

MEMORANDUM

To: Gary Laver
Academic Senate, President

Date: March 26, 2015

From: Andrew Schaffner
Academic Senate Curriculum Committee, Chair

Filename:

Copies:

Subject: Quarterly Report, Winter 2015

For the first two weeks of Winter quarter, subsets of the ASCC met 6 hours per week to complete the 2015-17 catalog review. The full ASCC met 7 of the remaining 8 weeks for normal two-hour meetings. The bulk of business was curriculum review as outlined below.

CURRICULUM REVIEW

2015-17 CATALOG REVIEW

The ASCC completed the review of the 2015-17 catalog with all recommendations forwarded to the following Senate Consent Agendas: 10 Feb 2015, 03 Mar 2015. No non-GE catalog proposals were pulled from the consent agenda and thus were considered recommended for approval by the Senate. We are very pleased that proposers have been very willing to consider the recommendations of reviewers at all levels throughout the review process. As a result, the final proposals were very strong and there were very few proposals that ultimately did not get recommended for approval.

A comprehensive summary of changes can be found at <http://registrar.calpoly.edu/summaries-2015-17-catalog-changes>.

COURSES (EXCEPTIONS TO CATALOG REVIEW)

The ASCC recommended the following courses for approval

- ARCE 475 – approved by Senate 10 Mar 2015
- POLS 351 – on Consent Agenda for 21 Apr 2015

The following course proposals are currently under review with additional information requested by the ASCC.

- GSB 516
- GSB 520
- GSB 530

The following course proposals have been received by the ASCC and will be reviewed Spring quarter.

- | | | |
|------------|------------|------------|
| • MATH 251 | • DANC 221 | • WVIT 361 |
| • MATH 254 | • EDUC 438 | |
| • CE 596 | • EDUC 439 | |

PROGRAMS

The ASCC reviewed and recommended the following two new degree programs for approval.

- **Marine Science, BS**
This program appeared before the Senate as resolution AS-790-15 and was approved on 3 Mar 2015.
- **Nutrition, MS**
The Senate Executive Committee should expect a resolution for this program Spring quarter.

OTHER BUSINESS ITEMS

- Revision of CAP 221.1

As the CAP policies are revised, the ASCC made the following suggestion to the CAP committee and Instruction Committees regarding CAP 221.1, which refers to courses taught via Extended education.

“The content of academic credit-bearing courses must be approved by the following University authorities: a department head/chair, the dean, the Academic Senate, and a designee of the provost and associate vice provost for Academic Program and Planning.”

- Development of 100/200/300/400/500 level guidelines

While we have some general guidelines defining upper (300/400) versus lower (100/200) division courses, we have no formal guidelines for finer distinction. Currently the ASCC uses their best judgement when approving the level of a course, but it has been clear that we need some formal guidelines to both help us with our review, and to better communicate

expectations to proposers. We have started to develop such guidelines. Once complete, we will present them to the full Senate for further input, review, and approval.

FUTURE BUSINESS

In addition to the courses listed above for review, we will prioritize review any curriculum that falls under the exceptions to catalog review. Time permitting, we will address the following items.

1. Continue the development of 100-500 level guidelines to present to the full Senate
2. Develop and propose policy for “curricular refresh” – a mechanism for continued review of existing courses that ensures learning objectives are current. The ASCC will consider methods that minimize faculty and staff workload, while ensuring the integrity of the catalog.
3. Consider the appropriate amount of double-counting for minors (particularly double minors and minors embedded in majors).
4. Consider policy for Individualized Course of Studies (ICS) paths within majors. While the curriculum for a major is approved by the full Senate, students who pursue ICS may take a large number of units that are only subject to the approval of a single faculty advisor.