Strategic Action Plan

|  |  |  |  |
| --- | --- | --- | --- |
| **Degree Title**  **(BA, BS, etc.)** |  | **Degree Designation (major)** |  |
| **College** |  | **Department** |  |
| **Accrediting Body**  **(if applicable)** |  | **Date of Site Visit** |  |
| **Submitted by** |  | **Title/Position** |  |
| **Email** |  | **Phone** |  |
| **Submission Date** |  | **Send new or updated plan to** [**bgiberti@calpoly.edu**](mailto:bgiberti@calpoly.edu) **and** [**astandif@calpoly.edu**](mailto:astandif@calpoly.edu) | |

Drawing upon your reviewers' report as well as insights gained while completing your self-study, please determine the top strategic priorities to guide the department over the next five to seven years (depending on your period of review). After your initial submission, you will be asked to provide annual updates for each of your strategic priorities.

Quick definitions:

* Strategic priorities: broad aspiration statements that articulate a vision for your department and program. Where do you want to be in five to seven years?
* Success indicators/metrics: what success will look like for a particular objective. What measurable/observable thing(s) do you expect your department to do? What will the people you seek to impact (e.g., students) be able to do?
* Goals: specific aspects of that vision, which can be focused and acted on individually, and which together will achieve this priority in measurable/observable ways.
* Action items: concrete steps that create a roadmap for achieving your goals
* Resource Implications: faculty/staff, facilities, equipment, software, etc. that will be needed to achieve your goals

Please refer to the attached cover sheet for more detailed instructions and definitions.

# Department/Program Mission Statement

A mission statement describes your unit’s present purpose. Do you have a vision of where you want your department or program to be in the next five to seven years? Then describe it here as well, along with any stated values that will guide your journey to that destination.

[Insert text]

# Strategic Priority 1:

## [Insert text]

## Indicators/metrics you will use to measure progress:

## [insert text]

## Use the tables below to develop your goals and provide annual updates. Add or subtract rows as needed.

|  | Goals | Action Items | Resource Implications | Timeframe of Completion |
| --- | --- | --- | --- | --- |
| 1A |  |  |  |  |
| 1B |  |  |  |  |
| 1C |  |  |  |  |

| Academic Year | Annual Updates, Changes, and Progress to Date |
| --- | --- |
| AY 21-22 |  |
| AY 22-23 |  |
| AY 23-24 |  |
| AY 24-25 |  |
| AY 25-26 |  |
| AY 26-27 |  |
| AY 27-28 |  |

# Strategic Priority 2:

## [Insert text]

## Indicators/metrics you will use to measure progress:

## [insert text]

## Use the tables below to develop your goals and provide annual updates. Add or subtract rows as needed.

|  | Goals | Action Items | Resource Implications | Timeframe of Completion |
| --- | --- | --- | --- | --- |
| 2A |  |  |  |  |
| 2B |  |  |  |  |
| 2C |  |  |  |  |

| Academic Year | Annual Updates, Changes, and Progress to Date |
| --- | --- |
| AY 21-22 |  |
| AY 22-23 |  |
| AY 23-24 |  |
| AY 24-25 |  |
| AY 25-26 |  |
| AY 26-27 |  |
| AY 27-28 |  |

# Strategic Priority 3:

## [Insert text]

## Indicators/metrics you will use to measure progress:

## [insert text]

## Use the tables below to develop your goals and provide annual updates. Add or subtract rows as needed.

|  | Goals | Action Items | Resource Implications | Timeframe of Completion |
| --- | --- | --- | --- | --- |
| 3A |  |  |  |  |
| 3B |  |  |  |  |
| 3C |  |  |  |  |

| Academic Year | Annual Updates, Changes, and Progress to Date |
| --- | --- |
| AY 21-22 |  |
| AY 22-23 |  |
| AY 23-24 |  |
| AY 24-25 |  |
| AY 25-26 |  |
| AY 26-27 |  |
| AY 27-28 |  |

# Strategic Priority 4:

## [Insert text]

## Indicators/metrics you will use to measure progress:

## [insert text]

## Use the tables below to develop your goals and provide annual updates. Add or subtract rows as needed.

|  | Goals | Action Items | Resource Implications | Timeframe of Completion |
| --- | --- | --- | --- | --- |
| 4A |  |  |  |  |
| 4B |  |  |  |  |
| 4C |  |  |  |  |

| Academic Year | Annual Updates, Changes, and Progress to Date |
| --- | --- |
| AY 21-22 |  |
| AY 22-23 |  |
| AY 23-24 |  |
| AY 24-25 |  |
| AY 25-26 |  |
| AY 26-27 |  |
| AY 27-28 |  |

# Issues raised by reviewers:

| Internal or External Reviewers | Issue | Location in Report | Department Response  (If no action is taken, please explain why) | Location in Action Plan |
| --- | --- | --- | --- | --- |
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Signatures:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| We have reviewed this plan and support it. | | | | |
|  |  |  |  | **Comments:** |
| **[NAME], Department Head / Chair** |  | **Date** |  |
|  | | | | |
|  |  |  |  | **Comments:** |
| **[NAME], Program Coordinator** |  | **Date** |  |
|  | | | | |
|  |  |  |  | **Comments:** |
| **[NAME], Dean** |  | **Date** |  |