



Meeting of the Academic Senate Executive Committee
Thursday, June 2, 2016
01-409, 3:10 to 4:00pm

- I. **Minutes:** Approval of May 10, 2016 and May 17, 2016 minutes: (pp. 2-5).
- II. **Communications and Announcements:** none.
- III. **Reports:** none.
- IV. **Business Item:**
 - A. **Appointment to Academic Senate Curriculum Committee for 2016-2018:** (p. 6).
 - B. **Appointment of Representative to serve on the Chief Diversity Officer Search Committee:** (p. 7).
- V. **Discussion Item:**
Academic Calendar
- VI. **Adjournment:**



Minutes of the Academic Senate Executive Committee
Tuesday, May 10, 2016
01-409, 3:10 to 5:00pm

- I. Minutes: M/S/P to approve the Executive Committee minutes from April 19, 2016.
- II. Communication(s) and Announcement(s): none.
- III. Reports:
 - A. **Academic Senate Chair (Laver):** Andrew Shaffner, representative of the Commencement Policy Committee, reported on the confirmation of a name reader during Commencement. Shaffner also shared three decisions regarding the graduation ceremony:
 - 1. Changing the color of Regalia to green,
 - 2. Considering the transition of Regalia fabric being made of recycled product, and
 - 3. Whether to oversee that cords worn on graduation day be of academic nature.
 - B. **President's Office (Fernflores):** Jessica Darin, the President's new Chief of Staff, was introduced to the Executive Committee. The President's Leadership Council met to discuss the strategic planning and writing of a draft plan over the course of the summer, as well as plans to gauge campus opinion in December.
 - C. **Provost (Enz Finken):** none.
 - D. **Statewide Senate (LoCascio):** The Statewide Senate Academic Affairs Committee is discussing the math requirement for students to get accepted into the CSU System and considering what elements comprise a Master's Degree program.
 - E. **CFA (Archer):** none
 - F. **ASI (Monteverdi):** The UU Advisory Board is working with Cal Poly Corporation for the potential remodeling of Mustang Lanes. ASI is partnering with Cal Poly Athletics to renovate the Intramural Fields by the Rec Center. ASI is drafting a resolution in response to the Governor's proposed budget. ASI is also looking at two endorsements:
 - 1. CCC and CSU to create a DREAM liaison to help undocumented students understand financial aid and the prospective of college.
 - 2. To work with mental health services.ASI passed two resolutions:
 - 1. Resolution #16-05: Revising the Cal Poly Foundation Student Board Member Selection Process.
 - 2. Resolution #16-04: Resolution to Promote Faculty Planning and Disclosure on PASS.
- IV. Business Item(s):
 - A. **Appointments to Academic Senate committees for 2016-2019.** M/S/P to appoint Neal MacDougall onto the General Education Governance Board (GEGB) as the CAFES representative for the 2016-2019 term.
 - B. **Approval of Academic Senate committee chairs for 2016-2017.** M/S/P to appoint David Braun as the Chair of the Sustainability Committee for 2016-2017, but not as a member.
 - C. **Resolution on Academic Review Cycles.** Ken Brown, Faculty Affairs Committee Chair, proposed a resolution on the program review cycle clarifying the data selection process, the

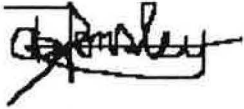
calendar for program review, and the appointment of internal reviewers. M/S/F to agendize the Resolution on Academic Review Cycles.

V. Discussion Item(s):

- A. **Definition of General Faculty.** Gary Laver, Academic Senate Chair, discussed amendments to the *Constitution of the Faculty and Bylaws of the Academic Senate*. Some concerns that surfaced were the inconsistencies and differences in the Bylaws and the Constitution on faculty membership. M/S/P to agendize only Article I of the the Definition of the General Faculty.

VI. Adjournment: 5:00pm

Submitted by,

A handwritten signature in black ink, appearing to read "Denise Hensley", with a stylized flourish at the end.

