CAL POLY
Academic Senate

Meeting of the Academic Senate
Tuesday, May 24, 2016
UU 220, 3:10 to 5:00 pm

I. **Minutes**: Approval of May 3, 2016 minutes (pp. 3-4).

II. **Communications and Announcements**:
   A. Introduction of 2016-2017 Senators (pp. 5-6).
   B. Response to UNIV 100 Appeal (p. 7).

III. **Reports**:
   A. Academic Senate Chair:
   B. President's Office:
   C. Provost:
   D. Vice President for Student Affairs:
   E. Statewide Senate:
   F. CFA:
   G. ASI:

IV. **Consent Agenda:**
   A.

Program Name or Course Number, Title	ASCC recommendation/ Other	Academic Senate	Provost	Term Effective
BIO 509 Graduate Seminar in Communicating Biology to General Audiences (1), 1 activity	Reviewed 3/10/16; additional information requested from the department. Recommended for approval 4/28/16.	On consent agenda for 5/24/16.		
IME 432 Additive Manufacturing (4), 3 lectures, 1 laboratory	Reviewed 4/7/16; additional information requested from the department. Recommended for approval 4/28/16.	On consent agenda for 5/24/16.		

   B. Courses to List on SUSCAT (pp. 8-9).

V. **Special Reports:**
   A. **[TIME CERTAIN 3:30 P.M.]** Honors Program Update by Gregg Fiegel, Director (pp. 10-17)
   B. Presentation on the Diversity Strategic Framework by Kari Mansager, Office of University Diversity and Inclusivity (OUDI) Director, Jean DeCosta, Interim Executive Director of OUDI, and Denise Isom, Interim Associate Director of OUDI.

VI. **Business Items**:
   A. **Resolution on Department Name Change for the Recreation, Parks, & Tourism Administration Department**: Bill Hendricks, Recreation, Parks, & Tourism Administration Department Head, second reading (pp. 18-25).
   B. **[TIME CERTAIN 4:10 p.m.] Resolution on University-Wide Prompts for Student Evaluations of Instruction**: Ken Brown, Faculty Affairs Committee Chair and Dustin Stegner, Instruction Committee Chair, second reading (pp. 26-27).
   C. **Resolution on Program Name Change: Humanities Program to Interdisciplinary Studies in the Liberal Arts**: Jane Lehr, Humanities Program Coordinator, first reading (p.28).

D. **Resolution on Department Name Change: Modern Languages and Literature Department to World Languages and Cultures Department**: John Thompson, Modern Languages and Literature Department Chair, first reading (p. 29).

E. **Resolution on Adding a Sustainability Catalog Option to PASS (Plan a Student Schedule)**: David Braun, Sustainability Committee Chair, first reading (pp. 30-31).

F. **Resolution to Revise Change of Major Policy**: Dustin Stegner, Instruction Committee Chair, first reading (pp. 32-36).

G. **Resolution on Department Name Change: Computer Science to Computer Science and Software Engineering**: Ignatios Vakalis, Computer Science Department Chair, first reading (p. 37).

H. **Resolution on Modifications to the *Bylaws of the Academic Senate***: Gary Laver, Academic Senate Chair, first reading (pp. 38-39).

VII. <u>**Discussion Item(s)**</u>:

VIII. <u>**Adjournment**</u>:

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF THE
ACADEMIC SENATE MEETING
Tuesday, May 3, 2016
UU220, 3:10 to 5:00pm

I. Minutes: M/S/P to approve the Academic Senate minutes from April 12, 2016 with corrections. Link to revised minutes: http://content-calpoly-edu.s3.amazonaws.com/academicsenate/1/minutes/15-16_minutes/sm041216.pdf

II. Communication(s) and Announcement(s): none.

III. Reports:
   A. **Academic Senate Chair (Laver):** George Hughes, Chief of Police, introduced Anthony Knight, the new Manager of Emergency Management and Business Continuity. Knight spoke on his previous experience and the plans he has for his new role. The Academic Senate now has a PolyLearn forum for senators.
   B. **President's Office (Armstrong):** Rachel Fernflores, Interim Chief of Staff, introduced Jessica Darin, the new Chief of Staff. The President took questions on topics such as internationalization, the Master Plan, and student demonstrations.
   C. **Provost (Enz Finken):** The Provost provided clarification on the Cal Poly's internationalization efforts. Next year, Cal Poly will be offering an intensive English program that will serve current students that require language learning. Roxana Tunc was introduced as the new Assistant Director for International Recruitment and Admissions. The RPT review is still underway with 50 first cycle cases, 51 second cycle cases, 14 tenure and promotion cases, and 39 promotion cases with 36 of them being promotions to full professor. The Learn-by-Doing Grant will receive an additional $50,000 and there are 32 proposals being considered for the grant.
   D. **Vice President Student Affairs (Humphrey):** Report presented on behalf of Keith Humphrey by Gary Laver: The Commencement Policy Committee met with the Chair of the Instruction Committee and recommended that commencement events should not be held during finals week. Student Affairs is still looking for faculty to respond to e-mail prompts to add faculty perspective for the strategic plan foundation work this summer. Please see Louis Stokes Alliance for Minority and Underrepresented Student Participation website to sign up for trainings to help undocumented students.
   E. **Statewide Senate (LoCascio):** There was a meeting with the CSU Health Center. They couldn't hire anymore people because salaries would be too low. Each campus must have their own plan for immunization requirements for international students.
   F. **CFA (Archer):** The tentative agreement was approved with 97% statewide and 87% at Cal Poly.
   G. **ASI Representative:** none.

IV. Consent Agenda:
   The following items were approved by consent: CHEM 418 Neurochemistry (3) and CRP 456 Web Technologies for Planning (2).

V.   Business Item(s):

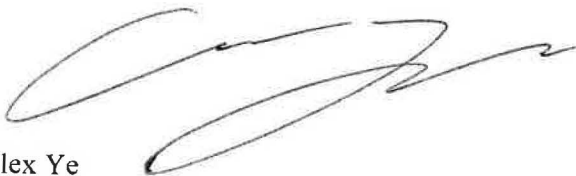   A. **Resolution in Support of Cal Poly Participation in the Open Educational Resources Adoption Incentive Program of the College Textbook Affordability Act of 2015:** Dana Ospina, OER Task Force Chair, presented a resolution on behalf of the OER Task Force to request Academic Senate approval for Cal Poly's participation in California's AB 798 Open Educational Resources Adoption Incentive Program. M/S/P to bring this motion to a second reading. M/S/P to approve the Resolution in Support of Cal Poly Participation in the Open Education Resources Adoption Incentive Program of the College Textbook Affordability Act of 2015 with the following amendment:

        Line 26: RESOLVED: That the Academic Senate supports ~~faculty who opt to consider using~~ the objective of increasing access to Open Educational Resources when possible ~~high quality, low- or no-cost, accessible textbook alternations,~~ such as the California Open Online Library for Education (www.cool4ed.org); and be it further

    B. **Resolution on Credit/No Credit Grading (CR/NC):** Gary Laver, Academic Senate Chair, presented a resolution that requires a student to earn a C or higher to get credit in a credit/no credit class. M/S/P to table the Resolution on Credit/No Credit Grading (CR/NC) indefinitely.

    C. **Resolution on Department Name Change for the Recreation, Parks, & Tourism Administration Department:** Bill Hendricks, Recreation, Parks, & Tourism Administration Department Head presented a resolution that changes the name of the Recreation, Parks, & Tourism Administration Department to Experience Industry Management Department. This resolution will return as a second reading.

