

## MEMORANDUM

**To:** Rachel Fernflores  
Academic Senate, President

**Date:** March 17, 2011

**Filename:**

**From:** Andrew Schaffner  
Academic Senate Curriculum Committee, Chair

**Copies:**

**Subject:** Quarterly Report, Fall 2011

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The ASCC met eight of the eleven weeks with most meetings lasting the full two hours.

### CONTINUOUS REVIEW

As always continuous review items were given the highest priority on our agenda. The following is a summary of reviewed prerequisites, courses, and programs that were recommended for approval.

1. BS Chem: curricular revisions
2. Math 474: Advanced Topics in Geometry and Topology
3. BS Business Administration: revision to Entrepreneurship Concentration
4. BS Business Administration: discontinue International Business Concentration
5. PSC 103: The Physical Environment: Earth (remove GE B3 designation)
6. Fire Protection Engineering Applications Graduate Certificate Program
7. Fire Protection Engineering Science Graduate Certificate Program

We also reviewed SS 521: Soil Morphology, but did not recommend approval. This item was not forwarded to the full Senate as the proposal was rescinded.

The following items were recently reviewed by the ASCC graduate subcommittee. These items will be reviewed by the full ASCC during our first meeting next quarter.

1. FPE 500: Individual Study
2. FPE 554: Forensic Fire Analysis
3. FPE 599: Design Project

The following item is still under review by the ASCC graduate subcommittee.

1. MS Business and Technology (curriculum change)

## **CURRICULUM CYCLE KICKOFF**

In cooperation with the Office of the Registrar, much of our business at the outset of this quarter was to educate faculty about the 2013-15 curriculum cycle. Several meetings were devoted to the documentation and display of information at <http://www.ess.calpoly.edu/records/curric-handbook/index.html> as well as the updating of various forms. Most important were the changes to the new course proposal forms. Changes include additions to sections that

- indicate the extent to which a course is to be taught in a face-to-face manner, and
- demonstrate alignment / consideration of program and university learning objectives.

These efforts resulted in a formal presentation to the Senate and two Curriculum Forums for faculty and staff led by Susan Olivas.

## **MISCELLANEOUS**

- The "Resolution on Consent Agenda Review Duration for Curricular Proposals" was presented to the Senate and approved.
- Our last few meetings have focused on defining concentrations and we are preparing a resolution to formally update this definition.