

ACADEMIC SENATE – FACULTY AFFAIRS COMMITTEE

Fall 2019

Due: Friday, December 20, 2019

MEMBERS	
Name	College/Unit
Bodemer, Brett	PCS
Brown, D. Ken (CH)	CLA
Chand, Christy	CLA
Jones, Eric	CSM
Liddicoat, Al	Admin – Academic Personnel
Qenani, Eivis	CAFES
Smith, Hugh	CENG
Zambrano, Eduardo	OCOB
VACANT	CAED
Butler, Nicki	ASI

CHARGES		
Charge	Complete?	Status/Notes
<p>Update university-level personnel policies document. AY 2019-2020</p>	<input type="checkbox"/>	<p>This is an ongoing charge. We are commencing with consultation with colleges on UFPP 7 Personnel Actions Eligibility and Criteria which continues the project of migrating policies from UFPA to UFPP. We expect to have drafts of three more chapters of UFPA migrations to UFPP ready for the Senate in Winter:</p> <ul style="list-style-type: none"> • UFPP 8: Evaluation of Teaching and Professional Services • UFPP 9: Evaluation of Professional Development: • UFPP 10: Evaluation of Service <p>The Senate approved by consent a slate of minor revisions to UFPP. We expect another consent agenda item to be ready for the Senate in Winter:</p> <ul style="list-style-type: none"> • Appendix: Policy Memos <p>We have concluded consultation on UFPP 6.3 Post-Tenure Faculty Evaluation Pattern. In Winter we will finalize the policy for consideration in the Senate.</p>

		<p>We are preparing various other items for UFPP through the rest of the academic year, including the following:</p> <ul style="list-style-type: none"> • UFPP 12.3: Exceptional Service to Students Assigned time • 12.5 Sabbatical and Leaves • 11.4 Department Governance
Discuss continuation of equity programs. AY 2019-2020	<input type="checkbox"/>	We aim to take this up in Winter.
Revise office hour policy for UFPP. AY 2019-2020	<input type="checkbox"/>	We sent out a draft of the policy in Spring. We consulted with ASI in Spring. In Fall we reminded the Deans that we would like their feedback early in Fall. Ken met with the Provost's Leadership Council and Al met with the Associate Deans' Council to discuss and get feedback. Much feedback also came to Ken via email. We revised the policy and advanced it to the Senate. It is currently at first reading.
Discuss faculty input for academic associate deans. Spring 2020	<input checked="" type="checkbox"/>	We consulted with colleges and the library on this matter in Fall and a clear and simple policy seemed in order. We drafted it and it flew through the Senate gaining approval at the last Senate meeting on 12/3.
Discuss revising requirement that student evaluations include qualitative comments (in collaboration with Instruction Committee). AY 2019-2020	<input type="checkbox"/>	Ken had initial conversations on this topic with the chair of the Instruction Committee. Their agenda is packed, so it is unclear exactly when we can take this topic up. We will at least discuss it by Spring, and if that's all we can do, we will prepare for more decisive action early the following academic year.
Discuss possible timelines for removing student evaluation data from faculty members' PAFs. AY 2019-2020	<input type="checkbox"/>	We have drafted policy text, including two options for possible policies. At the end of Fall we approved distributing the policy options to the colleges. We expect to finalize a policy proposal in Winter.

NOTES:

We were not able to find a single meeting time in any week that could allow for the committee to reach quorum. Instead we held two meetings typically on Wednesday and Friday allowing members to attend either. These meetings were informative, while all committee business was conducted via online voting in our Polylearn shell.

We held meetings on the following dates:

10/02, 10/03
10/09, 10/11
10/16, 10/18
10/23, 10/25
10/30, 11/01
11/06, 11/08
11/20, 11/22

In Winter we should be able to return to a standing meeting time that works most weeks for committee members. Our ASI rep will change in Winter. Also, in Winter CAED will be represented by Greg Starzyk. Kathryn Rummell will be representing Academic Personnel.