

Report by the Disbanding Policies Task Force

I) **Consultation**

With a new president and a soon to be new provost, the issue of consultation is of unusual importance. We have an opportunity to strengthen our commitment to shared governance.

It would be helpful to obtain a clear statement by the President regarding his views of consultation, collegiality, and shared governance. It might also be helpful to have a Senate resolution that would codify the President's views regarding consultation, collegiality, and shared governance, along with the Senate's agreement.

Recommendation: It is recommended that the Senate Chair meet with the President to obtain such a clear statement by the President regarding his views of consultation, collegiality, and shared governance. For shared governance to be truly effective, there should be a clear understanding between the President and faculty of the areas where consultation is required, where it is highly desirable, and where it is not necessary.

II) **Implementation of approved Resolutions**

There have been several cases in which resolutions approved by the Senate and the President have not been implemented, or were loosely followed, or were changed.

For example, Resolution AS-689-09, Resolution on Mergers and/or Reorganization of Academic Programs, passed in June 2009, was ignored when the College of Education was moved into the College of Science and Mathematics without Senate consultation.

As a second example, Resolution AS-619-04, Resolution on Preface: The Cal Poly Shared Reading Program, passed in June 2004, and signed by the President, as well as AS-619-04 above, were ignored when Preface was discontinued without Senate consultation.

As a third example, Resolution AS-582-02/IC, Resolution on Process for Change of Major, was never fully implemented, depriving many students of a potential benefit.

Recommendation: It is recommended that the Senate Executive Committee on a yearly basis review resolutions that have been approved by both the Senate and the President within the previous five years for compliance. It is further recommended that the Chair of the Senate meet with the President, as appropriate, to discuss those approved resolutions that have never been implemented, or whose implementation was not in compliance with the resolution. As a result of discussions with the President, the Senate may choose to rescind resolutions, revise resolutions, resubmit resolutions, or leave resolutions as is.

There would be too much effort and too little to be gained from reviewing all resolutions approved by both the Senate and the President. For exceptional cases

outside this five-year period, the Senate Executive Committee may recommend appropriate action.

III) Faculty Code

Cal Poly would benefit from a written faculty code that describes the rights and obligations of the faculty; i.e., curriculum/academic programs, admission/graduation requirements, scholastic standards, tenure/appointment/promotion criteria. A review of the [Curriculum Handbook](#), [Faculty Handbook](#), [Retention, Promotion, and Tenure Evaluation \(RPT\) Documents](#), [Academic Policies](#), and [Constitution of the Faculty and Academic Senate Bylaws](#) indicates that this information exists; however, it is stored in a number of different locations and formats. Bringing these resources together into a single authoritative document (“Faculty Code”) would offer several benefits:

- increase awareness of faculty roles and responsibilities
- provide guidance on matters of faculty governance at the campus, college, department and individual levels
- clarify designation of authority by referencing source materials (e.g., statements/resolutions/orders from Board of Trustees, Chancellor, President CSU Academic Senate, or Cal Poly Academic Senate)

Additionally, a review of source material may reveal gaps in governance; e.g., consultation procedures between administration and faculty; structure/organization of campus units; faculty governance at different levels (campus, college and department); appointment of faculty, faculty qualifications and workload; discontinuance of academic programs; resolution of differences; procedure for amending faculty code; etc. This would also facilitate the review of [Academic Senate resolutions](#) and codification of future resolutions.

Recommendation: It is recommended that the Senate Faculty Affairs Committee or a task force be assigned the task of drawing up a Faculty Code.

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Resolutions passed by Academic Senate that have had a loose adherence or have been eliminated without Senate consultation/approval.