    D. **Resolution on University-Wide Prompts for Student Evaluations of Instruction:** Ken Brown, Faculty Affairs Committee Chair, and Dustin Stegner, Instruction Committee Chair, proposed that the Academic Senate adopt two university-wide evaluation prompts, and for academic personnel to work with colleges and programs to facilitate the inclusion of these two questions into the student evaluations of instructors. This resolution will return as a second reading.

VI.   Adjournment: 5:00pm

Submitted by,

Alex Ye
Academic Senate Student Assistant

04.26.16 (gg)

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California

ACADEMIC SENATE SENATORS
2016-2017

COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN (5 representatives)

NAME	DEPT	OFFICE	@calpoly.edu	TERM END
Brady, Pamalee	ArchEngr	66167	pbrady	2017
Greve, Adrienne	City&RegPln	61474	agreve	2017
Laursen, Peter	ArchEngr	66303	plaursen	2018
Starzyk, Gregory (CH)	ConstMgmt	62110	gstarzyk	2017
VACANT				**2018**

COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENTAL SCIENCES (6 representatives)

NAME	DEPT	OFFICE	@calpoly.edu	TERM END
Brown, Wyatt	Horti&Crop	66137	wbrown	2018
Derelian, Doris	FoddSci&Nut	66130	derelian	2017
Garner, Lauren	Horti&Crop	62479	lgarner	2018
Greenwood, Jerusha	RP&T	62050	jbgreenw	2018
Hurley, Sean (CH)	Agribus	65050	shurley	2017
VACANT (Choudhury)*				**2017**

COLLEGE OF BUSINESS (5 representatives)

NAME	DEPT	OFFICE	@calpoly.edu	TERM END
Burgunder, Lee	Acctg	61210	lburgund	2017
Burleson, Jim	Mgnt	61763	jburleso	2018
Carr, Chris	Acctg	62657	ccarr	2018
De la Fuente, Javier	IndTech	61607	jdelafue	2017
Fisher, Eric (CH)	Econ	62964	efisher	2018

COLLEGE OF ENGINEERING (8 representatives)

NAME	DEPT	OFFICE	@calpoly.edu	TERM END
Colvin, Kurt	I&MEngr	62633	kcolvin	2018
Falessi, Davide	CompSci	62344	dfalessi	2018
Nico, Phil (CH)	CompSci	67124	pnico	2018
Pal, Saikat	Biome&GenEng	66203	sapal	2017
Pande, Anurag	C&EnviEngr	62947	apande	2018
Self, Brian	MechEngr	67993	bself	2017
Smilkstein, Tina	ElecEngr	62497	tsmilkst	2017
Thorncroft, Glen	MechEngr	62118	gthorncr	2017
LoCascio, Jim	MechEngr	62375	jlocasci	2019

COLLEGE OF LIBERAL ARTS (9 representatives)

NAME	DEPT	OFFICE	@calpoly.edu	TERM END
Anderson, Christian	ML&Lit	61620	cander55	2018
Bridger, Sarah	History	62617	sbridger	2017
Fernflores, Rachel	Philo/GendSts	62330	rfernflo	2017
Loving, Bill	Journalism	62513	bloving	2018
Rinzler, Paul	Music	65792	prinzler	2018
Thompson, John	ModLang&Lit	61212	jjthomps	2017
Williams, Jason (CH)	Psyc&CD	62843	jwilli26	2017
VACANT (D'Avignon)				**2017**
VACANT (Laver)				**2018**
Foroohar, Manzar	History	62068	mforooha	2017

COLLEGE OF SCIENCE AND MATHEMATICS (10 representatives)

NAME	DEPT	OFFICE	@calpoly.edu	TERM END
Choboter, Paul (CH)	Math	65902	pchobote	2018
Costanzo, Philip	Chem&Biochem	62692	pcostanz	2017
Gillen, Glen	Physics	62364	ggillen	2017
Goodman, Anya	Chem&Biochem	61666	agoodman	2017
Jankovitz, Kris	Kines	62534	kjankovi	2018
Kantorowski, Eric	Chem&Biochem	62796	ekantoro	2018
Lin, Joyce	Math	65554	jlin46	2018
Schaffner, Andrew	Statistics	61545	aschaffn	2017
Smith, Heather	Statistics	66128	hsmith	2018
Tomanek, Lars	BioSci	62437	ltomanek	2017

PROFESSIONAL CONSULTATIVE SERVICES (4 representatives)

NAME	DEPT	OFFICE	@calpoly.edu	TERM END
Head, Carly	UnivAdvsng	67036	cehead	2018
O'Clair, Katherine (CH W&S2017)	Library	62690	koclair	2018
Scaramozzino, Jeanine (CH F2016)	Library	65677	jscaramo	2017
Weddige, Kristi	CSMAdvsg	62615	kweddige	2017

EX OFFICIO MEMBERS (nonvoting members except part-time employees rep, past Senate Chair, and statewide senators)

NAME	POSITION	REPRESENTING	@calpoly.edu	
Archer, Graham	CFA President	CFA		OfCounsel
Armstrong, Jeff	President	President's Ofc	jarmstro	ExOff
Colombini, Jana	ASI President	ASI	jjcolomb	ExOff
Enz Finken, Kathleen	Provost	Provost's Ofc	kenzfink	ExOff
Foroohar, Manzar	ASCSU	(History)	mforooha	2017
Humphrey, Keith	VP StudAffairs	StudAffs	humphrey	ExOff
Laver, Gary	AcSen Chair	At large	glaver	
LoCascio, Jim	ASCSU	(MechEngr)	jlocasci	2019
	ASI Ch/BdDirs	ASI		ExOff
	Dean	Deans Cncl		ExOff
	P/T Employee Rep			ExOff

* term doesn't count against 2 terms of service

CAL POLY
SAN LUIS OBISPO

TO: Gary Laver, Academic Senate Chair

FROM: Academic Senate Curriculum Appeals Committee
                Josh Machamer, Jim Mueller, Andrew Schaffner

SUBJECT: Response to UNIV 100 Appeal

DATE: May 2, 2016

CC: Brian Self, Brian Tietje

In reviewing this appeal, we met separately with Brian Tietje, the Vice Provost for International, Graduate, and Extended Education, and Brian Self, the Chair of the Academic Senate Curriculum Committee. Each of these individuals provided us with new and valuable perspectives on the case. We also received several private email communications from members of the senate.

As a result, we do not approve this course as it currently stands. Instead, we would like to have UNIV 100 sent back to the ASCC so that the proposal may be fully vetted with all departments that offer orientation courses.

Because this course proposal originated through Extended Education as a UNIV course, it did not follow the normal pathway of review at a departmental and college level. Extended Education is not housed in a department or college. Moreover, administrative approval of UNIV courses rests with the Vice Provost for Programs and Planning. Thus, the first time this proposal was examined by a faculty committee was when it was submitted to the ASCC. Consequently, the consent memos from affected programs are crucially important in providing feedback from the larger academic faculty community on the feasibility of this course. Because only a few consent memos were sent, we believe that insufficient consultation has occurred.

What follows are some observations about this particular course and also about some of the larger process issues it brought to light.

- It should be noted on the proposal (if it moves forward) that credit should not be allowed for students with credit in UNIV 125 or EDUC 125.

