

USCP Review Committee Procedures

Fall 2017

The USCP Review Committee replaces the USCP Subcommittee of the Curriculum Committee after the adoption of Resolution on Aligning USCP Criteria to Diversity Learning Objectives with Oversight by GE Governance Board (AS-836-17) by the Academic Senate on June 6, 2017.

Responsibilities:

- The USCP Review Committee will review all new course proposals and modifications seeking USCP designation and evaluate for coherence with current USCP criteria.
- The committee will send their results to the GEGB for final approval.
- The committee will work with the Academic Senate Curriculum Committee and the GEGB to design and implement a plan for the curricular review of all existing courses with a USCP designation.

Charges:

- Develop committee procedures. Fall 2017
- Identify areas for revision of USCP criteria and connections with DLOs. Ongoing

Meetings:

- At least once per quarter.

Membership:

- The Chair of the Academic Senate Curriculum Committee
- The Chair of Ethnic Studies
- The Chair of the General Education Governance Board (GEGB)
- The Chair of Women's & Gender Studies
- An at-large faculty member with USCP teaching experience
- Ex-Officio non-voting members: The Vice President and Chief Officer for Diversity and Inclusion or designee and the CTLT Inclusive Excellence Specialist or designee.

Responsibilities of Chair:

- The Chair of the committee will serve as the direct point of contact for new course proposals and modifications.
- The Chair will call meetings and oversee the review process for all courses.
- The Chair (or designee) will serve as the representative for USCP on committees formed to determine curricular review of G.E. courses.
- The Chair will write quarterly and yearly reports for the Senate at large.

Reports:

- Results from all USCP reviews will be reported to the GEGB.
- Quarterly reports on work efforts, goals, and accomplishments will be submitted to the Academic Senate at the end of each quarter.
- Annual reports on committee accomplishments and plans for the coming year will be submitted to the Academic Senate at the end of each academic year.