



Outreach Notice
Public Affairs Specialist
GS-1035-5/7

Green Mountain and Finger Lakes National Forests

Rutland, Vermont

Please respond to this outreach by May 20, 2015

The Green Mountain & Finger Lakes (GMFL) National Forests will soon be filling the Public Affairs Specialist position in beautiful Rutland, Vermont. The Public Affairs Specialist works directly for the Public Affairs Officer and supports the Green Mountain and Finger Lakes (GMFL) National Forests by providing strategic guidance and operational support. The Public Affairs Specialist is a key component of the GMFL's robust public affairs program. Duties include:

Participates in the development, maintenance, and health of the partnership program on the unit. Provides advice, counsels, and assists staff across the unit regarding partnership development (partner cultivation, relationship building, and identifying mutual benefits) and implementation (agreement development, monitoring and reporting). Develops complex, politically sensitive or programmatic partnership efforts with non-governmental organizations, other government agencies, community organizations, and / or other local or regional stakeholders.

Fosters community based partnerships. Develops and maintains effective external cooperative relationships with government agencies, colleges / universities, non-governmental organizations, conservation groups, private foundations, and others interested in partnering with the Forest Service. Coordinates the volunteer and service program, which includes communications with sub-units, process and policy development, and reporting oversight.

Produces marketing materials, briefing papers, fact sheets, position statements, key messages, partnership surveys, web and social media content, and other information products as required to support the program. Recruits Forest Service staff to support Interpretation and Education plan implementation, develops and manages conservation / education grants and agreements such as the Forest For Every Classroom and the Envirothon, serves as point of contact for Urban Connections, Coordinates Smokey, Woodsy outreach and Junior Snow and Ranger programs. Serves as the coordinator for backup and support to the Visitor Services Information Assistant and various other administrative duties as needed.

Forest Background:

The Green Mountain National Forest is approximately 400,000 acres along the spine of the Green Mountain region in Vermont. The Finger Lakes National Forest is about 16,000 acres located upstate New York. Approximately one-quarter of the Green Mountain National Forest is congressionally designated Wilderness. These forests have a combined workforce administered from the Supervisor's Office in Rutland, VT. Both Forests are working collaboratively with other agencies and groups to enhance our collective conservation and stewardship of natural resources on and off the forest. Both Forests have several active partnerships and information / education programs with a wide variety of trail groups, place-based associations and watershed groups, those interested in fishery and wildlife habitat improvement or historic sites, educational institutions and governments.

We are considered a regional leader in the use of collaborative resource management and stewardship contracting. We are also working with new partners to address emerging issues in human health, climate change, non-native invasive plants, sustainable operations and natural resource education. The Green Mountain National Forest is the 10th most heavily recreated National Forest in the nation. We seek innovators interested in working in a collaborative environment. The Green Mountain and Finger Lakes National Forest operates as a unified forest where all employees work for and serve both forests.

The position is a permanent full-time position with a duty station of Rutland, Vermont. If you are interested in applying for this position, please fill out the information below and return it to Ethan Ready at eready@fs.fed.us by **May 20, 2015**. If you have questions please contact Ethan at 802-747-6760. We expect to advertise this position through www.usajobs.gov in May of 2015.

About the Forests:

The Green Mountain and Finger Lakes National Forests consist of two national forest units, the Green Mountain National Forest in south-central Vermont and the Finger Lakes National Forest in western New York State. The Green Mountain NF comprises approximately 5% of Vermont's land base, and 50% of the public lands within the state. There is a high level of interaction with the State of Vermont (which owns most of the other 50% of the public land base) to coordinate our activities and keep each other informed. In addition, this position is expected to work with town volunteer fire departments who may respond to fires in the Forest.

The Finger Lakes NF is a small forest (approximately 16,000 acres) and is fairly "new" to the National Forest system and is located in New York State. It was established in the early 1980s and many of the people who helped get the forest established still reside within the area. Although the Finger Lakes National Forest is an administrative unit of the Green Mountain National Forest, we strive to be sensitive to local concerns and resource capabilities.

Every effort is made to manage these lands in collaboration with many interested public agencies, individuals, and organizations. This is evident by the substantial number of partnerships and cooperative agreements that exist on the Forests. Our public expects to be included in our decisions.

More information about the forests can be found on our websites;



[Green Mountain National Forest Home Page](#)



[Finger Lakes National Forest Home Page](#)



About the Community:

The Green Mountain National Forest is within a day's drive of over 70 million people. The Forest is known for its scenic beauty, healthy forests, outstanding recreational opportunities, and friendly, hardworking people.