Denise Hensley
Academic Senate Student Assistant



Minutes of the Academic Senate Executive Committee
Tuesday, May 17, 2016
01-409, 3:10 to 5:00pm

- I. Minutes: none.
- II. Communication(s) and Announcement(s): none.
- III. Reports:
 - A. **Academic Senate Chair:** none.
 - B. **President's Office:** none.
 - C. **Provost:** none.
 - D. **Statewide Senate:** none.
 - E. **CFA:** none.
 - F. **ASI:** none.
- IV. Business Item(s):
 - A. **Appointments to Academic Senate committees for 2016-2017.** M/S/P to approve the appointment of Molly Loberg, History, to the Budget & Long-Range Planning Committee of the Academic Senate for the 2016-2017 term. M/S/P to recommend Cyrus Ramezani, Agribusiness, to the Cal Poly Corporation Board of Directors, in addition to Craig Baltimore, Architectural Engineering.
 - B. **Approval of Academic Senate committee chairs for 2016-2017.** M/S/P the approval of the following Academic Senate committee chairs for 2016-2017:

Budget & Long Range Planning:	Sean Hurley, Agribusiness
Curriculum:	Brian Self, Mechanical Engineering
Distinguished Scholarship Awards:	Don Kuhn-Choi, Architecture
Distinguished Teaching Awards:	Dylan Retsek, Mathematics
Faculty Affairs:	Ken Brown, Philosophy
Fairness Board:	Anika Leithner, Political Science
Grants Review:	Dawn Neill, Social Sciences
Instruction:	Dustin Stegner, English
Research, Scholarship, & Creative Activities:	Anurag Pande, Civil & Environmental Engineering
 - C. **Approval of assigned time for Academic Senate officers and committee chairs for 2016-2017.** Kris Jankovitz, Academic Senate Vice Chair, requested an additional two units for the Vice Chair position, totaling 4 units for 2016-2017. M/S/P the approval of assigned time for Academic Senate officers and committee chairs for 2016-2017.
 - D. **Resolution on Adding a Sustainability Catalog Option to PASS (Plan a Student Schedule).** David Braun, Sustainability Committee Chair, proposed a resolution that would add a feature to PASS that allows students to identify sustainability courses. M/S/P to agendize the Resolution on Adding a Sustainability Catalog Option to PASS (Plan a Student Schedule).

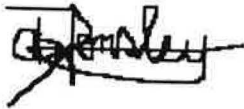
- E. **Resolution to Revise Change of Major Policy.** Dustin Stegner, Instruction Committee Chair, proposed a resolution to approve the revisions to the Change of Major Policy. M/S/P to agendize the Resolution to Revise Chance of Major Policy.
- F. **Resolution on Department Name Change: Computer Science to Computer Science and Software Engineering.** Phil Nico, on behalf of Ignatios Vakalis, Computer Science Department Chair, proposed that the Computer Science Department change its name to Computer Science and Software Engineering. M/S/P to agendize the Resolution on Department Name Change: Computer Science to Computer Science and Software Engineering.
- G. **Resolution on Modifications to the Bylaws of the Academic Senate.** Gary Laver, Academic Senate Chair, proposed a resolution that clarifies the membership and titles of Academic Senate Committees and the term limit for committee chairs. M/S/P to agendize the Resolution on Modifications to the Bylaws of the Academic Senate, only with the committee descriptions and postponing the term limit for committee chairs.

V. Discussion Item(s):

- A. **Revisions to Resolution to Amend the Definition of Membership of the General Faculty in the Constitution of the Faculty.** Gary Laver, Academic Senate Chair, recommended to rescind the previous motion allowing only Article I of the Resolution to be sent to the Academic Senate. M/S/P to rescind Article I from moving to the Academic Senate. M/S/P to table the Resolution to Amend the Definition of General Faculty in the Constitution of the Faculty indefinitely.
- B. **Academic Calendar.** Gary Laver, Academic Senate Chair, opened the meeting to a discussion on the Academic Calendar revolving around Thanksgiving and Summer breaks. Some issues surfaced reflecting how the calendar changes would affect summer internships, the Music Department, the Crops & Horticulture Sciences Department, and faculty research and professional development.

