

## ACADEMIC SENATE – Faculty Affairs Committee

Spring 2016

Due: Wednesday, June 23, 2016

<b>MEMBERS</b>	
Name	College/Unit
Bodemer, Brett	PCS
Brown, Ken (CH)	CLA
Fidopiastis, Pat	CSM
Liddicoat, Al	Admin
Qenani, Eivis	CAFES
Rahman, Shikha	CENG
Zambrando, Eduardo	OCOB
VACANT	CAED
VACANT	ASI

<b>CHARGES</b>	
Charge	Status/Notes
Develop a process for modifying the UFPA (University Faculty Personnel Action). <b>Possible resolution Spring 2017</b>	Our proposed procedure for faculty personnel policies was approved by the Academic Senate in Spring when the Senate passed resolution <a href="#">AS-829-17</a> on May 9, 2017. We will start using this procedure in Fall 2017 as we send elements of the university faculty personnel policies to the Senate.
Discuss the publication of grade distribution data in RPT. <b>Spring 2017</b>	On hold until AY 2017-2018. This will be part of our larger project of revising faculty personnel policies.
Discuss double counting and getting a minor without additional courses. <b>Spring 2017</b>	<p>Brown discussed this charge with the Academic Senate Curriculum Committee chair, Brian Self in Winter. In Spring the ASCC solicited feedback from many stakeholders around campus about a set of proposed policy changes including issues pertaining to minors. FAC discussed this topic at our last meeting in Spring on May 31. We discussed our comments by email the following day and agreed to forward the following comments to ASCC:</p> <p>“The proposed resolution on minors and the new policy on minors from ASCC invokes AS-335-90/CC as supplying a policy about minors requiring that “[t]welve or more of the units in the minor must be specified courses.” The new policy statement reasserts this policy noting that “[m]any minors currently do not comply with this 12-unit requirement.” Resolution AS-335-90/CC revises policies initially formulated in an earlier resolution, AS-73-79/Ad Hoc, which added minors</p>

	<p>to the old Campus Administrative Manual section 411 on undergraduate programs. Section 411 of CAM is formally retired, and the Campus Administrative Policies website indicates that its provisions are supplanted by policies now housed on the website for Academic Programs. The policies for minors on the Academic Programs website do not include the provision that '[t]welve or more of the units in the minor must be specified courses.' If ASCC wishes to propose this provision as a new policy, they may do so through the usual Senate procedures. However, FAC thinks that retired policies should not be presented and used as if they are currently in effect. That the proposed policies on minors invokes a retired policy seems to FAC to be an oversight. We recommend that ASCC consult with Academic Programs and the CAP committee to sort out the priority and full scope of existing policies on minors and decide from there what needs further Senate attention to address concerns within ASCC about the coherency of existing and proposed minors."</p>
<p>First full draft of University Faculty Personnel Action by January 1, 2016; Faculty Affairs Committee approval in Winter 2016; to Executive Committee thereafter.</p>	<p>Now that the Senate has approved new procedures for moving personnel policies to the Senate, including using consent agendas at the discretion of the AS Ex Com, FAC can start sending portions of a new university level faculty personnel policies document to the Senate. In Fall we will send to the Senate the overall structure of the new personnel policies document, portions the Senate has already approved (e.g. student evaluation policies and procedures), and policies pertaining to the structure of WPAFs and review procedures.</p>
<p>Review of CAP-project leftovers as needed.</p>	<p>None came our way in Spring.</p>
<p>Review college process for transitions between program chair and program heads and report to the Academic Senate. Spring 2017</p>	<p>On hold until AY 2017-2018. This project will be folded into the larger project of revising faculty personnel polices as this material will comprise a new section to that document.</p>
<p>Pursue a plan for the implementation of campus wide electronic RPT process. <b>Spring 2017</b></p>	<p>FAC proposed, and at its last meeting of the academic year (June 6) the Senate passed, a resolution guiding the transition to electronic WPAF and workflow in faculty evaluation. We also revised the portions of the university personnel policies document to incorporate the transition to online processes. These changes will be sent to the Senate in Fall 2017.</p>

## **NOTES:**

We scheduled five meetings for Spring, and cancelled one due to failure to achieve quorum. We still have vacancies in CENG and CAED, though we have heard that these vacancies should be filled for 2017-2018. We need ASI representation.

Our Polylearn site continues to prove effective as a means of communicating with committee members including distributing documents and conducting asynchronous discussions and votes.

