ACADEMIC SENATE

of

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

AS-149-83/IC (Rev.) February 22, 1983

RESOLUTION ON STUDENT-INITIATED ADDS AND DROPS

WHEREAS, The current post-registration process, in which the instructor initiates add and drop procedures according to the wishes of the students, may cause misunderstandings or uncertainties regarding the intent of some students; and

WHEREAS, It is ultimately the student's responsibility to choose which classes he/she wishes to take; be it therefore

RESOLVED: That students not attending the first meeting of a class, forfeit their enrollment in that class; and be it further

RESOLVED: That otherwise all adds and drops occurring during the non-penalty add/drop period be initiated by the following process: The student fills out an appropriate form, obtains the instructor's (or designee's) signature indicating acknowledgement of a drop or approval of an add, and then delivers said form either to the Records Office or to appropriate depositories; and be it further

RESOLVED: That convenient depositories for the add/drop forms be placed throughout the campus; and be it further

RESOLVED: That in addition to the registration-generated class list, received by the beginning of the first week of classes, the instructor be given the finalized class list as soon as possible after the first week.