic Senate
November 10, 2026

Year-Round Opportunities: Academic Planning and Faculty Engagement
Following President Armstrong's announcement, fall and spring semesters will remain on a 15+1 schedule in 2027–28 and 2028–29, with shorter summer terms of approximately 13 weeks. The transition to a 14+1 calendar is anticipated in fall 2029; the first full 15-week summer would follow in 2030.

YRO planning continues in phases as academic programs prepare for expanded summer activity and future enrollment tracks. We are continuing to work with faculty and academic leaders to identify curriculum, workload, course access, and student support needs as planning moves forward.

Rachel Fernflores, Senate Chair Samuel Frame and the Academic Senate curriculum committee chairs are developing guidance for the current and following catalog review cycles. The current cycle is expected to focus primarily on semester conversion cleanup and Maritime integration. Some 14+1 curriculum proposals may also be considered, with attention to how those courses would be taught during the remaining 15-week semesters. We will share the guidance once it is available.

Academic Affairs is leading the YRO Academic Support and Operations Strategic Focus Team, with Samuel serving as the Academic Senate representative. The team will identify areas requiring attention and establish work groups to develop plans with faculty, staff and administrative participation.

I continue to meet with college leadership teams and departments to discuss the academic and operational implications of YRO. I am scheduled to meet with leadership teams from OCOB and CLA next week, completing my initial round of meetings with leadership from all six colleges. I appreciate the questions and feedback shared in these conversations and will continue meeting with departments as requested.

As the president shared in his recent message, additional information, including FAQs and a link to the internal resource hub, is available on the university's Year-Round Opportunities webpage.

College of Engineering Endowed Dean Search
Thank you to the members of the consultative search committee and the faculty, staff and students who participated in the recent finalist campus visits and universitywide open forum for the College of Engineering endowed dean search. Your time and feedback are appreciated as we consider this important leadership role.

Feedback is being compiled and will inform the next steps in the search. Additional updates will be shared as they become available.

Noyce Distinguished Speaker Series: Noelle Russell
The Noyce School of Applied Computing will welcome Noelle Russell, founder and chief AI officer of the AI Leadership Institute, for **"You + AI: Preparing Every Cal Poly Graduate for an AI-Enabled Career"** on Thursday, Nov. 12, at 4 p.m. in the Advanced Technology Laboratories (Building 7).

Russell brings experience in responsible AI and has worked with organizations including Microsoft, IBM, AWS and Amazon Alexa. I encourage faculty, staff and students to attend.

The event is sponsored by the Lycke Trust, Bo A. Lycke, trustee. Questions may be directed to noyce@calpoly.edu.

Cal Poly AI Day

On Oct. 22, Cal Poly AI Day brought together faculty, staff, students and campus and industry partners to share work in teaching, learning and research. The program included a student research poster showcase representing all six colleges and a digital ribbon-cutting for the Cal Poly AI Factory.

Recordings of event sessions and the student research posters are available online. AI Day registrants can also provide feedback through Nov. 19 using the survey included in the Nov. 2 follow-up email. Thank you to everyone who contributed to the event.

ASSOCIATED STUDENTS, INC.

The ASI Executive Cabinet is partnering with SECLOC, Basic Needs, and Office of Financial Aid to host financial literacy workshops for students every Monday until Fall break. The cabinet will also be hosting Let's Hear It: Transit Talk to gather student perspective on transportation topics. Currently, vouchers from Uber rides to the airport are available for students to utilize during Fall and Winter break periods.

The ASI Board of Directors voted to approve the ASI Maritime Academy Council Operating Rules and the ASI election timeline at the October 28th board meeting. Several board members are pursuing projects including placing trash cans in the Poly Canyon Experimental Structures Lab and the Cal Poly "P". At the next Board of Directors meeting on November 18th, representatives from campus safety will be giving a presentation and update on Flock Safety Cameras. The board will also be voting on a resolution about student consultation for university initiatives.

The University Union Advisory Board (UUAB) will be receiving a proposal to install a roller hockey rink in the MAC. The UUAB will be voting on whether to accept this proposal on November 12th.