- There is some confusion related to when the course is to be offered. The proposal indicates that the course is to be offered summer and fall, though our conversations with the course proposer implied that the course is to be offered summer only.

- The committee is concerned that if the course is housed only within the Quarter Plus format, that this creates a possible inequity issue for students. Only those students willing (and able) to pay for the extra experience/units will be able to take advantage of course.

- We recommend that the approval process for UNIV courses be re-examined in order to ensure adequate, layered review at all levels.

SUSCAT Course Summary
for Academic Senate Consent Agenda

Note: The *Resolution On Approving Assessment Process For Courses Meeting Sustainability Learning Objectives* (AS-792-15) directs the Academic Senate Sustainability Committee (ASSC) to identify which courses to list on the Cal Poly Sustainability Catalog (SUSCAT) following the approved assessment process. The resolution also directs the ASSC to place SUSCAT course recommendations on the Academic Senate's Consent agenda. The first assessment phase during 2015 covered General Education courses (GE courses), and those GE courses now appear on http://suscat.calpoly.edu/catalog/courses/. **This memo lists only additional non-GE courses recommended for SUSCAT through April 2016**. The ASSC has reviewed all courses in CENG, CLA, COB, and CSM. The CAED course review continues, and the CAFES course review stalled, because the ASSC has no CAFES representative.

Date: April 29, 2016

Fall 2015 – Spring 2016 Review

COURSES TO LIST ON SUSCAT

Course Number	Title	GE Area
CAED		
ARCH 207	Environmental Control Systems I	
ARCH 307	Environmental Control Systems 2	
EDES 406	Sustainable Environments	
EDES 408	Implementing Sustainable Principles	
EDES 410	Advanced Implementation of Sustainable Principles	
CENG		
CE 527	Sustainable Mobility	
EE 420	Sustainable Electric Energy Conversion	
MATE 222	Materials Selection Life Cycle	
MATE 232	Materials, Ethics, and Society	
ME 488	Wind Energy Engineering	
CLA		
COMS 390	Environmental Communication	
GEOG 408	Geography of Development	
HIST 432	United States Environmental History	
GEOG 325	Climate and Humanity	
GEOG 333	Human Impact on the Earth	
COB		
ECON 431	Environmental Economics	
ECON 432	Economics of Energy and Resources	
GSE 532	Environmental and Natural Resource Economics	

CSM		
BIO 401	Principles of Conservation Biology	
BIO 434	Environmental Physiology	
BIO 446	Ecosystem Ecology	
MSCI 428	Marine Conservation and Policy	
MSCI 439	Fisheries Science and Resource Management	
PHYS 310	Physics of Energy	
PSC 491	Appropriate Technology for the World's People: Development	
PSC 492	Appropriate Technology for the World's People: Design	

COURSES TO REMOVE FROM SUSCAT

Course Number	Title	GE Area

University Honors Program

Program Update

California Polytechnic State University
San Luis Obispo, California

Presentation to the Academic Senate on May 24, 2016

University Honors Experience

http://honors.calpoly.edu/

We value your feedback.

Today's Presentation

- ➢ 2015-16 Highlights
- ➢ Enrollments and Program Interest
- ➢ Program Proposal for 2017-19 Catalog
- ➢ Acknowledgements
- ➢ Questions?

University Honors Experience

Email: honors@calpoly.edu

Thank You!

Support from the Academic Senate, Academic Programs, and the Provost has been tremendous. This year's highlights include...

◆ **Piloted a Library Research Methods seminar with Brett Bodemer, Adriana Popescu, and Kennedy Library**

◆ **Collaborated with Dana Ospina and Kennedy Library to develop an on-line Honors journal**

◆ **Sent a delegation to the National Collegiate Honors Council annual conference in Chicago**

◆ **Implemented the "Honors Service Group" IRA and an associated student-led peer mentoring program**

2015-16 Honors Highlights

University Honors Experience

Continued Improvement!

◆ **Piloted an Honors Abroad experience with Professor Josh Machamer for students studying in London this summer**

◆ **Student Assistant Brooke Matson recognized as a 2016 Cal Poly Outstanding Student Employee (1st runner up)!**

◆ **Partnered with Dr. Ryan Alaniz to help plan and host the Cal Poly and United Nations University Drought Summit**

◆ **Students enrolled in 38 Honors courses and seminars taught by faculty from CLA, COSAM, CENG, and OCOB**

2015-16 Honors Highlights

University Honors Experience

Build community...

Enrollments and Interest

- ◆ Anticipated Fall 2016 program enrollment of about 500 students (up from a low of 240 two years ago)
- ◆ Received nearly 750 applications during recent recruiting effort; admitted 114 students for Fall 2016
- ◆ Received over 100 applications from continuing Cal Poly students in Winter 2016; admitted 68 with average GPA of 3.79
- ◆ Serving the entire Cal Poly community with undergraduates from Cal Poly's six colleges and nearly 60 different majors

and provide challenging opportunities.

University Honors Experience

2017-19 Program Proposal

In May 2015, we presented a progress report on program improvements undertaken since the passage of resolution AS-769-13. The Academic Senate reviewed the presentation and provided feedback. The program stated its intention to fully implement an improved program beginning in Fall 2017.
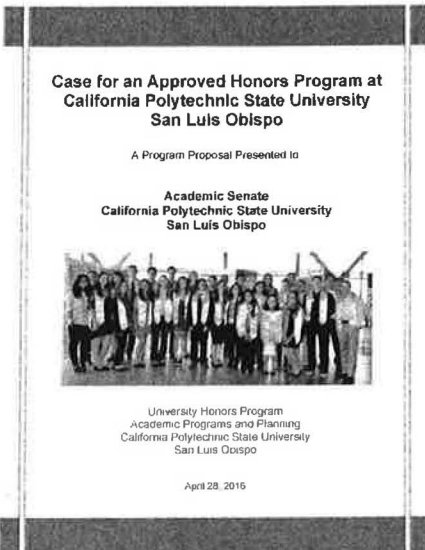
Elements of the proposed program are highlighted in the following slides. **Pending review and approval, we intend to fully implement an improved Honors Program beginning with the 2017-18 Academic Year.**

Resolution AS-769-13 - Improve the Program

University Honors Experience

Slide 1

See "HNRS-OTHER" under Program Management

2017-19 Program Proposal

Case for an Approved Honors Program at
California Polytechnic State University
San Luis Obispo

A Program Proposal Presented to

Academic Senate
California Polytechnic State University
San Luis Obispo

University Honors Program
Academic Programs and Planning
California Polytechnic State University
San Luis Obispo

April 28, 2016

University
Honors
Experience

Resolution AS-769-13 - Improve the Program

Slide 2

Strategic Planning 2013-14

Program Goals

Program Goal	Honors students will...
Community	Serve and support the Honors learning community as active and enthusiastic participants
Leadership	Assume positions of leadership within campus groups or student organizations
Breadth of Learning	Broaden their education through enriched academic experiences, hands-on projects, and active learning opportunities
Interdisciplinary Collaboration	Engage in interdisciplinary activities with students and faculty of diverse backgrounds and interests
Discovery & Innovation	Gain research experience working closely with faculty and graduate student mentors
Serving Others	Serve campus, local, and global communities as informed, empathetic, and respectful citizens

University
Honors
Experience

Honors Program Proposal

Program Learning Objectives

1. Demonstrate attitudes supportive of the Honors Program community;
2. Mentor peers effectively;
3. Communicate effectively with others;
4. Apply leadership principles to organize and direct the efforts of a group;
5. Make reasoned decisions based on an understanding of diversity, sustainability, global perspectives, technology, and ethics;
6. Function effectively as a member of an interdisciplinary group or team;
7. Integrate knowledge and skills from different disciplines to solve problems;
8. Plan, carry out, document, and defend a capstone project;
9. Demonstrate skills in information literacy and the ability to self-direct ones' learning; and
10. Demonstrate a strengthened sense of community, civic responsibility, and philanthropy.

