




CAL POLY

Academic Personnel

MEMORANDUM

May 26, 2026

TO: Bob Crockett, Damon Fleming, Brian Horgan, Kate Murphy,
Marc Swackhamer, Dean Wendt

FROM: Simone Aloisio 
Simone Aloisio (May 26, 2026 10:25:58 PDT)
Associate Vice Provost for Academic Personnel

COPIES: Al Liddicoat, Jerusha Greenwood, Lisa Kawamura, Academic Personnel Staff,
Payroll Staff, College HR Analyst/Partners, Dept. Heads/Chairs

SUBJECT: Appointment and Payroll Procedures for Summer Term 2026

Teaching appointments for Summer Term 2026 will continue to be state-support and provisions of the campus summer quarter agreement will continue to prevail.

The ineligibility lists were provided to colleges and departments and are accessible at <https://academic-personnel.calpoly.edu/content/summer>. If a faculty member is on the list as ineligible to teach during Summer Term 2026, but is the only qualified person available to teach the course, the dean may grant a waiver by completing the Waiver of Summer Term Triad Teaching Restriction box on the AP101S-Summer Term 2026 form.

All appointments will be made and processed using jobcode 2457 – State Support Immediate Pay. **Please note: faculty members hired in this classification will receive one lump sum payment for each appointment at the end of the session(s) worked. This is a change from recent summer term payment schedules.** Instructional versus non-instructional appointments (assigned time, administrative time, and OSF-reimbursed time) will be differentiated by position number. All costs associated with non-instructional assignments will be borne by the departments or colleges making the assignments.

Summer related documents and forms are available on the Academic Personnel Summer Term webpage at at <https://academic-personnel.calpoly.edu/content/summer>.

The campus agreement with CFA provides that tenured and probationary faculty members will be compensated at x/12 units and lecturers will be compensated at x/15. Also under the campus agreement, probationary and tenured faculty members are expected to perform normal instructionally-related responsibilities in proportion to their summer appointment including research, scholarship, creative activity, and/or service to the University, profession and/or community.

Per CalPERS, effective January 1, 2013, CSU employees will be required to wait 180-days from their retirement date before returning to work as a rehired annuitant.