Adopted:

ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS-___-26

RESOLUTION ON ARCHIVING OF COURSE SYLLABI

Impact on Existing Policy: Brings Cal Poly into compliance with CSU Record Retention Policy

WHEREAS, there is currently no campus wide policy for academic programs, departments or schools to maintain an archive of course syllabi; and

WHEREAS, quarter to semester conversion, integration with the Cal Poly Maritime Academy, and the potential changes to course content in future catalog cycles and/or changes to the academic year calendar provides a rationale for the timely adoption of a campus wide policy to retain course syllabi; and

WHEREAS, the information that is to be included in Cal Poly course syllabi is described in AS-1011-26[1]; and

WHEREAS, Cal Poly students who apply to graduate school, transfer to other institutions, return to campus after an extended period of time; and/or have a need to verify the completion of certain coursework for academic credit, course substitution, employment, licensing, certification, etc., often need to supply a course syllabus for review; and

WHEREAS, returning Cal Poly students may have a choice of catalog older than 10 years under certain conditions described in the Cal Poly Catalog under Choice of Catalog/Catalog Rights[2]; and

WHEREAS, the need to obtain a course syllabus for review may be time sensitive for students or alumni and the proposed policy may facilitate quick turnaround times for such requests; and

WHEREAS, it is acknowledged that many academic programs, departments and schools on campus do retain an archive of course syllabi but the degree to which each of those complies with the CSU syllabus retention policy is not clear; and

WHEREAS, the California State University policy on document retention includes a requirement for a campus to retain course syllabi for 7 years; and

WHEREAS, this policy can be found in the Record Series 9.0, Curriculum and Accreditation, specifically 9.3.2[3]; and

WHEREAS, Section 40401 of Title 5 of the California Code of Regulations states the parameters under which a student has the right to choose the catalog they will use; and

WHEREAS, it would be useful to clarify the minimum requirements for Cal Poly academic programs, departments and schools to comply with the CSU document retention policy 9.3.2 for course syllabi to create and/or maintain a course syllabus archive and support Cal Poly students who may need course syllabi after graduating, transferring or returning after a period of time; therefore, be it

RESOLVED: that the Cal Poly Academic Senate adopt the attached policy on archiving of course syllabi, and be it further

RESOLVED: that the Academic Senate and Academic Affairs will strongly encourage academic programs, departments and schools to endeavor to complete the archiving of all course syllabi from the 2022-26 catalog before the start of Spring term 2027, and be it further

RESOLVED: that academic programs, department, and schools maintain and retain a complete course syllabus archive 10 years after the last term for that catalog (e.g. retain the 2026-28 course syllabus archive until summer term 2038), and be it further

RESOLVED: that the resolution be updated in the Campus Administrative Policies for document retention, the Faculty Handbook, and the Academic Programs and Planning Academic Policies webpage, and be it further

RESOLVED: that this policy shall be communicated to all academic programs, departments, schools and colleges before the beginning of each term by the Provost or their designee.

Proposed by: The Academic Senate Instruction Committee
Date: September 30, 2026

[1] Course syllabi requirements: https://academicprograms.calpoly.edu/content/academicpolicies/course-syllabi
[2]Choice of Catalog: https://catalog.calpoly.edu/academic-standards-policies/general-requirements-bachelors-degree/#choiceofcatalogtext
[3]Record Series 9.0, Curriculum and Accreditation, specifically 9.3.2 found at: https://calstate.policystat.com/policy/19783932/latest/#autoid-zx8g8

Policy on Archiving of Course Syllabi

This policy serves to support students who may be required to supply a course syllabus[1] for review when applying to graduate school; transferring to other institutions; returning to campus after an extended period of time; and/or have a need to verify the completion of certain coursework for academic credit, course substitution, employment, licensing, certification, etc. Further this policy can support returning students with choice of catalog[2] and brings Cal Poly into compliance with the California State University policy on document retention[3].

Each academic program, department, and/or school shall establish, maintain, periodically update, and retain an archive of course syllabi for all courses offered by the academic program, department, or school for each catalog cycle. ***The following provide the minimum parameters for course syllabus archives.***