Honors Program Proposal

University Honors Experience

Program Inception (1999) to Date

Existing Honors Curriculum

	First-Year			Second-Year			Third-Year			Fourth-Year	
F	W	S	F	W	S	F	W	S	F	W	S
CORE COURSES:											
HNRS 100											
APPROVED ELECTIVES:											
HNRS Course (F,W, or S)			HNRS Course (F,W, or S)			HNRS Course (F,W, or S)			HNRS Course (F,W, or S)		
			HNRS Course (F,W, or S)			HNRS Course (F,W, or S)			HNRS Course (F,W, or S)		
CO-CURRICULAR EXPERIENCE:									Senior Project		

Honors Program Proposal

University Honors Experience

Slide 1

Fall 2017 and beyond…

Proposed Honors Curriculum

	First-Year			Second Year			Third-Year			Fourth-Year		
	F	W	S	F	W	S	F	W	S	F	W	S

CORE COURSES:
HNRS 161 HNRS 162 HNRS 163   HNRS 261 (F,W, or S)   HNRS 461

APPROVED ELECTIVES:
HNRS Course (F,W, or S)   HNRS Course (F,W, or S)
HNRS Course (F,W, or S)   HNRS Course (F,W, or S)   HNRS Course (F,W, or S)

CO-CURRICULAR EXPERIENCE:
Documented Campus or Community Leader Experience
Documented Mentor or Learning Assistant Experience
Senior Project

APPROVED TRACKS: (declare one during second year)
T-1 HNRS 400-01: Individual or Group Research Experience
T-2 HNRS 400-02: Study Abroad or International Experience
T-3 HNRS 400-03: Community Service and Civic Engagement Experience

University Honors Experience

Honors Program Proposal

Slide 2

Comparison: Existing and Improved Curricula

Elevated Program with Similar Workload

Units	Existing Program	Proposed Program	Units
2	HNRS 100	HNRS 161	2
		HNRS 162	2
4	HNRS Course	HNRS 163	2
4	HNRS Course	HNRS 261	2
4	HNRS Course	HNRS Course	4
4	HNRS Course	HNRS Course	4
4	HNRS Course	HNRS Course	4
4	HNRS Course	HNRS Course	4
4	HNRS Course	HNRS Course	4
4	Senior Project	Senior Project	4
		HNRS 461	1
		Honors Track	1
		Leader Experience	0
		Mentor Experience	0
34	**Total Program Units**		**34**

University Honors Experience

Honors Program Proposal

Stakeholder Input

2012 Honors Task Force Recommendations

Task Force Recommendations	Achieved 2013-Date	Proposed Program	Notes
Reestablish the Honors Undergraduate Research Program	✓	✓	Program currently implementing a Library Research Methods course and an Honors Journal. A research track is included in the proposed Honors curriculum.
Establish an Honors Senior Showcase to share the results of student work	✓		Inaugural Honors Student Showcase held in 2015. The 2016 showcase will feature work by first-year and graduating senior Honors students.
Purchase faculty release time to facilitate team-taught interdisciplinary classes and to develop new courses	✓		Program is recruiting new Honors instructors and providing modest stipends in support of curriculum development.
Fund student scholarships			Efforts to improve the program's advancement efforts have been limited. Funding scholarships represents a long-term goal of the program.
Support administrative staff and program leadership	✓		Director has a half-time position in the program. The program hired a new staff member in 2014. The program employs a team of student assistants.
Raise academic performance requirements	✓		Program raised its minimum GPA requirements in the Fall of 2012.
Petition the University Registration and Scheduling Committee to request priority registration for Honors students	✓		Director successfully petitioned the committee in 2015. Beginning in the Fall of 2015, Honors students in good-standing are eligible for priority registration (Special Exception Registration Status) during their first two years in the program.
Establish an advisory board comprised of faculty from each college		✓	A second Honors Task Force has served in an advisory role since the Fall of 2013. Program intends to form a new advisory board for the Fall of 2016.

University Honors Experience

Stakeholder Input

2015 Honors Task Force Recommendations

Task Force Recommendations	Achieved 2013-Date	Proposed Program	Notes
Students complete Honors requirements throughout all four years of school		✓	Proposed curriculum, as designed, includes program-student contacts during all four years of school.
Students participate in a year-long freshmen Honors experience		✓	Proposed HNRS 161/162/163 course sequence covers an entire school year.
Students complete a leadership development seminar and document a leadership experience	✓	✓	Program has offered leadership seminars during the past two years. Completing a leadership course (HNRS 261) and serving as a leader represent required elements of the proposed program.
Each student serves as a mentor within a formal peer mentoring program	✓	✓	Program is currently piloting a peer mentoring program. Serving as a mentor or learning assistant represents a required element of the proposed program.
Students will serve the campus, local, and/or global community by completing a service project		✓	Proposed HNRS 161/162/163 freshmen course sequence includes a year-long group service project.
Each student will complete a culminating experience and defend his/her work before an interdisciplinary faculty panel	✓	✓	Annual showcase features work by graduating seniors. Students defend their work before faculty, staff, and peers. The proposed program includes a capstone seminar (HNRS 461) designed to support Honors students as they complete their seniors projects.
Students will be given the opportunity to publish original work in an Honors journal	✓	✓	Program currently implementing an on-line Honors Journal. The first volume is scheduled for publication during the Summer of 2016. Students in proposed program may follow a research track where publication of original work will be strongly encouraged.

University Honors Experience

Acknowledgements

- ➤ Honors Students, Task Force Members, and Program Advocates
- ➤ Administrative Support Coordinator Shane McKeague
- ➤ Student Assistants Casey Everitt (GRC), Sarah Larkin (CD), Colton Marino (POLS), Brooke Matson (COMS), Madison Meredith (EESS), Amber Miller (PHIL), Amanda Schafer (ECON), Tommy Sidebottom (ARCE), Kathleen Sones (GRC), and Aditi Vepa (BUS)
- ➤ Mary Pedersen, Academic Programs, and Cal Poly's six Colleges
- ➤ Campus Partners: Kennedy Library, University Housing, Admissions, Center for Service in Action, Mustang Success Center, International, Graduate, and Extended Education, Study Abroad, Career Services, Office of the Registrar, Center for Leadership and Service, Advancement, and more...

Thank you for your support!!!

University Honors Experience

Questions?

University Honors

Community

Leadership

Breadth of Learning

Interdisciplinary Collaboration

Discovery & Innovation

Serving Others

http://honors.calpoly.edu/

University Honors Experience

Adopted:

ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS-___-16

RESOLUTION ON DEPARTMENT NAME CHANGE FOR THE
RECREATION, PARKS, & TOURISM ADMINISTRATION DEPARTMENT

1   WHEREAS,   The Recreation, Parks, & Tourism Administration Department (RPTA)
2   has requested the name of its department be changed to the
3   EXPERIENCE INDUSTRY MANAGEMENT DEPARTMENT to better
4   reflect the program the department is currently offering; and
5
6   WHEREAS,   The request for this name change has been approved by the College of
7   Agriculture, Food and Environmental Sciences (CAFES) Curriculum
8   Committee, CAFES Academic Senate Caucus, RPTA Advisory Council,
9   and the Dean for CAFES; therefore be it
10
11   RESOLVED: That the name of the Recreation, Parks, & Tourism Administration
12   Department be changed to the EXPERIENCE INDUSTRY
13   MANAGEMENT DEPARTMENT.

