

Date: 21 March 2012

To: Rachel Fernflores, Chair, Academic Senate

From: Samuel Frame, Chair, Budget and Long Range Planning, Academic Senate

Subject: Budget and Long Range Planning Quarterly Report, Winter 2012

The Budget and Long Range Planning Committee (BLRP) had one meeting this quarter.

- **Advancement:** BLRP has been tasked by the Executive Committee to establish a ‘relationship with Advancement and seek consultation on new campaign plans.’ Dr. Cassie Carter, Associate Vice Present of Operations, has agreed to meet with BLRP to discuss private support. A BLRP meeting was initially scheduled for 9 March 2012. However, a number of BLRP members (and Deborah Read invited by Carter) were not able to attend to the meeting. This meeting has been postponed until 6 April 2012.
- **Budget:** BLRP had a meeting with Brent Goodman and former Provost Koob to learn about Koob’s proposed budget allocation model. A number of non-BLRP members attended the meeting. The presentation Koob gave has been distributed to BLRP members, and Koob suggested that BLRP provide input on the ‘output variables’ of the proposed budget allocation method. Updates about the budget allocation model will be provided to BLRP in Spring 2012.
- **Finance Dashboard:** Human resources is partnering with ANTS and Budget & Analytic Services to offer an intermediate, instructor-led course titled ‘Finance Dashboard & Excel Training’ which some BLRP members are, tentatively, going to attend.

The planned work for Spring 2012 is outlined below.

- Meet with Carter about Advancement
- Receive updates about the budget allocation model, provide input as requested
- Discuss how budget information is made publicly available, including the Finance Dashboards

This report includes the Winter 2012 meeting minutes.

Budget and Long Range Planning Committee
California Polytechnic State University
Friday 20 January 2012
Meeting Minutes

- Attendance: Danes, DePiero, DeTurriss, Fernflores, Frame, Gragson, Goodman, Hurley, Ikeda, Koob, Larson, Ramirez, Smith
- Announcements
 - Kimi Ikeda has offered to give BLRP an update on the Student Success Fee, a copy of this presentation was distributed in December 2011.
 - The Academic Senate office has inquired about BLRP's progress on updating the procedures and guidelines. In addition to considering the input from the Fall 2011 Senate Retreat, BLRP is asked to identify perennial issues to address each year and procedures for addressing them. Members should send suggestions to the committee for consideration.
- Provost Koob and Brent Goodman gave an update on the developing budget allocation model and process. Koob went over a working presentation about the general budget allocation paradigm. A copy of the presentation will be distributed to BLRP members. Koob has requested that BLRP provide input on the output variables (see presentation). Goodman gave an update about the budget allocation application he is working on. When Goodman has completed his application, he will give a presentation which BLRP members will attend.