- Course syllabus archives shall, at minimum, contain at least one representative syllabus from each course listed in the Cal Poly Catalog for each cycle (i.e., 2022-26, 2026-28, …) appropriate to the academic program, department or school.
- Academic programs, departments, or schools shall complete the archiving of at least one representative syllabus from each course by the end of last term of the catalog cycle (i.e., 2026-28 catalog no later than the end of summer term 2028).
- Course syllabus archives shall be retained for at least ten years from the end of applicable catalog year (i.e., a syllabus from the 2026-28 catalog will be older than 10 years after summer term 2038).
- Course syllabus archives shall be maintained in a document storage system (e.g., Sharepoint) that is owned and maintained by the academic program, department or school and can be sustained through personnel or staffing changes.
- Academic programs, departments, or schools may establish additional guidelines, timelines or procedures for their syllabus archive, as they deem appropriate, for collecting, updating, managing, retaining or purging, etc., of their syllabus archive.
- Course syllabus archives for courses that are offered under a college prefix (e.g. SCM,) will be maintained by the College or its designee.
- UNIV course syllabus archive will be maintained by Academic Programs and Planning or its designee.
- HNRS course syllabus archive will be maintained by the University Honors Program or its designee. This pertains to HNRS courses that are unique to the honors program and not those that are cross listed.

[1] Course syllabi requirements: https://academicprograms.calpoly.edu/content/academicpolicies/course-syllabi
[2]Choice of Catalog: https://catalog.calpoly.edu/academic-standards-policies/general-requirements-bachelors-degree/#choiceofcatalogtext
[3]Record Series 9.0, Curriculum and Accreditation, specifically 9.3.2 found at: https://calstate.policystat.com/policy/19783932/latest/#autoid-zx8g8

Adopted: TBD

ACADEMIC SENATE
of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS-XXXX-26

RESOLUTION ESTABLISHING THE STUDENT PERCEPTIONS OF LEARNING EXPERIENCE COMMITTEE

WHEREAS, The Academic Senate currently has no standing committee charged with ongoing responsibility for the development, implementation, evaluation, and oversight of university student feedback instruments; and

WHEREAS, The Academic Senate adopted AS-1016-26 "Resolution on Student Perceptions of Learning Experience," endorsing the report "Student Perceptions of Learning Experience: Rationale and Broad Principles of Design"; and

WHEREAS, The Academic Senate supported the recommendation to "establish a committee with broad representation charged with oversight of all student feedback instruments and initiatives—summative, formative, and college- or department-originated—including future revisions to the instrument," which was also supported by the president in his response to AS-1016-26; therefore, be it

RESOLVED: That the Academic Senate establish a standing Student Perceptions of Learning Experience Committee; and be it further

RESOLVED: That the committee's responsibilities in the attached revision to the Academic Senate bylaws be adopted.

Proposed by: Academic Senate Executive Committee
Date: October 23, 2026

16. Student Perceptions of Learning Experience Committee

(a) Membership

Voting members of the committee shall include four at-large members of the General Faculty, preferably with demonstrated expertise in equitable survey or instrument design; one department chair or head appointed by the Instructional Department Heads and Chairs committee; one member of the Faculty Affairs Committee; one member of the Academic Senate Instruction Committee; four students designated by ASI, at least one of whom shall be a graduate student and at least one student from the Solano campus.

Ex officio non-voting members shall include the Vice Provost for Academic Personnel or designee; a Department of Culture and Institutional Excellence representative; an Academic Assessment Council representative; a CFA representative; a Strategic Enrollment Management and Student Success representative; and an Office of the Provost representative or designee.

(b) Responsibilities

1. Provide ongoing oversight of the development, implementation, periodic review, and revision of the Student Perceptions of Learning Experience (SPLE) instrument, including instrument design and item wording.

2. Establish and periodically review scoring and reporting guidelines and associated reporting formats and practices for student feedback instruments.

3. Develop and maintain training and interpretive guidance for evaluators, department chairs and heads, and faculty on the appropriate use and interpretation of student feedback instruments, particularly as results are used in retention, promotion, and tenure, in consultation with the Faculty Affairs Committee.

4. Monitor administration practices and response rates across the university and evaluate whether reporting and interpretive practices conform to adopted guidelines.

5. Provide ongoing review and feedback of student feedback instruments and initiatives, including summative, formative, and college- or department-originated student feedback, and review college- and department-originated questions for consistency with adopted criteria.

6. Coordinate with the Faculty Affairs Committee, Academic Senate Instruction Committee, CFA, and Academic Personnel on policies and practices related to

student feedback, including its use in faculty personnel processes and the development of formative feedback processes.

7. Periodically review emerging research and best practices concerning the validity, reliability, and potential bias of student feedback instruments and recommend to the Academic Senate revisions to instruments, policies, or practices warranted by such evidence.

8. Make recommendations to the Academic Senate concerning university policies and procedures related to student feedback and report annually to the Senate on the state of student feedback instruments and practices.