Proposed by: the Recreations, Parks, & Tourism
              Administration Department
Date: February 23, 2016

CAL POLY
SAN LUIS OBISPO

College of Agriculture, Food & Environmental Sciences
Dean's Office

MEMO

TO: Kathleen Enz Finken, Provost

FROM: Andrew Thulin, Dean

SUBJECT: Proposal Support: Recreation, Parks & Tourism Administration Department Name
Change

DATE: October 9, 2015

I fully support the Recreation, Parks & Tourism Administration's proposal to change its name
to the "Experience Industry Management Department."

The department has, over the course of several years, evolved its curriculum and faculty talent
away from a traditional hospitality and tourism focus in order to better mirror the overall
industry's evolution. Similarly updating the department name will provide Cal Poly a unique
point of differentiation, better attracting top student and faculty from across the world, as well
as better preparing graduates to have successful careers.

The department has devoted significant time to evaluating this opportunity, has consulted with
numerous industry and academic sources, and is well-prepared to leverage this opportunity.

I encourage your support for department name change to Experience Industry Management.
Feel free to contact me if you should have any questions regarding this request.

I support this proposal
KE Finke   10/26/15

CAL POLY
SAN LUIS OBISPO

Recreation, Parks, & Tourism Administration Department
College of Agriculture, Food & Environmental Sciences

Tel   805-756-1288
Fax   805-756-7508

December 9, 2015

To: Cal Poly Deans' Council

From: Bill Hendricks, Department Head *BH*
       Recreation, Parks, & Tourism Administration

Re: Proposal to Change Recreation, Parks, & Tourism Administration Department name to
Experience Industry Management

Enclosed is a proposal and justification to change the RPTA Department name to Experience
Industry Management. The enclosure also includes documents of support from Provost Kathleen
Enz Finken, CAFES Dean Andrew Thulin, the CAFES Curriculum Committee, and 16 letters,
mostly from RPTA Advisory Council members. The RPTA faculty respectfully asks for your
endorsement. We plan to present the proposal to the Academic Senate winter quarter.

CAL POLY
SAN LUIS OBISPO

Agribusiness Department
College of Agriculture, Food & Environmental Sciences

December 10, 2015

To: Andrew J. Thulin, Dean CAFES

From: Michael McCullough, Chair, CAFES Curriculum Committee

Re: Support for Recreation, Parks, & Tourism Administration Department name change to Experience Industry Management

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In May and September 2015, the CAFES Curriculum Committee discussed the RPTA Department's proposed name change to Experience Industry Management. The committee recognizes the RPTA faculty's forward-thinking approach to their discipline, and academic and industry trends related to this industry and thus endorses the proposed department name change from Recreation, Parks, & Tourism Administration to Experience Industry Management.

-22-

CAL POLY
SAN LUIS OBISPO

Agribusiness Department
College of Agriculture, Food & Environmental Sciences

February 3, 2016

To: Andrew J. Thulin, Dean CAFES

From: Sean Hurley, Chair, CAFES Caucus

Re: Recommendation to change Recreation, Parks, & Tourism Administration Department name to Experience Industry Management

On February 3, 2016, the CAFES Caucus discussed the RPTA Department's proposed name change to Experience Industry Management. The committee concurs with the RPTA faculty's forward-thinking approach to their discipline. This change appears to be linked to academic and industry trends related to this industry. Thus, we endorse the proposed department name change from Recreation, Parks, & Tourism Administration to Experience Industry Management.

I support this proposal

17 Feb 2016

Proposal to Change Recreation, Parks, & Tourism Administration Department Name to Experience Industry Management

Experience Industry Management has emerged as a contemporary approach to the facilitation of experiences across all sectors of industries related to tourism, hospitality, event planning, outdoor recreation management, community recreation, and sport management. Experience Industry Management builds upon Pine & Gilmore's (1999) seminal book *"The Experience Economy."* In essence, designed, created, situated, and staged experiences become the foundation for guests, participants, customers, employees, and visitors as they engage in activities in diverse settings, including wineries, breweries, conventions, meetings, concerts, parks, sport venues, athletic events, festivals, restaurants, hotels, resorts, youth programs, community centers, employee experience programs, museums, farm tours, art galleries, etc. Individuals value these experiences because they are intrinsically motivated to enhance their quality of life and to create long-lasting memories of their life pursuits.

As hospitality has evolved from a commercial sector enterprise that focused primarily on lodging and food and beverage to now include public, non-profit, and private sectors, the emphasis on contemporary views of hospitality is paramount. The blending of tourism, travel, experiences, social media, travel platforms, sustainability, food, wine, culinary arts, culture, sports, outdoor recreation, conventions and meetings, and events in an academic program is possible with a shift in the Recreation, Parks, & Tourism Administration program to the cutting-edge approach to a discipline of managing experiences.

Acknowledging that the RPTA Department already has a nationally recognized faculty and progressive curriculum, with moderate revisions to the current major and with the synergies afforded by other academic departments in the CAFES and other colleges, highlighting experience industry management is a relatively simple task. The current RPTA major can be repackaged as *Experience Industry Management* allowing the program to become a leader in developing Cal Poly graduates who will contribute to an industry that is an economic driver and catalyst for the high quality of life of Californians. The first step in this process is a proposed name change for the department.

The timing for a change to *Experience Industry Management* is now. CAFES is embarking upon several initiatives and projects including a center for wine and viticulture on campus, an agriculture event center, Swanton Pacific Ranch facilities, new rodeo facilities, and curricula centered around fermentation sciences, brewing, distilling, tasting and sensory sciences. Coinciding with the future plans at Cal Poly, the California wine, brewery, and distillery industries now recognize that they are firmly entrenched in the hospitality and tourism sector. Few universities across the country can replicate the marriage between FSN, WVIT, and RPTA and other academic programs that will allow Cal Poly to be at the forefront nationally in the development of experience industry management as an academic program.

Although a few other CSU related academic programs have recently commenced with name changes to include hospitality, none have incorporated experience industry management in a program title (see Table 1). BYU has added an Experience Industry Management emphasis within the Recreation Management B.S. degree and for three years has hosted an annual

1

Experience Industry Management conference. In recent conversations with the BYU faculty, they will likely change the department name to Experience Industry Management this academic year. In addition, for the past seven years, faculty at Texas A&M have been working on the conceptual advancement of experience industry management and the convergence of industries and academic disciplines that support this newly developing view of parks, recreation, tourism, hospitality, employee services, and related disciplines. Moreover, a recent article (Duerden, Ward, & Freeman, 2015) in our discipline's leading scholarly journal the *Journal of Leisure Research,* emphasized the integration of leisure, marketing, and tourism to conceptually propose a cross-disciplinary framework for the provision and understanding of structured experiences.

