

2021-22 Timetable for Retention, Promotion and Tenure

<u>Action</u>	<u>Retention (current 1-2 year)</u>	<u>Retention (current 3-5 year)</u>	<u>Tenure Promotion</u>
Academic Personnel Provides Lists of RPT Eligible Candidates	Aug 10 (Tu)	Aug 10 (Tu)	Aug 10 (Tu)
Deadline for Colleges to Notify RPT Eligible Candidates and Notify of Deadline to Submit WPAF (Enclose copy or reference to Approved College/Department Criteria) with copy to Academic Personnel of Notifications	Sept 13 (Mo)	Sept 13 (Mo)	Sept 13 (Mo)
Deadline for probationary faculty to request extension or revocation of probationary period due to COVID-19 (Coronavirus Tenure Extension Memo 5/24/2021)	Oct 1 (Fri)	Oct 1 (Fri)	Oct 1 (Fri)
Deadline for Approval of College/Department Criteria (no further changes may be made); must notify candidates if revision approved after September 13	Oct 1 (Fri)	Oct 1 (Fri)	Oct 1 (Fri)
Promotion-eligible Candidates Notify Dean in writing whether or not they intend to apply for promotion (Any candidates applying for early tenure and/or early promotion must also notify Dean in writing by this date)			Oct 1 (Fri)
Deadline to notify AP of any corrections to eligibility lists including early tenure and/or early promotion requests and intents to apply for promotion	Oct 1 (Fri)	Oct 1 (Fri)	Oct 1 (Fri)
Candidates provide Working Personnel Action File; Dean makes Personnel Action Files Available	Oct 13 (Wed)	Nov 1 (Mon)	Nov 1 (Mon)
Peer Review Committee to Candidate*	Nov 3 (Wed)	Dec 3 (Fri)	Dec 3 (Fri)
Peer Review Committee to Department Head/Chair	Nov 15 (Mon)	Dec 13 (Mon)	Dec 13 (Mon)
Department Head/Chair to Candidate*	Nov 30 (Tu)	Jan 21 (Fri)	Jan 14 (Fri)
Department Head/Chair to Dean/CPRC	Dec 10 (Fri)	Jan 31 (Mon)	Jan 24 (Tu)
College/Library Peer Review Committee to Candidate*	----	----	Feb 18 (Fri)**
College/Library Peer Review Committee to Dean	----	----	Feb 28 (Mon)**
Dean to Candidate*	Jan 7 (Fri)	Mar 8 (Tu)	Mar 18 (Fri)
Dean to Provost	Jan 18 (Tu)	Mar 18 (Fri)	Apr 6 (Wed)
Notification	Feb 15 (Tu)	June 1 (Wed)	June 1 (Wed)

* Candidates may submit a rebuttal statement or response in writing (with a copy to previous levels of review) and/or request a meeting to discuss the recommendation within ten calendar days following receipt of the recommendation.

** The College Peer Review Committee will make recommendations in all promotion cases, and may also make recommendations in tenure cases when specified in the personnel policies and criteria statement of the college.