ADMISSION TO THE BILINGUAL AUTHORIZATION PROGRAM  
(Required prior to enrollment in courses)  
CAL POLY STATE UNIVERSITY, SAN LUIS OBISPO  
SCHOOL OF EDUCATION, CREDENTIAL OFFICE

California Polytechnic State University, San Luis Obispo offers a Bilingual Authorization in Spanish.

The Bilingual Authorization program at Cal Poly, San Luis Obispo, will only admit candidates who a) hold a valid California multiple subject, single subject or education specialist teaching credential that authorizes instruction to English learners (2042 authorization) or a valid California credential plus CLAD certificate or its equivalent, or b) are currently enrolled/or plan to enroll (within 1-2 quarter) in a Cal Poly teacher preparation program.

The following items must be submitted as a packet directly to the Credential Office. Only complete application packets will be accepted.

1) APPLICATION- The completed Application Form will be used to establish a file for the candidate.

2) LANGUAGE PROFICIENCY- To be admitted to the program, all applicants for the Bilingual Authorization must demonstrate their language fluency by passing the CSET-Spanish Subtest III.

Please note! All candidates must pass CSET Spanish, Subtest III prior to admission into the Bilingual Authorization Program.

3) TRANSCRIPTS- Transcripts showing all baccalaureate and post-baccalaureate work must accompany your application packet. These can be unofficial transcripts at the time of application, however if selected official sealed transcripts will be required.

4) GPA- An overall cumulative GPA of 2.67 in the last 60 units.

5) LETTER OF RECOMMENDATION – Provide a letter that can attest to the attributes that you possess that will contribute to effective teaching or working with school aged youth. The letter may be from a work supervisor or a professor who can verify your professional abilities. Letter should be current, on letterhead, and should not be from a relative.

6) WRITTEN STATEMENT – Provide 1 page, single spaced, rationale of how obtaining a bilingual authorization in Spanish would influence your work with diverse populations of children. Include specific examples.

7) ELIGIBILITY REQUIREMENTS
   a. VALID CREDENTIAL- Provide a copy of valid California teaching credential, services credential, children’s center instructional permit, or children’s center supervision permit which authorizes the holder to provide instruction to pupils in preschool, kindergarten, any of grades 1-12 inclusive (including English learners), or classes primarily organized for adults. This may not be an intern credential, substitute, provisional, temporary, waiver, or short term permit.

   OR

   b. CURRENTLY ADMITTED/PLAN TO APPLY to a Single Subject, Multiple Subject or Special Education credential program at Cal Poly and requesting concurrent enrollment in the Bilingual Authorization Program.

We welcome your application for admission to the Bilingual Authorization Program. We are sure you will find this program valuable to your career objectives. The University is committed to the concept that continuous screening and evaluation are necessary to ensure that candidates who complete a program are well prepared to be effective members of the education profession. In addition to the completion of required courses, candidates may expect to be evaluated on their basic skills, personal qualifications and performance factors. If you have any questions, please contact the Credential Office at (805) 756-2126.
IF YOU ARE PURSUING THE BILINGUAL AUTHORIZATION ONLY (NOT CONCURRENTLY ENROLLED IN A CAL POLY TEACHER PREPARATION PROGRAM), YOU MAY ENROLL THROUGH THE CAL POLY EXTENDED EDUCATION. REFER TO www.openuniveristy.calpoly.edu FOR INFORMATION.

COURSEWORK SEQUENCE AND REQUIREMENTS

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<th>Program Component</th>
<th>Requirements</th>
<th>Timeline</th>
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<tr>
<td>Spanish Language Proficiency</td>
<td>Passing of CSET-Spanish, Subtest III</td>
<td>Before entrance into program</td>
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<tr>
<td>Bilingual Foundations/Methods</td>
<td>EDUC 433 Foundations of Bilingual Education</td>
<td>Fall Quarter</td>
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<td>Bilingual Literacy</td>
<td>EDUC 423 Bilingual Literacy</td>
<td>Winter Quarter</td>
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<tr>
<td>Cultural Competence</td>
<td>EDUC 405 Social, Historical, and Cultural Influences on Latino/a Students in Education</td>
<td>Spring Quarter</td>
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**Student Teaching and/or Fieldwork** - Candidates in a pre-credential model are required to a) provide tutoring or small group instruction in a bilingual setting using their target language and b) whenever possible candidates should also be placed in a bilingual classroom for one quarter of student teaching. Candidates must demonstrate and be observed using the approved bilingual competencies.

Candidates in a post-credential model are required to provide tutoring or small group instruction in a bilingual setting using their target language. They will be evaluated by the site and university supervisor using an instrument developed by the program.

**CEST Spanish, SUBTEST III** - CSET Spanish, Subtest III must be passed by all candidates prior to admission into program.

**GPA** - Must maintain a 3.0 with no grades lower than a “B-”.

**Important Notes**
- All courses taken at Cal Poly must meet the catalog requirement of not being older than seven years at the completion of the program.
- Courses may be taken in any order, however you must be admitted to the program prior to starting any coursework.

**CREDENTIAL REQUEST**
Candidates who are completing their program requirements may submit their Credential Request Form during the last few weeks of the final quarter of program completion. The Bilingual Authorization will **only** be recommended by the Credential Office for CTC issuance if you have met all program requirements.

**ADVISEMENT**
Credential Analysts are available to assist candidates with general questions about any credential program. Please contact them by calling (805) 756-2126 or by emailing soe@calpoly.edu. Specific program questions should be directed to the Bilingual Authorization Coordinator, Julee Bauer at (805) 756-5638 or jbauer@calpoly.edu.
APPLICATION FOR ADMISSION TO THE BLA: SPANISH
CAL POLY STATE UNIVERSITY, SAN LUIS OBISPO
SCHOOL OF EDUCATION, CREDENTIAL OFFICE

(First) (Middle) (Last)

Street Address: ___________________________________________________________

City: __________________________ State: __________ Zip Code: ________________

Social Security #: __________________________ Date of Birth: __________________

All Former/Maiden Name(s): _______________________________________________

Home Phone: __________________________ Cell Phone: ________________________

Permanent E-Mail Address: ________________________________________________ EMPLID #: __________

Please select one:

☐ Currently hold a California Credential (attach a copy of valid California credential)

☐ I am currently admitted/applying to Cal Poly in the following credential program:

LIST ALL COLLEGES AND UNIVERSITIES ATTENDED (including Community Colleges):

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<thead>
<tr>
<th>Name of Institution</th>
<th>Dates Attended</th>
<th>Degree/Objective</th>
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I understand that it is my responsibility to submit all required materials and documents directly to the Credential Office regardless of where else on campus they may have been previously sent. To the best of my knowledge, all information I have provided hereon and materials associated with this application are true and accurate. I will keep the Credential Office informed of changes in my status, address, telephone number and name. I authorize the Credential Office to submit my transcripts and other documents to the Commission on Teacher Credentialing. In accordance with the Family Rights and Privacy Act of 1974, effective November 19, 1974, all files maintained on a student are to be available for perusal by the student.

Applicant Signature: __________________________ Date: _______________________