Rutland, Vermont - Community Information:

General Location: Central Vermont at the foot of the western slopes of the Green Mountains

Elevation: 540 feet

Population: Rutland City - 17,000; Rutland County – 63,000

Government: County Seat; City of Rutland governed by Mayor and Board of Aldermen

Distances To Major Urban Areas:

Albany	100 miles
Boston	165 miles
Montreal	170 miles
New York City	250 miles

Economic Background: A wide variety of businesses are located in the Rutland area. See the Chamber of Commerce website for more info: www.rutlandvermont.com.

Banks: Several banks; Federal employees' credit union.

Housing: For Sale: \$100,000 to \$250,000 and up - many listings. The average price for a single family house is approximately \$150,000. Lower priced homes are older &/or smaller ones, multi-family houses, or in outlying areas. Apartments for Rent: \$500 to \$900 per month, both furnished and unfurnished. Good rents not easy to find in single houses and would generally range from \$800 to \$1000+ per month.

Schools: Pre-school: a variety of home-based and institutional pre-schools and day care facilities.

Grade Schools: two public elementary schools, one parochial

Rutland Intermediate (grades 3-6) & Middle School (grades 7-8)

High Schools: Rutland High School (grades 9-12); Mount St. Joseph Academy (grades 9-12), Stafford Technical Center

(Other schools located in outlying areas as well).

Colleges: College of St. Joseph the Provider (BS, BA, graduate programs); Castleton State College (11 miles; BS, BA, graduate programs); Green Mountain College, Community College of Vermont

Medical Services: Rutland Regional Medical Center (medical/surgical hospital); Rutland Regional Ambulance Service; several nursing homes, retirement homes, assisted living; Rutland Mental Health Services; wide choice of doctors, including specialists, and dentists. Nearby: Dartmouth/Hitchcock Memorial Hospital, Hanover, New Hampshire; and Medical Center Hospital of Vermont, Burlington.

Places of Worship: Catholic, United Church of Christ, Baptist, Mormon, Christian Scientist, Jehovah's Witnesses, Methodist, Jewish Center, Seventh Day Adventist, Episcopal, Lutheran, Assembly of God, Unitarian, and others.

Shopping Facilities: Rutland has a trading population of over 100,000 with over 450 stores, retail and wholesale, including one large shopping mall and two shopping plazas.

Recreation: Outdoor recreation opportunities abound in all four seasons on National Forest, and other public and private lands. Rutland is close to Killington and Pico Ski Areas, a number of cross-country ski areas, the Appalachian Trail and Long Trail, and many lakes and reservoirs. In addition, Rutland has a city pool, hockey rinks, supervised summer playgrounds and camps, golf, tennis, racquetball, city athletic leagues (including softball, baseball, & hockey), bowling leagues, and movie theaters. Most nearby towns also offer a local recreation area with a variety of facilities and programs, many organized for children.

Arts: Chaffee Art Gallery, Paramount Theater, Crossroads Art Council, Castleton Fine Arts Center, and summer stock playhouses in the area.

Additional Information: Chamber of Commerce lists clubs and societies; 6% state sales tax; 9% state rooms and meals tax; 1% city rooms/meals& entertainment tax; state income tax; property taxes fund city/town services and public schools.

For Further Information About The Rutland Area Contact:

Rutland Region Chamber of Commerce

256 N. Main Street

Rutland, Vermont 05701

Phone: 802-773-2747

<http://www.rutlandvermont.com/>



Other Related Web Links:

<http://www.rutlanddowntown.com>

<http://rutland.govoffice.com>

<http://vermont.gov>

The vacancy announcement for this position, when open, will be posted at the USAJobs, the US Government's official site for jobs and employment information:

<http://www.usajobs.opm.gov>

Thank you for your interest in our vacancy.

USDA Forest Service is an equal opportunity employer.

GMFL Outreach Response Form

Please complete the outreach form and send electronically to eready@fs.fed.us;

or mail to;

GMFL National Forests

Attn: Ethan Ready

231 N. Main St

Rutland, VT 05701

or fax to 802-747-6766, Attn: Ethan Ready

Please respond by **May 20, 2015**.

Position Title, Series-Grade:

Location: **Rutland, VT**

PERSONAL INFORMATION:

Name		Date	
Address			
City		State	
Zip		E-Mail	
Phone number(s)			
Are you currently a federal employee			
If Yes, current agency and location			
current title/series/grade			
Type of Appointment if Current	Permanent	Term	Temporary

Government Employee			
Type of Schedule if Government Employee	Full-time	Part-time	Intermittent
If you are not a current permanent (career or career conditional) employee, are you eligible for appointment under any of the following special authorities (check the appropriate box):			
	Person with Disabilities		
	Veteran's Recruitment Act		
	Former Peace Corps Volunteer		
	Disabled Veteran with 30% Compensable Disability		
	Pathways Program (Students & Recent Graduates):		
	Veterans Employment Opportunities Act of 1998		
	Other, please describe:		