

Adopted: January 30, 1990

**ACADEMIC SENATE
OF
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California**

Background Statement: During the curriculum review for the 1990-92 catalog, the Academic Senate Curriculum Committee was asked to consider the renumbering of several courses from lower to upper division as well as proposals for new courses at the upper division level. The committee found little guidance in the catalog or in CAM as to the distinguishing features of an upper division course. The current 1988-90 catalog on page 390 shows the following:

- 300-399 Courses primarily for advanced undergraduate students, generally bearing no graduate degree credit.
- 400-499 Courses for advanced undergraduates and graduate students.

In attempting to evaluate course proposals, the Curriculum Committee thought it desirable to have some objective standard for upper division status. This would help not only the Curriculum Committee but also individual departments and schools in the design of courses and course descriptions. In addition, some objective standards in the form of prerequisites to upper division courses could help students in their preparation for more advanced study.

AS-330-90/CC

**RESOLUTION ON
PREREQUISITES FOR UPPER DIVISION COURSES**

- WHEREAS, Neither the university catalog nor the Campus Administrative Manual have objective standards for the designation of a course as upper division; and
- WHEREAS, Enrollment in an upper division course presumes that undergraduates are advanced in their studies, that is, that they have demonstrated proficiency in preparatory lower division courses or possess the maturity of previous university experience; and
- WHEREAS, The skills needed for enrollment in upper division courses may be quite variable; and
- WHEREAS, A department and school should have the maximum flexibility in the design of their courses and curricula; therefore be it
- RESOLVED: That all upper division courses have a stated prerequisite and that a prerequisite may be one of units accumulated (sophomore, junior, senior level), preparation in related coursework or support courses, or General Education and Breadth preparation; and be it further
- RESOLVED: That these directions for prerequisites to upper division courses be placed into the appropriate 400 section of the Campus Administrative Manual.

Proposed By:
Academic Senate Curriculum
Committee
Date: November 2, 1989

State of California

Memorandum

RECEIVED

MAY 8 1990

CAL POLY
SAN LUIS OBISPO
CA 93407

To : James Murphy, Chair
Academic Senate

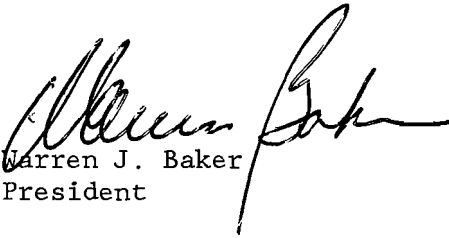
Academic Senate

Date : May 4, 1990

File No.:

Copies : Philip Bailey
William Rife
Hazel Scott
Ricardo Echeverria

From : Warren J. Baker
President



Subject: RESOLUTION ON PREREQUISITES FOR UPPER
DIVISION COURSES (AS 330-90/CC)

I am hereby approving Academic Senate Resolution 330-90/CC, concerning prerequisites for upper division courses.

In approving this resolution, I want to express my sensitivity to the Associated Students, Inc. Resolution #90-06 which opposes class standing as a course prerequisite. The students are concerned that such prerequisites could unnecessarily interfere with their ability to register for classes, and with our impaction in some areas of the University I can understand their concern. As a result, if this policy is implemented, I ask that the validity of prerequisites currently in effect and those proposed under this new policy, be evaluated and scrutinized carefully by the faculty, administration, and Academic Senate in preparing the 1992-94 Catalog copy. It is of crucial importance that all prerequisites have a clear and logical purpose and none be assigned on an arbitrary basis.

I appreciate and support the Academic Senate's efforts to further strengthen our curricula by offering guidelines and policies for course prerequisites. I will initiate the process for including the requirements of this resolution in the appropriate section of the Campus Administrative Manual. I will also inform the Academic Affairs staff of these requirements and of my request for evaluation of prerequisites for the 1992-94 Catalog.

Again, thank you for your fine work on this matter.