VI. Adjournment: 5:00pm

Submitted by,



Denise Hensley
Academic Senate Student Assistant

05.31.16 (gg)

2016-2018 Academic Senate Committees Vacancies

* Indicates willingness to chair if release time is available

COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENTAL SCIENCE

Distinguished Teaching Awards Committee

Instruction Committee

Research, Scholarship & Creative Activities Committee (2016-2017)

COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN

Research, Scholarship & Creative Activities Committee

COLLEGE OF ENGINEERING

Distinguished Teaching Awards Committee

GE Governance Board (2016-2019)

Instruction Committee

Sustainability Committee

COLLEGE OF LIBERAL ARTS

Instruction Committee

Sustainability Committee

ORFALEA COLLEGE OF BUSINESS

Curriculum Committee

Lynn Metcalf, Industrial Technology & Packaging (30 years at Cal Poly) Tenured

I have experience serving on the Orfalea College Undergraduate Programs Committee, as a member (2003-2009 and 2015-2016) and as Chair (2005-2008 and incoming 2016-2017).

Over the past 12 years, I have prepared major curriculum proposals that have college and interdisciplinary impact, as well as new course proposals and modifications. Among these are

1. Marketing Concentration revision for the 2005-2007 catalog
2. New interdisciplinary **Minor in Integrated Marketing Communications** for the 2015-2017 catalog.
 - Worked with the department chairs from Journalism and Graphic Communication and with an industry Task Force to develop the initial program.
 - Developed and conducted student survey to assess interest.
 - Worked with Marketing Area faculty to refine the program proposal.
 - Shepherded the proposal through the UPC and the Academic Senate curriculum committees and made requested revisions

I've worked with former ASCC Chair, Andrew Schaffner, Susan Olivas, Cem Sunata and other members of the Registrar's office to implement curricular initiatives.

Additionally, I've served on program review committees pertaining to reaccreditation in the Orfalea College and, most recently in Fall 2015, as the internal reviewer for the Graphic Communication Department Re-Accreditation, Accrediting Council for College Graphic Communications, Inc.

Distinguished Scholarship Awards Committee

Instruction Committee

PROFESSIONAL CONSULTATIVE SERVICES

Budget & Long-Range Planning Committee (2016-2017)

Distinguished Teaching Awards Committee (2016-2017)

Fairness Board

Instruction Committee (2016-2017)

Chief Diversity Officer Search Committee Nominations
One Vacancy
05.26.16

Brian Beaton, Assistant Professor - History Department

I am interested in being considered for the Chief Diversity Officer search committee and available to serve as a faculty member of the committee. I'm a tenure-stream Assistant Professor in the College of Liberal Arts, cross-appointed between History, Women's & Gender Studies, and the new Science, Technology & Society Minors Program. I am also the new Director of the Center for Expressive Technologies. In terms of my existing service at Cal Poly, I'm on the Inclusive Excellence Council and the CLA Diversity Committee. Before coming to Cal Poly, I was a tenure-stream faculty member at the University of Pittsburgh, where among other things I was the Co-PI on a large-scale Mellon-funded initiative designed to diversify scientific and technical fields. In short, I have a longstanding interest in diversity and inclusivity issues and would bring the perspective of someone holding multiple appointments at Cal Poly. Thanks for considering me and please let me know if you need any further information.

Denise Isom, Professor and Chair – Ethnic Studies Department

I am interested in serving on this search committee. As the current Interim Associate Director for OUDI, I have learned a great deal about the complexities of this office and the potential role the CDO can play on this campus. Also, as Chair of the Ethnic Studies Department, I believe I bring a vital scholarly expertise around issues of race, culture, gender, class, and sexuality.

Kathy Chen, Professor and Chair – Materials Engineering Department

I am interested in serving on the search committee for the Chief Diversity Officer. The CDO position is extremely important for Cal Poly and thus having the right person with the knowledge, skills, and experience to be effective is paramount. I have been involved with many diversity and inclusivity efforts, and wish to continue to help with the climate at Cal Poly. I am completing my term as department chair in June, and would like to serve the university in this capacity. If you'd like more information on my experiences and efforts, please let me now and I'd be happy to provide them.

Unique Shaw-Smith, Assistant Professor - Social Sciences Department

I am interested in serving on the search committee for the new Chief Diversity Officer. I am very committed to the advancement of diversity and inclusivity on our campus and I think it is vital that we get the right person in this position. When hiring for the highest diversity position on campus, it is essential to have a diverse search committee and as a black female scholar I think I can meaningfully contribute to the search as an under-represented minority. I have been very involved in diversity efforts since coming to campus last summer and would appreciate the opportunity to be involved in this appointment.