As disciplines centered on experiences and engagement evolve, variations to the approach of this industry will obviously emerge. For example, the University of Indianapolis now offers a B.A. in Experience Design that focuses on interactive and multisensory experiences. Of some confusion is the concurrent emergence of User Experience Design that primarily emphasizes computer-based interfaces. The RPTA faculty believes that *Experience Industry Management* avoids these issues and is a more holistic approach to this evolving academic program area of study.

Table 1
CSU Programs

Campus	Previous Department Name	Previous Degree Name	Current Department Name	Current Degree Name(s)
CSU, Chico	Recreation and Parks Management	Recreation Administration	Recreation, Hospitality & Parks Management	Recreation Administration
CSU, Northridge	Recreation and Tourism Management	Recreation	Recreation & Tourism Management	Tourism, Hospitality & Recreation Management
CSU, East Bay	Recreation	Recreation	Hospitality, Tourism and Recreation	Hospitality & Tourism; Recreation

The RPTA faculty has unanimously approved by a vote of 6-0, with one abstention, a proposal to change the Department name to *Experience Industry Management.* Moreover, RPTA Advisory Council members are confident that this change will place Cal Poly at the forefront of this approach to our discipline around the country. Similarly, a report completed in December 2015 by Dr. Stuart Mann, a consultant hired to advise Cal Poly regarding the feasibility of an expanded hospitality management program, recommends that RPTA change its name to *Experience Industry Management.* This department name will more accurately represent the careers that RPTA students pursue and the interests of incoming students. Less than 10% of current RPTA students choose a concentration aligned with traditional park and recreation career paths. Nearly 65% of RPTA's 300 students are in the Event Planning and Management and Hospitality and Tourism Management concentrations and our graduates pursue careers in

numerous experience management settings (see Table 2). With the department name change, forthcoming curriculum revisions, and the concerted efforts among multiple CAFES departments and other colleges, Cal Poly will quickly be able to emerge as a leader in the experience industry management academic world.

Table 2
RPTA Alumni

Alumni Sample Position Title	Employer
Tourism Sales & Marketing Manager	Gate 7 Australia
Director of Client Services	INCA International Nature & Cultural Adventures
Astronaut Sales Representative	Virgin Galactic
General Manager	Chateau Margene Winery
Director U.S. Marketing	Visa Inc.
General Manager	Colorado State Fair
Senior Account Executive	Eventbrite
Corporate & Private Event Director	San Francisco Maritime National Park Association
Convention Sales Director	Visit Anaheim
Event Services Specialist	George P. Johnson Experiential Marketing
Owner & Race Director	All Out Events
Senior Manager, Suite & Premium Services	Sacramento Kings
Customer Success Manager	DoubleDutch
Director Recreation & Community Services	City of Mission Viejo
Direct to Consumer Marketing Manager	Jackson Family Wines
Worldwide Corporate Events	Apple
Director Programs and Events	San Francisco Chamber of Commerce
Tourism Manager	City of San Luis Obispo
Global Event Marketing	eBay Inc.
Venue Manager	Devine Ranch, LLC
Senior Manager, Travel Trade Development	Visit Napa Valley
Director of Airports	San Luis Obispo County
General Manager	Hampton Inn and Suites
Global Event Strategy	Cisco
Associate Hotel Account Manager	Hotwire.com
Catering Sales Manager	The Ritz-Carlton, Marina Del Rey
Event Coordinator, Employee Experience	LinkedIn
Director of Business Operations	Mammoth Mountain Ski Area
Marketing Coordinator	USA Waterpolo
Associate Director Human Resources	Fox Film, TV & Sports
Director of Sales & Marketing	Santa Cruz County Conference & Visitors Bureau
President	Los Angeles Angels RBI League
Global Business Development Coordinator	Santa Monica Travel & Tourism

3

Adopted:

ACADEMIC SENATE
of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS-___-16

RESOLUTION ON UNIVERSITY-WIDE PROMPTS FOR STUDENT EVALUATIONS OF INSTRUCTORS

1 2 3 4	WHEREAS,	The 2014-2017 Collective Bargaining Agreement mandates that "Written or electronic student questionnaire evaluations shall be required for all faculty unit employees who teach" (15.15); and
5 6 7	WHEREAS,	Cal Poly Academic Senate resolution AS-759-13 RESOLUTION ON STUDENT EVALUATIONS states the following:
8 9 10 11		"the Academic Senate requires that student evaluations include university-wide questions and the opportunity for students to provide written comments on teaching and course effectiveness"
12 13 14 15 16		"the Academic Senate designate[s] the Instruction and Faculty Affairs Committees as the appropriate committees for making potential revisions to university-wide student evaluation questions in the future, and these revisions are subject to approval by the Academic Senate"; and
17 18 19	WHEREAS,	The upcoming transition to online student evaluations of instructors requires all programs to adapt their evaluation instruments to the online evaluation system; therefore be it
20 21 22	RESOLVED:	That the Academic Senate adopt university-wide instructor evaluation prompts in the attached Report on University-Wide Prompts for Student Evaluations of Instructors; and be it further
23 24 25 26	RESOLVED:	That the Academic Senate require these university-wide evaluation prompts be included in all student evaluations of instructors upon the campus-wide rollout of the online evaluation system; and be it further
27 28 29 30	RESOLVED:	That the Academic Senate require both the evaluation questionnaire and the reports of results to distinguish these two university-wide evaluation prompts from additional questions or prompts colleges or programs may include in their evaluation instruments; and be it further
31 32 33	RESOLVED:	That the Academic Senate request that the office of Academic Personnel work with colleges and programs to facilitate the inclusion of the two university-wide evaluation prompts in each college or program evaluation instrument.

Proposed by: Faculty Affairs Committee, and
              Instruction Committee
Date: February 25, 2016

Report on University-Wide Prompts for Student Evaluations of Instructors
By the Academic Senate Instruction and Faculty Affairs Committees
February 24, 2016

Academic Senate resolution AS-759-13 required that two prompts be included in all student evaluations of faculty. These prompts asked students to express their level of agreement or disagreement with statements that their instructors and courses were "educationally effective." This resolution also empowered FAC and IC in the task of formulating any revisions to these questions.

FAC and IC have also assisted the office of Academic Personnel in the project of implementing online evaluations. In Winter 2016 the FAC and IC chairs and the AVP of Academic Personnel presented a progress report on the status of the online evaluation system to the Senate Executive Committee and then to the Academic Senate. At those presentations senators expressed their disapproval of the formulation of the questions that the Senate had formerly approved in the above-mentioned resolution.

FAC and IC have re-examined these questions and propose to the Senate the following revised prompts as comprising the two prompts to be implemented university-wide on all student evaluations of instructors:

> "Assign an overall rating to this course."
> "Assign an overall rating to this instructor."

FAC and IC propose the following scale for responses to these prompts:

> "5 = Excellent"
> "4 = Above Average"
> "3 = Average"
> "2 = Below Average"
> "1 = Unsatisfactory"

The rationale for the language of these prompts is directness in asking students to provide their opinions about their instructors and courses according to a scale that should seem reasonable for the task at hand. This is simply a focused revision to the formerly proposed prompts and response scale in the report appended to AS-759-13, which allows all else in that report to remain in effect.

These two prompts would be common to all evaluation instruments for every course evaluated at Cal Poly as of Fall 2016, the proposed timeframe for implementing online evaluations across the university. They would be built into the online evaluation system. Colleges and Programs have their own evaluation instruments, which would comprise an additional layer of questions or prompts in evaluation instruments for courses offered within each college/program. The office of Academic Personnel will assist all programs/colleges with the project of adapting their current evaluation instruments to the new online system. This is the right time for colleges and programs to reassess their evaluation instruments in light of these two university-wide prompts, and to determine whether any change to existing questions or prompts is appropriate given the formulations of these two university-wide prompts.

