

Cal Poly Solano 2025-2026 RTP Calendar

AY 2024-2025

Chair of the Academic Senate conducts the election of the Provisional Solano RTP Committee.	Prior to the end of the Spring 2025 semester
Dean of Strategic and Academic Planning and Chair of the Academic Senate notify RTP candidates of their eligibility and solicit requests from faculty considering early tenure and/or early promotion.	Prior to the end of the Spring 2025 semester
RTP Workshop for RTP candidates eligible for retention, tenure and/or promotion and candidates applying for early tenure and/or promotion.	Prior to the end of the Spring 2025 semester

AY 2025-2026 (Applications may be submitted through Canvas)

Faculty designee convenes the Provisional Solano RTP Committee to elect its chair. Former departments administer the election of Provisional Department RTP Committees and elect a chair for each committee.	Fri 29 Aug, 2025
Chairs of Provisional Department RTP Committees conduct training in RTP procedures for Provisional Department RTP Committee members. Provisional Solano RTP Committee Chair conducts training in RTP procedures for Provisional Solano RTP Committee members.	Fri 5 Sep, 2025
Academic Personnel provides to the candidates all mandatory materials from the candidates' WPAFs to be included in their WPAFs.	Mon 15 Sep, 2025
Provisional Department RTP Committees conduct classroom evaluation visits, write reports and provide visit reports to candidates and the RTP Coordinator for inclusion into the WPAFs of the RTP candidates. (Note, CBA §15.14 specifies that faculty being evaluated be provided notice of at least 5 days that a classroom visit is to take place and that there be consultation between the faculty member being evaluated and the individual who visits their class.)	Fri 19 Sep, 2025
WPAF closing date. RTP candidates submit their WPAFs to Academic Personnel	Fri 26 Sep, 2025
Academic Personnel reviews WPAFs and, if necessary, inserts missing material from prior RTP cycles and other appropriate evaluative documents from PAFs of RTP candidates. Academic Personnel notifies RTP candidates about documents that have been added to their WPAFs, and Academic Personnel makes WPAFs available to the Provisional Department RTP Committees for review.	Fri 3 Oct, 2025
Provisional Department RTP Committees write recommendations concerning RTP review of candidates and give written recommendations to the Academic Personnel who incorporates recommendations into WPAFs. Candidates have ten (10) calendar days (per CBA §15.5) following receipt of the recommendations to submit a written response or rebuttal. Department Chairs may also write a separate recommendation if they are not serving on another level of review.	Thu 16 Oct, 2025
Deadline for candidates to submit response/rebuttal to Provisional Department RTP Committee recommendation. Academic Personnel files Candidates' responses/rebuttals into the WPAFs and makes WPAFs available to the next level of review.	Mon 27 Oct, 2025

	Retention candidates with fewer than two (2) years of probation Due Date	For retention candidates with two (2) or more years of probation, tenure and promotion candidates Due Date
Dean writes recommendations and gives written recommendation to Academic Personnel who incorporates recommendations into WPAFs.	Wed 12 Nov, 2025	Mon 8 Dec, 2025
Candidates have ten (10) calendar days (per §CBA 15.5) following receipt of the recommendation to submit a written response or rebuttal. Deadline for candidates to submit response/rebuttal to Dean Recommendation. Candidates' responses/rebuttals placed into the WPAFs and makes WPAFs available to the next level of review	Mon 24 Nov, 2025	Fri 19 Dec, 2025
Provisional Solano RTP writes recommendations concerning RTP review and gives written recommendation to Academic Personnel who incorporates recommendations into WPAFs	Mon 8 Dec, 2025	Wed 4 Feb, 2026
Candidates have ten (10) calendar days (per CBA §15.5) following receipt of the recommendation to submit a written response or rebuttal. Deadline for candidates to submit response/rebuttal to Provisional Solano RTP Committee recommendation. Candidates' responses/rebuttals into the WPAFs and makes WPAFs available to the next level of review.	Fri 19 Dec, 2025	Mon 16 Feb, 2026
Provost reviews WPAFs (including all completed reviews, recommendations, and any responses/rebuttals at each level of review) of candidates and writes decision letters. Academic Personnel incorporates the decision letters into WPAFs, and notifies candidates. Candidates have ten (10) calendar days from receipt of Provost's decision to request the Provost's reconsideration.	No later than Mon 16 Feb, 2026 (as per CBA §13.12)	No later than Mon 1 Jun, 2026 (as per CBA §13.13)
Candidates' deadline to request the Provost's reconsideration.	Thu 26 Feb, 2026	Thu 11 Jun, 2026