

**ACADEMIC SENATE – Curriculum Committee**  
Fall 2018

<b>MEMBERS</b>	
<b>Name</b>	<b>College/Unit</b>
Olsen, Clare	CAED
Bieraugel, Mark	Admin
Bohr, Gregory	CLA
Fiegel, Gregg	CENG
Head, Carly	PCS
McCullough, Michael	CAFES
Metcalf, Lynn	OCOB
Olivas, Susan	Admin
Pedersen, Mary	Admin
Savage, Richard	Admin
Self, Brian (CH)	CENG
Walker, John	CSM
Haley, Luke	ASI
Haskell, Michael	ITS

**NOTES:**

The ASCC met two days per week, Thursday and Fridays, from 2-5pm each week during the quarter. A final meeting was held on Tuesday during exam week. As this was the quarter for the 2019-2021 Catalog review, very little business was done except for course proposal and program review for the new catalog.

Status of reviewed programs can be found at:

<http://registrar.calpoly.edu/program-status-2019-21>

Status of all reviewed courses can be found at:

<https://registrar.calpoly.edu/status-proposals>

**Selected Topics Courses**

It was noted that a number of Selected Topics courses were submitted for Winter and Spring 2019 that were essentially the same as courses that were submitted for the catalog.

Departments should be aware that they can request start dates earlier than Summer 2019 (the default for the new catalog) if they do so by April of 2018. Faculty often propose a 290 or 490 to “test out” a new class and see if there is interest, then submit a full proposal after this (likely with improved course learning outcomes and expanded course outlines). Submitting a 470 *after* a full course proposal is submitted circumvents the review process and causes additional workload for the Registrar’s Office. The ASCC discussed this and decided to allow these Selected Topics courses for the Winter (since departments did not have time to plan around this if they were planning a winter offering), but not for the Spring quarter, and added verbiage to the <https://registrar.calpoly.edu/selected-topics> page informing faculty that “If a course has already been proposed for the 2019-21 catalog, then a selected topic proposal to offer the same course in Spring 2019 may not be submitted. The committee will investigate other ways (e.g., X courses) to allow for faculty flexibility during Winter quarter.