MEMORANDUM

June 10, 2022

TO: Amy Fleischer, Andy Thulin, Christine Theodoropoulos, Damon Fleming, Dean Wendt, Philip Williams

FROM: Kathryn Rummell
Associate Vice Provost for Academic Personnel

COPIES: Cynthia Jackson-Elmoore, Thomas Gutierrez, Lisa Kawamura, Jennifer Hiatt, Academic Personnel Staff, College HR Analyst/Partners, Dept. Heads/Chairs

SUBJECT: Appointment and Payroll Procedures for Summer Term 2022

As you know, teaching appointments for Summer Term 2022 are returning to state-support and provisions of the campus summer quarter agreement will continue to prevail. Our office has been providing training and guidance to college and departmental staff to support this change to stateside summer, and we continue to be available to help.

The ineligibility lists were provided to colleges and departments and are accessible at https://academic-personnel.calpoly.edu/content/summer. If a faculty member is on the list as ineligible to teach during Summer Term 2022, but is the only qualified person available to teach the course, the dean may grant a waiver by completing the Waiver of Summer Term Triad Teaching Restriction box on the AP101S-Summer Term 2022 form.

The AP101S-Summer Term 2022 and all summer related documents and forms are available on the Academic Personnel Summer Term webpage at at https://academic-personnel.calpoly.edu/content/summer.

The campus agreement with CFA provides that tenured and probationary faculty members will be compensated at x/12 units and lecturers will be compensated at x/15. Also under the campus agreement, probationary and tenured faculty members are expected to perform normal instructionally-related responsibilities in proportion to their summer appointment including research, scholarship, creative activity, and/or service to the University, profession and/or community.

Per CalPERS, effective January 1, 2013, CSU employees will be required to wait 180-days from their retirement date before returning to work as a rehired annuitant.