Adopted:

ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS-__-16

RESOLUTION ON PROGRAM NAME CHANGE: HUMANITIES PROGRAM TO INTERDISCIPLINARY STUDIES IN THE LIBERAL ARTS

1 2 3 4 5	WHEREAS,	The Humanities Program in the College of Liberal Arts has requested the name of its program to be changed to INTERDISCIPLINARY STUDIES IN THE LIBERAL ARTS to better reflect the program currently being offered; and
6 7 8 9 10 11 12	WHEREAS,	The program now offers four Science, Technology, and Society minors that are truly interdisciplinary in nature, spanning the humanities, social sciences, communications, arts, interdisciplinary areas within the liberal arts (i.e., women's and gender studies, ethnic studies, liberal arts, and engineering studies), and STEM and other areas outside the college; and
13 14 15	WHEREAS,	The courses offered by the program now carry the ISLA prefix as approved in the last curriculum cycle; and
16 17 18 19 20	WHEREAS,	The request for this name change has been approved by the College of Liberal Arts Dean's Council, the College of Liberal Arts Academic Senate Caucus, and the Dean for the College of Liberal Arts; therefore be it
21 22 23	RESOLVED:	That the academic Senate approve a name change from the Humanities Program to INTERDISCIPLINARY STUDIES IN THE LIBERAL ARTS.

Proposed by: Jane Lehr, Coordinator
Humanities Program
Date: January 8, 2016

Adopted:

ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS-__-16

RESOLUTION ON DEPARTMENT NAME CHANGE: MODERN LANGUAGES AND LITERATURE DEPARTMENT TO WORLD LANGUAGES AND CULTURES DEPARTMENT

1 2 3 4 5	WHEREAS,	The Modern Languages and Literature Department has requested the name of its department to be changed to the WORLD LANGUAGES AND CULTURES DEPARTMENT to better reflect the program the department is currently offering; and
6 7 8 9 10	WHEREAS,	The CSU uses "World Languages and Cultures" as the degree code for our current major program and major programs similar to it at the other CSUs, namely Monterey Bay and Northridge, whose departments or programs are similarly named; and
11 12 13 14	WHEREAS,	The department's curriculum proposal for the 2017-19 catalog incorporates the degree change to World Languages and Cultures, B.A. and the prefix change to WLC; and
15 16 17 18 19	WHEREAS,	The request for this name change has been approved by the College of Liberal Arts Dean's Council, the College of Liberal Arts Academic Senate Caucus, and the Dean for the College of Liberal Arts; therefore be it
20 21 22 23	RESOLVED:	That the Academic Senate approve a name change for our department from the Modern Languages and Literatures Department to the WORLD LANGUAGES AND CULTURES DEPARTMENT to take effect with the new 2017-19 catalog in summer 2017.

Proposed by: John Thompson, Chair Modern Languages
                and Literature Department
Date: March 21, 2016

Adopted:

ACADEMIC SENATE
of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS-___-16

RESOLUTION ON ADDING A SUSTAINABILITY CATALOG OPTION TO
PASS (PLAN A STUDENT SCHEDULE)

1 WHEREAS,   Resolution AS-688-09 "Resolution on Sustainability Learning Objectives", defines Cal
2   Poly's Sustainability Learning Objectives; and
3

4 WHEREAS,   Resolution AS-787-14 "Resolution on Sustainability", directs the Academic Senate
5   Sustainability Committee to develop a list of classes based on a revised Senate accepted
6   assessment process that meet the Sustainability Learning Objectives; and
7

8 WHEREAS,   Resolution AS-792-15 "Resolution on Approving Assessment Process for Courses
9   Meeting Sustainability Learning Objectives", identifies the process used to identify
10   courses listed in the Sustainability Catalog (SUSCAT) now found online at
11   http://suscat.calpoly.edu/; and
12

13 WHEREAS,   The Spring 2016 PASS webpage offers an option to "Show Fully Online Classes,"
14   although students do not have to take online classes to graduate; and
15

16 WHEREAS,   The 2014 CSU Sustainability Policy states, "The CSU will seek to further integrate
17   sustainability into the academic curriculum working within the normal campus
18   consultative process;" and
19

20 WHEREAS,   Other CSU campuses use systems to visually identify sustainability courses in their
21   course catalogs or online registration systems; and
22

23 WHEREAS,   The Second Nature Climate Commitment and the AASHE/STARS programs include
24   curriculum components; therefore be it
25

26 RESOLVED: That the Academic Senate recommends adding to PASS (Plan a Student Schedule) a
27   "Show Sustainability Classes" option to the Select Course List tab on
28   http://pass.calpoly.edu/main.html. The attached mockup in Figure 1 shows what
29   students could see on a PASS screen.

Proposed by: Academic Senate Sustainability Committee
Date: April 12, 2016

What's new in PASS

Search criteria expanded

- New: Show GWR classes
- New: Show fully online classes

Search criteria simplified

We put checkboxes at the top of the selection area so you can easily

- Include classes already closed
- Show USCP classes
- Show GWR classes
- Show fully online classes
- Show SUSCAT Sustainability Classes

We put Show all GE in the Select by GE Area

- Makes toggling between all and specific areas easier

☑ Include Closed Classes

⁻ Show USCP Classes

⁻ Show GWR Classes

⁻ Show Fully Online Classes

☑ Show SUSCAT Sustainability Classes

Select by GE Area

Show all GE

B2B4-Gen Ed Areas B2 & B4
B3B4-Gen Ed Areas B3 & B4
GEA1-General Educ Area A1

Dismiss

Figure 1—Concept showing how PASS could identify SUSCAT Classes.

Adopted:

ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS-__-16

RESOLUTION TO REVISE CHANGE OF MAJOR POLICY

Background: The recent Change of Major Policy was instituted in Fall 2010 (available at
http://www.academicprograms.calpoly.edu/content/academicpolicies/policies-undergrad/change-major), which superseded the Resolution on the Process of Change of Major (AS-582-02/IC)
(available at
http://digitalcommons.calpoly.edu/cgi/viewcontent.cgi?article=1582&context=senateresolutions

When the new policy was instituted, there was the understanding that the policy would be
assessed and revisited in the near future.

1 2 3	WHEREAS,	Two Joint Councils were formed in Fall 2015 to review and revise the Change of Major Policy; and,
4 5 6 7	WHEREAS,	The Joint Councils identified five emerging issues and drafted an action plan to address these issue (see attached Summary of Change of Major Policy Revisions); therefore be it
8	RESOLVED:	That the Academic Senate approve the attached Change of Major Policy.

Proposed by: Academic Senate Instruction Committee
Date: April 26, 2016

CHANGE OF MAJOR POLICY
March 2016

Policy Statement

Because of the impaction of the campus and its programs, Cal Poly students must declare a major at the time of application. After making this decision, some students may find that their interests and abilities lead them in a different direction. The university must then offer a transparent and timely process for students to change majors and successfully complete a degree program.

General Information

Entering students are encouraged to make careful and informed decisions about their majors. All majors at Cal Poly are impacted, and it may be difficult to change majors despite students' best efforts. If students decide to change majors, doing so early in their academic career will help students make degree progress in a timely manner. This is likely to be a greater challenge for upper-division students (more than 90 units completed), including transfer students, who have fewer remaining degree requirements. Furthermore, students need to be aware that not all departments can accommodate an upper-division change of major.

