

MEMORANDUM

To: Steve Rein
Academic Senate, President

Date: December 17, 2013

From: Andrew Schaffner
Academic Senate Curriculum Committee, Chair

Filename:

Copies:

Subject: Quarterly Report, Fall 2013

The ASCC physically met six of the eleven weeks in addition to two e-meetings for minor business.

GENERAL BUSINESS

In addition to the specific Policy and Courses described below, we also spent meeting time working with campus constituents to improve the curriculum review process.

- **Course Inventory Managements and e-Workflow.** We provided formative feedback for the new Course Inventory Management system and electronic workflow.
- **Curriculum Development Guiding Principles Document.** We developed a guiding principles document to be shared to with the campus community Winter quarter that provides helpful tips for faculty who are developing curriculum. The document also aims to guide departmental and college reviewers so that their review process can better remedy common problems early in the review process. The ASCC chair, Andrew Schaffner, and the Associate Registrar, Susan Olivas, have scheduled individual meetings with all college curriculum committees to discuss the ASCC review process as well as provide suggestions for their review processes. These meetings will be held in January, 2014.

POLICY

This quarter we developed and presented three resolutions to the Executive Committee:

- **Resolution on Graduate Certificate Matriculated Student Requirements.** This resolution was agendized and was under a first reading on December 3, 2013. The focus of this resolution is to limit the number of units earned by non-matriculated students that can apply to graduate certificates.

- **Resolution on Inactivating and Reactivating Courses.** This resolution was agendized and will undergo its first reading Winter Quarter. The focus of this resolution is to provide a policy and mechanism to inactivate courses that have not been taught in the past six years and prevent them from appearing in the catalog. The resolution also provides a method to reactivate courses without needing to follow the full course proposal process.
- **Resolution on Cross-Disciplinary Studies Minors.** This resolution was agendized and will undergo its first reading Winter Quarter. The focus of this resolution is to establish a new type of minor that emphasizes focus within a target discipline and depth in partner discipline and mutual domain of the target and partner.

CONTINUOUS REVIEW (EXCEPTIONS TO CATALOG REVIEW)

The following courses were recommended for approval. They will all appear on the Jan 14, 2014 consent agenda.

- **EDUC 428** Foundations of K-8 Literacy Teaching and Learning in Schools with Diverse Populations
- **EDUC 429** Learning to Teach K-8 Literacy in Schools with Diverse Populations.
- **MATH 172** Calculus for the Life Sciences Workshop II

The following courses were reviewed, but the ASCC has requested further information before recommending approval

- **ECON 518** Quantitative Methods II
- **ECON 524** Computational Methods in Economics
- **ECON 526** Microeconomics
- **ECON 542** Labor Economics
- **ECON 544** Evidence-Based Decision Analysis