

MEMORANDUM

To: Gary Laver
Academic Senate, President

Date: June 10, 2015

From: Andrew Schaffner
Academic Senate Curriculum Committee, Chair

Filename:

Copies:

Subject: Quarterly Report, Spring 2015

The ASCC had seven two-hour meetings and one e-meeting during Spring quarter. The majority of our workload consisted of curricular review as summarized below.

CURRICULUM REVIEW

Proposals for all courses and programs may now be viewed by all faculty via [Program Management](#) and [Course Inventory Management](#) links on the Academics tab on the portal. Please note that one must click the “history” link on a proposal to review the full history and comments. Once approved, only the “clean” course is displayed.

COURSES (EXCEPTIONS TO CATALOG REVIEW)

The ASCC reviewed the following courses that were subsequently approved by the Senate.

Approved by Senate 4/21/15

- GSB 516 Strategic Marketing Analytics
- GSB 520 Data Management for Business Analytics
- GSB 530 Data Analytics and Mining for Business
- POLS 351 Public Administration

Approved by Senate 5/15/15

- DANCE 221 Dance Appreciation (online request)
- MATH 251 Calculus Workshop IV
- MATH 254 Linear Analysis Workshop I
- WVIT 361 Research Planning-Enology and Viticulture

Approved by Senate 5/19/15

- BUS 206 Business Professionalism and Career Readiness I
- BUS 306 Business Professionalism and Career Readiness II
- GSB 510 Data Visualization and Communication in Business

Approved by Senate 6/2/15

- ENGR 101 Engineering Student Success

While minor course edits are not typically reviewed by the ASCC, other changes are. The following course edits were reviewed by the ASCC.

- ME 163 – Freshman Orientation to Mechanical Engineering
- EDUC 438 – Multiple Subject Clinical Practice I
- EDUC 439 – Multiple Subject Clinical Practice Seminar I

The following courses were reviewed by the ASCC and will appear on the 10/6/15 Consent Agenda next Fall.

- AERO 529 Turbulence and Flow Control
- CRP 425 Biking, Walking, and the City
- POLS 445 Voting Rights and Representation

The following course was reviewed, but not recommended for approval and did not move forward to the Senate.

- CRP 596 – Comprehensive Examination

PROGRAMS

The ASCC reviewed and recommended the following degree program for approval.

- Business Analytics, MS – approved by Senate on 6/2/15

The ASCC also reviewed a proposal for an MPS in Feed and Forage Science. This proposal was withdrawn by the proposers during the review process.

OTHER BUSINESS ITEMS

CURRICULUM REFRESH

The ASCC recognizes the need to ensure that the courses we deliver are aligned with the courses that were approved. Since many courses do not have course learning objectives on file, or have very old objectives, we began to explore processes to maintain a database of current learning objectives for all courses. Because of the current campus climate and perceived faculty dissatisfaction and workload, we hesitate to propose any ideas that would increase the responsibilities of faculty or departmental staff. Nonetheless, some ideas that *could be considered in the future* when climate improves and additional resources are available include the following.

- Regular (6 year cycle) required validation and, if needed, updating of course learning objectives. Courses not validated/updated would be suspended until they are updated.
- Validation may include departmental review of course materials and course syllabi from a variety of faculty who teach the course.
- Consider expedited processes to avoid additional workloads for college and university level curriculum review, especially for minor edits.
- Couple this process with program review, but delay any implemented changes until the subsequent catalog cycle.