

## Memorandum

**To:** Academic Senate

**Date:** March 15, 2011

**Filename:**

**From:** Matthew A. Burd, DVM, MS  
Fairness Board Chair

**Copies:** None

**Subject:** FAIRNESS BOARD WINTER QUARTER 2011 REPORT

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- During the WINTER quarter 2011, The Fairness Board corresponded by e-mail and met in person for a single grievance hearing.
- Student contact included:
  1. **Grade Dispute and Hearing (Case 2)**  
A student filed a grievance similar to case 1 regarding the grading method and grading criteria used by the instructor to determine grades. Grievance was found to have merit. The Fairness Board Members found in favor of the student and forwarded its recommendation similar to case 1 to the Provost.
  2. **Grade Dispute (Case 3)**  
A student filed a formal grade dispute grievance regarding course assignments that were not returned to the student by the instructor. Case 3 was determined not to have merit and the case was closed. Subsequently, the student provided the Fairness Board with new evidence; this new evidence is being evaluated for merit.
  3. **Grade Dispute**  
A student contacted the chair of the Board regarding a dispute of a grade on an individual assignment. After the initial meeting, the student has not contacted the Fairness Board and has not submitted a formal grievance.
  5. **Grade Dispute**  
The parent of a student contacted the Fairness Board Chair to investigate the process by which a student files a formal grievance regarding a grade dispute with the Fairness Board. Information was given; the Fairness Board has not been contacted by the student.
  4. **Grade Dispute**  
A student contacted the chair of the Fairness Board by telephone to inquire about filing a grade dispute grievance. The Board's chair informed the student of the Fairness Board description and procedures and the student indicated that she will follow the guidelines.

### Disposition of Charges for the Committee

- Ongoing review of student grade grievances
  - The committee has been diligent in its charge

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end