

## MEMORANDUM

**To:** Steve Rein  
Academic Senate, President

**Date:** April 7, 2014

**From:** Andrew Schaffner  
Academic Senate Curriculum Committee, Chair

**Filename:**

**Copies:**

**Subject:** Quarterly Report, Winter 2014

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The ASCC committee had a lighter than usual meeting schedule this quarter meeting only four of the ten weeks and holding two votes and discussions via email. The chair, however, was very busy during the first weeks of the quarter giving hour-long presentations to each college curriculum committee (and OCOB GPC) as well as giving Senate presentations as summarized below. In lieu of meeting, ASCC members made themselves more publically available as a resource for college colleagues as they were preparing proposals for the 2015-17 catalog.

### PRESENTATIONS

- In an effort to improve the quality of proposals as well as the integrity of the review process, the ASCC chair and Associate Registrar met individually with each college curriculum committee (UPC (undergraduate) and GPC (graduate) in OCOB) to discuss expectations at various levels of review. It was our intention that the representatives on the college committees would bring this information back to their departments and thus improve (and expedite) the review process at the higher levels. A copy of the presentation can be found on the [Curriculum Handbook](#) webpage.
- To complement the presentation described above, the ASCC produced the Curriculum Development Guiding Principles Document. This document contains important instructions for proposers when creating new courses regarding the process as well as expected content and level of detail expected for review. The [document](#) is now directly linked from the course proposal pages within the course inventory management system as part of the help system when compiling course learning objectives.
- The ASCC chair and Richard Savage (who sits on the ASCC as the Director of Graduate Education) made multiple presentations to both the Executive Committee and Senate in

support of the following ASCC drafted resolutions. These resolutions were ultimately all approved by the Senate.

- Resolution on Graduate Certificate Matriculated Student Requirements
- Resolution on Inactivating and Reactivating Courses
- Resolution on Cross-Disciplinary Studies Minors.

#### CONTINUOUS REVIEW (EXCEPTIONS TO CATALOG REVIEW)

The following courses (or modifications requiring Senate/ASCC approval) were recommended for approval.

- **CM 460** Senior Project Methodology
- **AGB 111** Agribusiness Risk Management
- **GRC 204** Introduction to Contemporary Printing Management and Manufacturing
- **ECON 524** Computational Methods in Economics
- **ECON 526** Microeconometrics
- **ECON 542** Advanced Labor Economics
- **ECON 544** Evidence-Based Decision Analysis
- **EDUC 428** Foundations of K-8 Literacy Teaching and Learning in Schools with Diverse Populations
- **EDUC 429** Learning to Teach K-8 Literacy in Schools with Diverse Populations
- **EDUC 546** Reading and Language Arts Instruction in Special Education

#### OTHER BUSINESS

- We discussed the “**Resolution on Sustainability**” proposed by the Sustainability Committee and Josh Machamer, GEGB Chair (dated February 11, 2014). Among other resolved clauses, this resolution would create a formal catalog and/or PASS designation for courses that meet Sustainability Learning Objectives. It was the sentiment of the ASCC to not support this resolution at this time. We felt that the catalog should be reserved for curricular requirements and until such graduation requirements could be articulated, courses that should not be flagged as meeting the goals of the Sustainability learning objectives. Our ULOs, DLOs, and SLOs are all important and are met in a variety of ways by our students without having to flag each to students with regard to these various objectives.
- We began drafting proposal instructions and creating forms for the **Cross Disciplinary Studies Minor** Proposals.