Policy Standards

I. *Minimum Time at Cal Poly*
Students must complete at least one quarter at Cal Poly before requesting a change of major. The major exploration process can begin in their first quarter, but no official change of major may be initiated at that time.

II. *Basic Criteria*
In determining standards for major changes, a department representative may consider the following criteria when considering students' requests:
   a. Eligibility for the intended major at the time of admission.
   b. Academic record (e.g. GPA, coursework, etc.).
   c. Ability to complete degree requirements in the new major in a timely manner.
If students meet the basic criteria for the intended major, an Individualized Change of Major Agreement (ICMA) may be initiated by a department representative of the intended major.

III. *One Request Per Major*
Students who enter into a change of major agreement and do not complete the agreement's requirements, either by failing to complete the terms or by opting out due to a change of plan or interest, will *not* be eligible to request that same major again later in their career at Cal Poly.

IV. *Academic Standing*
A change of major agreement can be initiated while students are on Academic Probation (AP), if the department offering the intended major believes that the AP status is due to students being in a less suitable major and that the new major represents a viable path toward good academic standing. A change of major

agreement will be void if the students are academically disqualified prior to the completion of the agreement.

V.   *Requesting a Change of Major*
To begin the formal change of major process, students must log into the Change of Major portlet located on the Academics tab at my.calpoly.edu. More information is available at advising.calpoly.edu.

VI.   *Individualized Change of Major Agreement*
   a.   The change of major may be approved immediately, completed within one quarter, or completed within a <u>maximum</u> of two quarters.
   b.   The ICMA includes the following conditions:
       i.   Students cannot be required to take courses before the ICMA begins.
       ii.   Students cannot be required to take courses that are outside of the ICMA.
       iii.   Students cannot be required to enroll in more than three specified courses or 12 units in the new major curriculum during the ICMA process.
       iv.   Students should balance their schedule with General Education (GE) or other courses that may apply to both majors.
       v.   Students' GPA requirements may include minimum GPA in courses specified in the ICMA, Term GPA, Cal Poly SLO GPA, or Higher Ed GPA.
       vi.   Students' GPA expectation(s) established by the department representative must be attainable.

Summary of Change of Major Policy Revision

In February 2015, faculty, staff, administrators, and students from across campus were invited to participate in conversations focused on student success. Three main themes emerged: Policy Development and Implementation, College Advising Structure and Delivery, and the Roles and Responsibilities of the Mustang Success Center. In addition, two Councils (Associate Deans' Council and University Advising Council) were formed to address specific issues related to those themes.

In Fall 2015, the two Councils, known as the Joint Councils, were advised to focus their efforts first on the Change of Major policy. The Joint Councils completed an action plan that identified key areas to review and revise in the Change of Major policy. To provide common ground for student success, the Joint Councils also developed the following core values/guiding principles statement:

Core Values/Guiding Principles
Every student admitted to Cal Poly should have the opportunity to earn a Cal Poly degree. As a university we should be providing assistance and guidance wherever possible to achieve this goal. Students often find themselves in a major that is not a good fit for them. When we find students in this situation, we should be creating pathways for success preferably at Cal Poly or elsewhere if needed. Our policies should reflect this premise where possible.

The Joint Councils met several times in fall quarter to review the Change of Major Policy. In addition, Council members formed smaller work groups to explore the following areas that emerged for review: Department/College Practices, Data/Research, and Student Input. The work groups surveyed students and departments and studied change of major data from the last several years. Below is a summary of the work group findings:

Data Results
* Seventy-seven percent (77%) of departments responding to the survey do not follow the 24-unit maximum above program requirements policy statement.
* Students do not take significantly more units if they change their major.
* Students that change their major do not delay time to graduation.

Emerging Issues
* Fifty-three percent (53%) of majors require courses before students enter into an ICMA, which conflicts with the current policy.
* No clear point of entry exists for students to begin the change of major process.
* Currently there is no mechanism to enroll prospective students into required ICMA courses; courses often are restricted to majors only.
* No current mechanism exists to track students who do not persist in or complete the change of major process.
* Turnover of new change of major coordinators results in inconsistent processes for the students.

After review of the findings and discussion of emerging issues, the Joint Councils revised the current Change of Major policy and developed the following plan of action to execute the new policy:
* Direct students to attend a Change of Major Workshop based on their responses to the portlet questionnaire.

- Develop an <u>online inquiry form</u> in the Change of Major portlet that provides students one point of entry to formally initiative the change of major process.
- Provide a portlet mechanism to <u>close the loop</u> for students who are denied internal admission along the change of major process.
- Eliminate the 24-unit maximum above program requirements policy statement.
- <u>Provide training</u> for change of major coordinators on policy and implementation.
- Require all departments to post <u>change of major criteria</u> and link to the advising.calpoly.edu website.

Adopted:

ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS-__-16

RESOLUTION ON DEPARTMENT NAME CHANGE: COMPUTER SCIENCE TO
COMPUTER SCIENCE AND SOFTWARE ENGINEERING

1 2 3 4	WHEREAS,	The department of Computer Science has requested that the name of its department be changed to COMPUTER SCIENCE AND SOFTWARE ENGINEERING to better reflect the programs being offered; and
5 6 7 8	WHEREAS,	In 2000, the Computer Science Department established the Software Engineering major which has undergone two successful ABET accreditations (2007, 2014); and
9 10 11 12	WHEREAS,	Over the intervening years, the Software Engineering program has grown to include a significant proportion of the department's population; and
13 14 15	WHEREAS,	Cal Poly is one of the few Universities that offers an accredited undergraduate degree in Software Engineering; and
16 17 18	WHEREAS,	All other departments in the College of Engineering (CENG) include the word "Engineering" in their names; and
19 20 21 22	WHEREAS,	The request for this name change has been approved by the College of Engineering Academic Department Chairs Council, the CENG Academic Senate Caucus, and the Dean for CENG; therefore be it
23 24 25	RESOLVED:	That the name of the Department of Computer Science be changed to DEPARTMENT OF COMPUTER SCIENCE and SOFTWARE ENGINEERING.

Proposed by: The Department of Computer Science
Date: May 2, 2016

Adopted:

ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS-___-16

RESOLUTION ON MODIFICATIONS TO THE
BYLAWS OF THE ACADEMIC SENATE

1 RESOLVED: That the *Bylaws of the Academic Senate* be modified as shown on the attached
2   copy.

Proposed by: Academic Senate Executive Committee
Date: April 27, 2016
Revised: May 11, 2016

I.   COMMITTEE DESCRIPTIONS
    7.   General Education Governance Board
       (a)   Membership
           (1)   The General Education Governance Board (GEGB) will be comprised of two faculty members from CLA; two faculty members from CSM; one faculty member from each of the remaining colleges; one student; one member from Professional Consultative Services (PCS); and a GEGB Chair - at large (all voting members, with the exception of the GEGB Chair, who has a tie breaking vote only).

    11.   Sustainability Committee
       (a)   Membership

Ex officio members shall be the Provost/Vice President for Academic Affairs or designee, the Vice President for Administration and Finance or designee, Associate Vice Provost for Programs and Planning or designee, the Director of Facilities Planning or designee, the Manager Associate Director of Sustainable Energy and Utilities, one academic dean, and two ASI representatives.