Meeting of the Academic Senate Executive Committee  
Tuesday, February 27, 2018  
01-409, 3:10 to 5:00pm

I. **Minutes:** none.

II. **Communication(s) and Announcement(s):** none.

III. **Reports:**
A. Academic Senate Chair:
B. President’s Office:
C. Provost:
D. Statewide Senate:
E. CFA:
F. ASI:

IV. **Business Item(s):**
A. Resolution in Support of the Associated Students Inc. of the California Polytechnic State University’s Resolution #16-40 to Promote Faculty Schedule Planning and Disclosure on PASS: Hunter Glanz, Winter Quarter Chair of the Instruction Committee (pp. 2-4).
B. **CONFIDENTIAL:** Honorary Degree by Keith Humphrey, Vice President for Student Affairs (Materials will be sent electronically).

V. **Discussion Item(s):**

VI. **Adjournment:**
WHEREAS, Student class schedules are solidified during registration, with the exception of adds, drops, and swaps; therefore, tenure and tenure-track faculty class schedules should also be solidified when registration begins; and

WHEREAS, The following hindrances to listing faculty names on PASS class sections include, but are not limited to:

- Full-time lecturer, part-time lecturer, and other non-tenure (track) position schedules are harder to plan in advance.
- Graduate students who also serve as faculty members cannot plan their teaching schedules before they register for classes.
- Grants, leaves of absence, and other unforeseeable circumstances cause impromptu schedule changes during and/or after registration period.

therefore be it

RESOLVED: That the Cal Poly Academic Senate support the Associated Students Inc. of the California Polytechnic State University’s resolution #16-04 to promote faculty schedule planning and disclosure on PASS, and be it further

RESOLVED: That the Cal Poly Academic Senate encourage departments, to the best of their ability, disclose all tenure and tenure-track faculty names on PASS by the beginning of the registration period, as well as all other faculty names as soon as they are determined.

Proposed by: Academic Senate Instruction Committee
Date: January 26, 2018
RESOLUTION TO PROMOTE FACULTY SCHEDULE PLANNING AND DISCLOSURE ON PASS

WHEREAS: The ASI Board of Directors serves as the official voice for over 20,000 students at California Polytechnic State University, San Luis Obispo, and

WHEREAS: Students use Plan A Student Schedule (PASS) quarterly to register for classes, and

WHEREAS: Currently not all sections list faculty names - some are labeled as "STAFF";

WHEREAS: Students are required to pay tuition during the registration period, and thus deserve to know the faculty member teaching each section during the registration period, and

WHEREAS: Student class schedules are solidified during registration, with the exception of adds, drops, and swaps; therefore, tenure and tenure track faculty class schedules should also be solidified when registration begins, and

WHEREAS: According to the University Class Scheduling Production Calendar, departments begin planning schedules multiple quarters in advance. For example, planning for the spring 2016 quarter began on August 17, 2015, and

WHEREAS: This gave departments ample time to solidify tenure track faculty class schedules by the first day of spring 2016 registration (February 9, 2016) and

WHEREAS: For example, the Department of Mechanical Engineering listed 95% of its faculty members on PASS at the beginning of the Spring 2016 registration period, showing that it is possible for departments to post faculty names on PASS when the registration period begins, and

WHEREAS: The ASI Board of Directors recognizes the following hindrances to listing faculty names for PASS class sections:

- Full-time lecturer, part-time professor and other non-tenure (track) position schedules are harder to plan in advance.
- Graduate students who also serve as faculty members cannot plan their teaching schedules before they register for classes.

WHEREAS: The ASI Board of Directors also recognizes that grants, leaves of absence, and other unforeseeable circumstances cause impromptu schedule changes during and/or after the registration period, and

WHEREAS: Students are understanding of impromptu faculty changes during and/or after the registration period for the aforementioned reasons. The possibility of these impromptu changes should not
deter departments from posting faculty names that they believe are correct at the time of the registration period, and

THEREFORE
BE IT
RESOLVED: That the ASI Board of Directors, as the official voice of students, encourages departments, to the best of their ability, disclose all tenure and tenure track faculty names on PASS by the beginning of the registration period, as well as, all other faculty names as soon as they are determined.

FURTHERMORE
BE IT
RESOLVED: That Academic Affairs and Academic Senate create a task force to investigate the reasons why names are not posted on a case by case, department by department, basis to promote transparency on PASS.

FURTHERMORE
BE IT
RESOLVED: That this resolution be sent to Dr. Kathleen Enz Finken, Provost and Executive Vice President for Academic Affairs; Dr. Albert Liddicoat, Associate Vice Provost of Academic Affairs; Dr. Gary Laver, Chair of the Academic Senate; and Cem Sunata, University Registrar.

Certified as the true and correct copy, in witness thereof, I have set my hand and Seal of the San Luis Obispo Cal Poly Associated Students, Inc. this _____ day of __________, 2016.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors at San Luis Obispo Cal Poly Associated Students, Inc. this _____ day of __________ 2016.

Attest:

Signed:

ASI Chair of the Board

Signed:

ASI President