Submitted by (print): ___________________________ Date: __________________

This form must be submitted to a Theatre faculty sponsor by the Friday of the fifth (5th) week of classes the quarter BEFORE the production/project is proposed to take place.

Title of Production/Project:

Author:

Director: ___________________________ Phone: ___________________________ Email: ___________________________

Faculty Sponsor

Performance Date(s) and Time(s):

Run Time (noting intermission):

Performance Set-up Date:

Technical Rehearsal Date(s) and Time(s):

Dress Rehearsal Date(s) and Time(s):

Proposed Production/Project Space:

Stage Manager: ___________________________ Phone: ___________________________ Email: ___________________________

Where appropriate, please list other members of production team:
(ASM; Lighting; Set; Props; Costumes; Sound; Run Crew)

Departmental Production Requirements (including furniture, lighting, sound, props, costumes):

Cast Requirements (numbers):

Male Roles ____________ Female Roles ____________

Non-Gender Specific ____________ Walk-Ons/Extras ____________

Casting an actor(s) in multiple roles is... (check one):

possible not possible not needed/inadvisable

Gender-bending or non-traditional casting is... (check one):

possible not possible not needed/inadvisable
Synopsis/Description of Proposed Production/Project:

Production/Project Concept:

Rationale:
(Why this production/project here and now? What are you hoping to achieve with this production/project)

Budget:
(Please note that the production/project, if approved, should be produced with a focus on acting and directing values with minimally enhanced production values)

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Royalties</td>
<td>$____</td>
<td>Anticipated Ticket Price</td>
<td>$_____</td>
</tr>
<tr>
<td>Scripts</td>
<td>$____</td>
<td>Anticipated Total Ticket Revenue</td>
<td>$_____</td>
</tr>
<tr>
<td>Sets</td>
<td>$____</td>
<td>Anticipated 3rd Party Donations</td>
<td>$_____</td>
</tr>
<tr>
<td>Props</td>
<td>$____</td>
<td>Anticipated Alternative Funding</td>
<td>$_____</td>
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<tr>
<td>Costumes</td>
<td>$_____</td>
<td>Anticipated Total Income</td>
<td>$_____</td>
</tr>
<tr>
<td>Promotions/Advertising</td>
<td>$_____</td>
<td>Are you looking for departmental funding support?</td>
<td>$_____</td>
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<tr>
<td>Programs</td>
<td>$_____</td>
<td>If so, how much?</td>
<td>$_____</td>
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<tr>
<td>Perishables (such as food)</td>
<td>$_____</td>
<td>Are you able to proceed with the production/project if departmental funding is not available?</td>
<td>$_____</td>
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<tr>
<td>Other</td>
<td>$_____</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$_____</td>
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</table>

A detailed spending/revenue report will be due following the final performance. Please note that all profits made on the production/project, minus reimbursement of personal monies spent, will go into the department's student production account.

I have read the Theatre and Dance Department's Guidelines for Student Productions/Projects and agree to adhere to all policies therein. I understand that departmental acceptance of this proposal constitutes a contract that I am entering with the department for use of facilities.

Student Proposer Signature ___________________________ Date ____________

Faculty Sponsor Signature ___________________________ Date ____________