

**ACADEMIC SENATE  
of  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, CA**

**AS-794-15**

**RESOLUTION ON CHANGES IN ACADEMIC SENATE  
GRANTS REVIEW COMMITTEE MEMBERSHIP AND RESPONSIBILITIES**

**Background:**

During fall quarter 2014, the Academic Senate asked the Grants Review Committee to review the Bylaws of the Academic Senate to reflect any revisions or changes to campus policies surrounding the committee and provide any recommendations for change to the Senate office by spring 2015. In response to this charge, the Academic Senate Grants Review Committee has recommended the following modifications in the selection of its membership, the members of the committee, and its responsibilities.

1    WHEREAS,    The Chancellor's Office guidelines for their Research, Scholarship, and  
2                    Creative Activity funds state, that the majority of the committee membership  
3                    developing the plan for the distribution of funding "shall be elected faculty  
4                    members elected by the probationary and tenured faculty or who shall be  
5                    members of an existing elected committee." Current practice does not  
6                    conflict with this statement; and  
7

8    WHEREAS,    The Grants Review Committee is the only committee that is listed as  
9                    following Bylaws section III Voting and Election Procedures for the *election*  
10                   of committee members. The current practice on campus is the appointment  
11                   of committee members, like all other standing committees, as outlined in  
12                   Bylaws section VIII.B: "During spring quarter, each caucus shall convene to  
13                   nominate candidates from that college or Professional Consultative Services  
14                   to fill committee vacancies occurring for the next academic year. These  
15                   nominations shall be taken to a meeting of the Executive Committee before  
16                   the June regular meeting of the Senate. The Executive Committee shall  
17                   appoint members to standing committee vacancies from these lists."  
18                   Additionally, the current practice of the membership since 2008 [AS-671-  
19                   08] is that the Grants Review Committee shall include one voting General  
20                   Faculty representative from each college and Professional Consultative  
21                   Services, and a graduate student ASI representative and the Dean of  
22                   Research or designee as ex officio members; and  
23

24   WHEREAS,    The responsibilities have been reworded to allow for the regularly evolving  
25                   nature of grant programs, grant funding, and the like, and to reflect  
26                   additional responsibilities that have been given to the committee but are not  
27                   reflected in the current Bylaws of the Academic Senate, therefore be it  
28

29   RESOLVED:    That to accurately reflect the practices of the Academic Senate we suggest:  
30                   The removal of the mention of the Grants Review Committee from Bylaws of  
31                   the Academic Senate I.B.8.C, III, and IX.A.4, and the rewording of VIII.I.8.a  
32                   Membership and VIII.I.8.b. Responsibilities AS INDICATED IN THE  
33                   ATTACHMENT.

Proposed by: Grants Review Committee  
Date: February 19, 2015

**ATTACHMENT TO  
RESOLUTION ON CHANGE IN ACADEMIC SENATE  
GRANTS REVIEW COMMITTEE MEMBERSHIP**

**REMOVE**

I. INTRODUCTION

B. DEFINITIONS

8. Voter Eligibility

Voting members of the General Faculty as specified in Article I of the constitution are eligible to vote for:

- (a) senators from colleges or Professional Consultative Services.
- (b) CSU academic senators.
- ~~(c) members to the Grants Review Committee.~~
- ~~(d)~~ (c) consultative committees as needed.

III. VOTING AND ELECTION PROCEDURES

Elections shall be held for membership to the Academic Senate, Senate offices, Academic Senate CSU, ~~Grants Review Committee~~, appropriate recall elections for the preceding as per Section IX of these bylaws, and ad hoc committees created to search for such university positions as president, provost, vice presidents, college deans, and similar type administrative positions.

IX. RECALL OF ELECTED REPRESENTATIVES

A. APPLICATION

The procedures for recall shall apply to:

- 1. Elected members of the Academic Senate, California Polytechnic State University;
- 2. Officers of the Academic Senate, California Polytechnic State University;
- 3. Elected representatives to the Academic Senate, California State University;  
and
- 4. ~~Members to the Grants Review Committee.~~

## REWORDING

### VIII. COMMITTEES

#### I. COMMITTEE DESCRIPTIONS

##### 8. Grants Review

###### (a) Membership

- (1) Pursuant to the Chancellor's Office guidelines for the State Faculty Support Grants (SFSG), [AA-2006-25], a majority of the membership shall consist of elected faculty members elected by the probationary and tenured faculty. Pursuant to AS-XXX-15, Resolution on Change in Academic Senate Grants Review Committee Membership Election (Bylaws section VIII.I.8.(a)(1) the Academic Senate Executive Committee appoints the voting members of the committee.
- (2) Ex officio members shall be the Dean of Research or designee and an ASI representative. The ASI representative must be a graduate student.
- (3) No member of the Grants Review Committee is eligible to apply for any grant, leave, or award program administered by the committee while serving on the committee.

###### (b) Responsibilities

- ~~(1) In coordination with the Research, Scholarship and Creative Activities Committee, the Grants Review Committee shall develop and recommend policies and procedures for the review of grant proposals referred to it, including the State Faculty Support Grants (SFSG).~~
- ~~(2) Receive and evaluate requests for State Faculty Support Grants and make recommendations for funding, when appropriate, to the Dean for Research.~~
- ~~(3) Make recommendations concerning the funding of other internal grants when appropriate.~~
- ~~(4) Evaluate requests for special leaves for research or creative activity and, when appropriate, rank order them for consideration and transmit this ranking through the Academic Senate Chair to the President.~~
- (1) The Grants Review Committee will develop policies and procedures for the review of grant proposals referred to it, including but not limited to those funded through the Chancellor's Research, Scholarship, and Creative Activity allocations.
- (2) The Grants Review Committee will make recommendations to the Dean of Research concerning the funding of other internal grants subject to review by the source of funding.
- (3) The Grants Review Committee will develop policies and procedures for the selection of Cal Poly State University student delegates to the system-wide CSU Student Research Competition.
- (4) The Grants Review Committee will evaluate both the oral and written presentations of students and select the delegates for the system-wide CSU Student Research Competition.

State of California  
**M e m o r a n d u m**

**RECEIVED**

MAY 26 2015

**CAL POLY**  
SAN LUIS OBISPO

**To:** Gary Laver  
Chair, Academic Senate

**ACADEMIC SENATE**

**Date:** May 21, 2015

**From:** Jeffrey D. Armstrong  
President



**Copies:** K. Enz Finken  
J. Scaramozzino

**Subject:** Response to Academic Senate Resolution AS-794-15  
Resolution on Changes in Academic Senate Grants Review Committee Membership and Responsibilities

---

This memo formally acknowledges receipt and approval of the above-entitled Academic Senate resolution.

Please express my appreciation to the members of the Grants Review Committee for their attention to this matter.