

# CAP 211 Task Force

## Recommendations

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Cheryl May & Rachel Fernflores, Co-Chairs  
March 3, 2026

# Task Force Charge

Produce a recommendations report that includes:

- Draft updated CAP 211 Policy with new criteria and process for December 2025 CAP Committee review and approval, and President & Provost final approval
- SWOT analysis of the current Cal Poly process
- Include previously defined, required calendar criteria and task force identified preferred calendar considerations

# Task Force Membership

**Committee Co-Chairs:** Rachel Fernflores,  
Cheryl May

**University Personnel:** Simone Aloisio

**Academic Senate:** Jerusha Greenwood,  
Academic Senate Chair

**Faculty (2):** Appointment by Senate Executive  
Committee

**Student (1):** Appointed by ASI President

**Student Affairs:** Yukie Murphy

**University Housing:** Juliette Duke

**Strategic Enrollment Management (2):**  
Michelle Kekaha and Joe Borzellino

**Academic Deans (2):** Bob Crockett, Kate  
Murphy, and Brian Horgan

**Instructional Department Heads and Chairs  
(2):** Peter Livingston and Andrew Schaffner

**Cal Poly Maritime Academy:** Eric Jones,  
Dinesh Pinesetty, Graham Benton, and Capt.  
Sam Bannister

**President's Office:** Jen Haft (or designee)

**Campus Administrative Policy Committee  
Chair:** Mike Morgan

**Strategic Initiatives and Advocacy:** Josh  
Machamer

**University Communications and Marketing:**  
Amy Robbins

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# Task Force Recommendations

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The Task Force recommends revising CAP 211 such that the university shall have four years of approved calendar and an additional two years of tentatively approved calendars.

This would give the university six years' worth of published approved and tentatively approved calendars at all times.

The first year of four years' worth of approved calendars and two years' worth of tentatively approved calendars would be 2026-27.

Appendix B: Academic Calendar Approval Schedule allows for a settled calendar approval “rhythm” beginning in 2028-29 and extends out to 2049-2050.

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# SWOT Analysis:

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## STRENGTHS

- Facilities and infrastructure
- Shared governance
- Defined instructional parameters
- Long-term planning expectations

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# SWOT Analysis:

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## WEAKNESSES

- Ambiguous definitions
- Inconsistent implementation
- Misalignment with financial aid and accreditation requirements
- Lack of clarity around non-negotiable constraints

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SWOT

Analysis:

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OPPORTUNITIES

- Modernizing policy language
- Clarifying roles and processes
- Enabling approval of multiple calendars at once
- Explicitly supporting mechanisms for future institutional changes

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# SWOT

## Analysis:

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### THREATS

- Uncertainty around year-round operations
- Maritime Academy licensing requirements
- Staff workload impacts
- Reduced maintenance windows
- Housing and equity concerns
- Regulatory compliance risks

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# REMINDER: Task Force Recommendations

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**CAL POLY**