(October 20 2011)

Although this resolution is old, there have been several resolutions regarding “consultation” on policy and budget matters throughout the years. Sometimes we’ve been consulted, sometimes not. This was just the first of many such resolutions:

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| AS-7-76 | Resolution Regarding Policy and Procedures Revisions in CAM | President to consult with faculty re revision of policies and procedures as well as their initiation. | 2.17.76 | Consultation; Policies, Campus | | APPROVED |
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I’m not sure how well this resolution has been followed:

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| AS-34-77 | Resolution Regarding University Hour | Scheduling of classes during the University Hour to be kept to a minimum. | 12.6.77 | Campus Events; Instruction | (University Hour) | APPROVED |
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Pretty sure this hasn’t been followed closely:

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| AS-78-80 | Resolution Regarding Teaching Overloads | Faculty and administration should seek ways of reducing workloads. | 2.12.80 | Faculty Affairs | (faculty workload) | APPROVED |
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Again, being followed?

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| AS-82-80 | Resolution Regarding Sabbatical Leaves | Sabbatical leaves are for the purpose of study and travel, not for meeting RPT requirements. | 2.19.80 | Faculty Affairs | (RPT) | APPROVED |
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Interesting:

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| AS-98-80 | Resolution on Drinking Policy on Campus | Beer and wine be allowed on campus after 5 p.m. where the consumer's age can be monitored. | 6.3.80 | Policies, Campus | (drinking) | APPROVED |
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The decision to no longer allow full fee waiver or automatic acceptance to employees’ relatives was changed without Senate consultation:

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| AS-261-87 | Resolution on Definition of "Close Relative" | Defines who a "close relative" of a CPSU employee is for purpose of admittance. | 10.27.87 | Faculty Affairs | (“close relative”) | APPROVED (with qualification) |
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| Is this being followed? | | | | | | |
| AS-293-88 | Resolution on Initial Appointments of Tenure Track Faculty | Recommends that initial appointments of tenure track faculty be for two years. | 5.24.88 | Faculty Affairs | (RPT) | APPROVED (with qualification) |
| Is this being followed? | | | | | | |
| AS-313-89 | Resolution on Graduate Programs | Allows only 400- and 500-level courses in graduate programs. | 3.7.89 | Curriculum | (graduate programs) | APPROVED (with qualification) |
| The USEP program was changed from a program/requirement to a department without Senate consultation: | | | | | | |
| AS-361-91 | Resolution on U.S. Ethnic Pluralism Program | Endorses development of a US Ethnic Pluralism program; sets forth objectives. | 5.14.91 | Curriculum; Diversity | | APPROVED |
| Policy re priority registration changed without Senate consultation: | | | | | | |
| AS-408-93 | Resolution on Priority Registration | Modifies current registration policy including priority registration. | 6.8.93 | Registration | (priority registration) | APPROVED |
| Preface discontinued without Senate consultation: | | | | | | |
| AS-619-04 | Resolution on Preface: The Cal Poly Shared Reading Program | Endorses Preface: The Cal Poly Shared Reading Program. | 6.1.04 | Miscellaneous | | APPROVED |
| The College of Education was moved into CSM without Senate consultation: | | | | | | |
| AS-689-09 | Resolution on Mergers and/or Reorganization of Academic Programs | Academic Senate to be consulted whenever changes are made in academic structure (units, departments, colleges, et al.). | 6.2.09 | College Reorganization; Consultation | (academic structure) | RECEIVED |

Cal Poly Faculty Code

Contents and Source Material

| Content | Source Material |
|---|--|
| Organization of the university faculty | |
| Consultation procedures between administration and faculty | |
| Constitution of the academic senate | <u>Constitution of the Faculty and Academic Senate Bylaws</u> |
| Structure/organization of campus units | |
| Faculty governance (e.g., admissions, curriculum and graduation standards and requirements) | <u>Curriculum Handbook</u> |
| Appointment, promotion and tenure of faculty, faculty qualifications and workload | <u>Retention, Promotion, and Tenure Evaluation (RPT) Documents</u> |
| Discontinuance of academic programs | <u>AS-689-09</u> |
| Resolution of differences | |
| Procedure for amending faculty code | |