

Adopted: November 8, 2022

**ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA**

AS-951-22

RESOLUTION ON MINORS and SEMESTERS

Impact on Existing Policy: Updates some of the minor program requirements, as originally described in sections of AS-73-79, AS-213-86, AS-312-89, AS-335-90, AS-437-95ⁱ

- 1 WHEREAS, The Chancellor’s Office has mandated that Cal Poly convert to semesters
2 by fall of 2026; and
3
- 4 WHEREAS, Conversion to semesters requires that all academic policies be reviewed
5 and revised as appropriate; and
6
- 7 WHEREAS, The current minor policy states that a minor is 24-30 quarter units with at
8 least half of the units from upper division courses; and
9
- 10 WHEREAS, 24 quarter units is 16 semester units and 30 quarter units is 20 semester
11 units; and
12
- 13 WHEREAS, The Academic Senate Curriculum Committee (ASCC) has reviewed our
14 quarter based minor unit range and recommends a slight adjustment to
15 minors for the purpose of semesters, particularly to account for programs
16 that will likely have many 3 unit classes; and
17
- 18 WHEREAS, The ASCC recommends adopting the attached policy regarding minors;
19 therefore be it
20
- 21 RESOLVED: That the Academic Senate approve the attached ASCC recommendations
22 regarding the size and structure of minors in semesters at Cal Poly; and
23 be it further
24
- 25 RESOLVED: No other aspects of the current policies on academic minors are
26 impacted or changed as a result of this resolution; and be it further

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28 RESOLVED: That this resolution does not pertain to Cross Disciplinary Studies Minors
29 as established by AS-775-14.

Proposed by: Academic Senate

Curriculum Committee

Date: October 13, 2022

**ⁱ (1) Describe how this resolution impacts existing policy on educational matters that affect the faculty. Examples include curricula, academic personnel policies, and academic standards.
(2) Indicate if this resolution supersedes or rescinds current resolutions.
(3) If there is no impact on existing policy, please indicate NONE.**

Policy on Unit Range and Related Requirements for Minors on the Semester Catalog

A minor will consist of 15-24 semester units. Completion of the minor will require that at least 5 courses be taken.

At least 6 units of coursework will develop foundational competencies in the discipline that all students in the minor should achieve, which must be demonstrated by the course-to-PLO mapping in the minor proposal.

At least half of the minor units will be upper-division, comprising at least three courses.

At least half of the units in the minor will be completed in residence at Cal Poly. For the Chinese, French, German, Italian Studies, Japanese, and Spanish minors, the requirement for students studying abroad is that at least one third of the units must be taken at Cal Poly.

No more than 1/3 of the units will be taken with credit-no credit grading (CR/NC), not counting courses with mandatory CR/NC. Departments may further limit CR/NC grading if desired.

A GPA of 2.0 or better in the minor courses is required to complete the minor.



OFFICE OF THE PRESIDENT

MEMORANDUM

To: Thomas Gutierrez
Chair, Academic Senate

Date: November 21, 2022

From: Jeffrey D. Armstrong
President

Copies: Gregory Bohr
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Jeffrey D. Armstrong

Subject: Response to AS-951-22 Resolution on Minors and Semesters

By way of this memo, I approve the above-entitled Academic Senate resolution. Please extend my appreciation to the Academic Senate for attending to the efficient and effective revision of academic policies relating to semester conversion. This revision to the minor policy will ensure that faculty have clear guidance regarding the unit range and additional parameters for minors at Cal Poly as they plan their semester curriculum.