Department Chair/Head Evaluation Questions

Multiple Choice: Very Effective, Effective, Average, Ineffective, Very Ineffective, Not Applicable/Observable

1. Effectively demonstrates academic leadership in promoting the intellectual vitality of the department by creating a positive environment for the integration of learning, teaching, scholarship and service.
2. Collaboratively engages the faculty in the development of strategic departmental goals. Ensures that long and short-term program objectives align with and support the overall mission of the University.
3. Is well-informed / remains abreast of university policies and practices.
4. Communicates information in a clear and timely manner in his/her role as liaison between college and university administration, and department faculty, staff and students.
5. Effectively represents the department in role as spokesperson and advocate.
6. Recognizes and rewards excellence in teaching.
7. Supports and recognizes professional development and scholarly accomplishments of faculty.
8. Encourages development of college policies and practices which support student success.
9. Recognizes and rewards faculty service.
10. Encourages a climate supportive of diversity and inclusiveness.
11. Administers established policy fairly.
12. Solicits input and consults with faculty on issues of importance to students, faculty and staff.
13. Is willing to consider alternative points of view.
14. Makes reasoned decisions in a timely manner.
15. Manages personnel relations effectively.
16. Handles conflicts and differences diplomatically and effectively.
17. Plans and allocates budget resources transparently and fairly.
18. Supports and encourages interdisciplinary activities and collaboration within the college and University.
19. Builds effective strategic alliances with external constituencies, including alumni, industry partners, government agencies and other Universities as appropriate.
20. Actively seeks external financial support for the department’s strategic initiatives, and for new and existing programs.
21. Provides opportunities to make her/himself available to the faculty.
22. How do you rate the department head/chair’s overall performance?

Short Answer:

1. Please describe any actions by your department head/chair that you believe have been especially effective and beneficial during the year.
2. Please describe any actions by your department head/chair that you believe could have been handled more effectively during the year.
3. What suggestions do you have for how your department head/chair could improve in the leadership of the department?