

Adopted: January 31, 1989

**ACADEMIC SENATE**  
OF  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California

**Background statement:** The existing process and deadlines for the review of curricula for the catalog have become cumbersome. Due to the tremendous volume of materials submitted during a very short time span, major program proposals may not be receiving the consideration they deserve while minor alterations in course descriptions may consume more time than necessary. To add to the logjam of committee work, other curricula items must be tabled until catalog materials are cleared. In response to this problem noted by a general consensus of past Curriculum Committee members and representatives of the office of Academic Affairs, an altered timeline is being proposed along with a diagrammatic clarification of the flow of information during the curriculum review process.

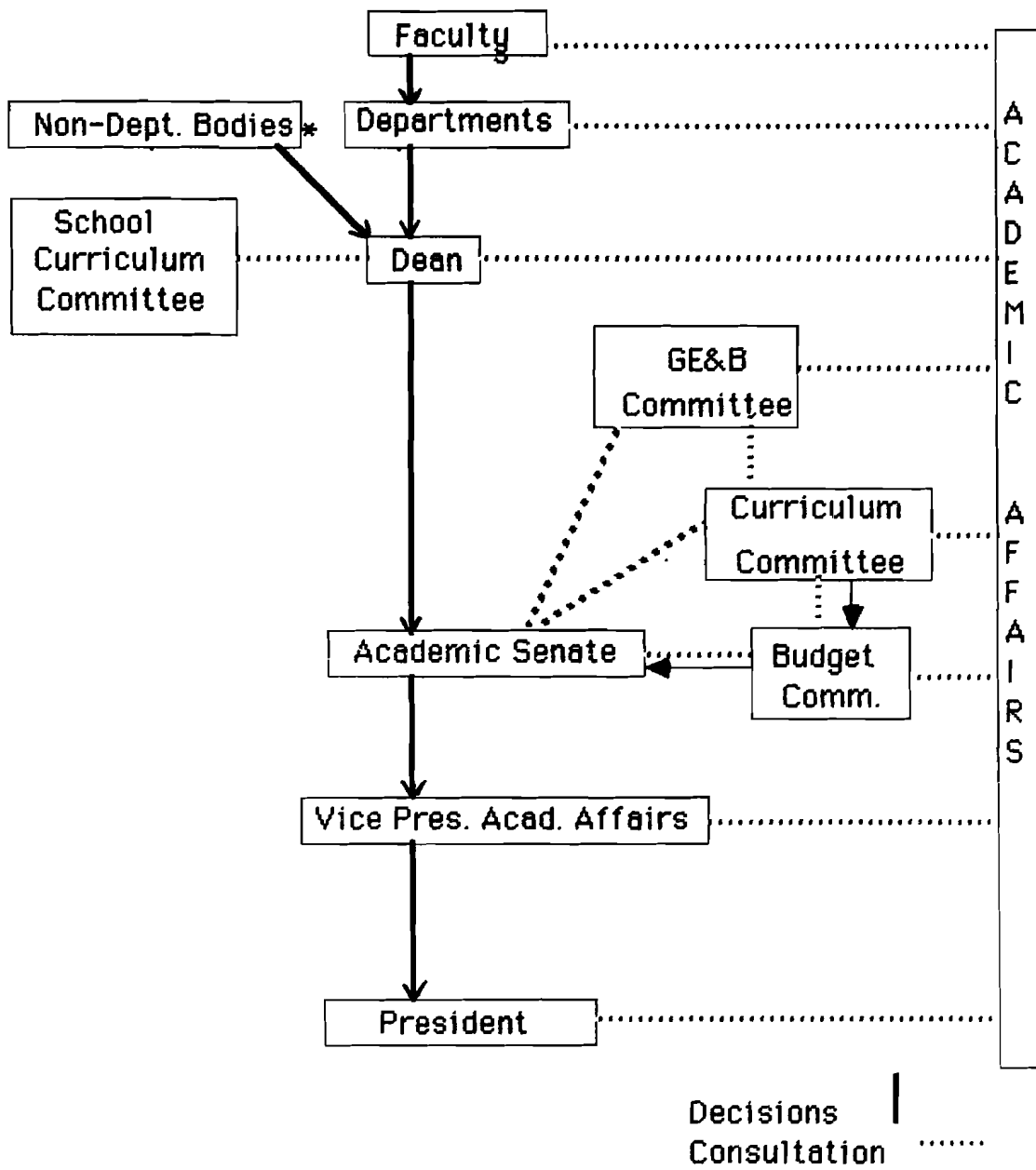
**AS-309-89/CC**

**RESOLUTION ON**  
**THE CURRICULUM REVIEW PROCESS**

- WHEREAS, The current catalog cycle allows for faculty review at the university level for approximately two months and this presents a formidable burden to all those involved in the review process; and
- WHEREAS, Curriculum review should be a consistent, ongoing process; and
- WHEREAS, Some confusion may exist as to the flow of information during the curriculum review process; therefore, be it
- RESOLVED: That the catalog cycle be refined beginning with the plans for the 1992-1994 version such that the first portion of the review process be concerned with program changes and proposals (proposals of new, or substantial changes in existing, minors, majors, concentrations, specializations, or programs) while the second part focuses on individual course changes; and be it further
- RESOLVED: That the program proposals for the 1992-1994 catalog be submitted to the Academic Senate during the Fall 1989 and Winter 1990 quarters and that the individual course changes be submitted to the Academic Senate during the Fall 1990 and Winter 1991 quarters, and that this pattern be established for ensuing catalog cycles; and be it further
- RESOLVED: That the accompanying diagram be used to not only clarify the flow of information for all curricula considerations but also to stress the degree of cooperation and responsibility expected at all levels of review.

Proposed By:  
Curriculum Committee  
November 10, 1988

# The Curriculum Review Process



\*Examples-Library, Student Academic Services, COOP

State of California

**Memorandum**

**RECEIVED**

MAR 3 1989

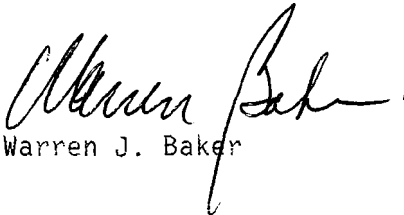
**CAL POLY**  
SAN LUIS OBISPO  
CA 93407

To : Charles T. Andrews, Chair **Academic Senate**  
Academic Senate

Date :

File No.: March 2, 1989

Copies :

From :   
Warren J. Baker

M. Wilson  
B. Rife

Subject: Resolution Regarding Curriculum Review Process (AS-309-89/CC)

On February 15, 1989 I acknowledged receipt of the subject resolution adopted by the Academic Senate and indicated that I was referring the issue to Vice President Wilson for review. I have now received a report from him indicating that both he and Bill Rife were involved during the early stages of the drafting of this resolution and are fully supportive of it. Accordingly, the resolution is hereby approved.