

Memorandum

To: Academic Senate

Date: December 9, 2008

Filename:

From: Craig V. Baltimore, Ph.D., S.E.
Fairness Board Chair

Copies: none

Subject: FAIRNESS BOARD FALL QUARTER 2007 REPORT

- The Chair and the Academic Senate President met at beginning of the quarter.
- In addition to e-mail correspondence, the Fairness Board met once during the Fall quarter to hold a hearing.
- The Board has reviewed its membership information for accuracy. At this date there are still two open seats on the Board – College of Education (COE) and Professional Consultative Services (PCS)
- Extensive conversation and communications occurred between the Chair, the Academic Senate President, and the Registrar. The conversation discuss the topic of having an entity (Academic Records) ask for a review by the Fairness Board. This review by the Fairness Board would have been treated as a third party review.
- There were two student contacts since last spring.

1. Third Party Review

The student and the instructor agreed to change a grade to a W, however the deadline requirements of Academic Records had been past. The Registrar inquired about a third party review from the Fairness Board. It was agreed to have the Board act as a third party review and for the student submit a grievance to the Board. The student was notified in October to submit a grievance. As of this date, no grievance has been received. **Case has been dismissed.**

2. Hearing

This case was held over from Spring 2008, for a hearing in Fall 2008. The Board found in favor of the student and a recommendation was forwarded to the Provost. It is noted the first hearing was rescheduled at the students request and at the second scheduled hearing the student did not show. The Fairness Board Chair should communicate to the student the professionalism of showing up to a hearing.

end