DEGREE PROGRESS REPORT

OVERVIEW

- The **Current Academic Objective** and **Current Academic Summary** boxes display a student’s current status (Major, Minor, Catalog Requirements, Graduation Term and Status, GPA’s, and Academic Standing).
For convenience, the **Current Academic Objective** and **Current Academic Summary** boxes are carried over to the **Course History** and **External Credit** tabs.
• Hyperlinks provide additional information.

• For example, clicking on the *Expected Grad Term* link....
Expected Graduation Term
A Request for Graduation Evaluation and the required attachments should be
turned in four quarters prior to the expected graduation term. These attachments
may include: Technical Electives, Concentration, Advisor Approved,
Individualized Course of Study, Emphasis, or Minor statements.

Students completing all degree requirements in the Winter, Spring, or Summer
term are eligible to participate in the Spring Commencement. Those completing
their requirements in the Fall term are eligible for the Fall commencement.

Students must advise the Office of Academic Records of changes to their
graduation term.

• ...will display the following information.

• Click on the Return button to go back to the Degree Progress Report.
• On the **Degree Audit** tab (below the **Current Academic Objective** and **Current Academic Summary** boxes), there is a diagram explaining **Degree Audit Icons** and **Course Enrollment Codes** that display throughout Degree Progress Report.
 Throughout the Degree Progress Report, an Icon displays to the right of each requirement to reflect its status.

Please note: Notations and messages on the Degree Audit are accompanied with the Requirement Satisfied icon (●) even though they are not requirements.
- Also note: The completion status for the **Primary Major Upper Division Units**, **Primary Major Cal Poly Upper Division Units**, **GPA**, **GE Verification of Minimum Units**, and **B4 Verification of Completion of Lab** requirements consider In Progress units/courses. Therefore, if current enrollment (this term and future term) is included in that specific requirement, the **In Progress** Icon (▲) will display even though the requirement is met.
Courses that are being used to meet a requirement are displayed in an easy-to-read grid.

Approved exceptions (petitions, GE Certification) are flagged with an Exception/Override/Waiver Icon (★).
- Each course has an Enrollment Code to indicate the source of the credit.
- When applicable, Requirement Designations and Repeat Codes are also displayed.
• Some requirements have a **View Courses** link.

• Selecting this link displays a list of courses that may be used to satisfy the requirement.

• Click on the **Return** button to return to the Degree Audit page.
Now that the Degree Audit page has been explored; for convenience, customization of its display is possible with the *Requirement Display View* section.
The default view is **Expand Unmet** which displays only requirements that are Not Satisfied.

**Expand All**, of course, displays all requirements regardless of status.
### GENERAL UNDERGRADUATE DEGREE REQUIREMENTS 2001-2003 Catalog (RG-0005)

- Clicking on the Show/Hide Detail arrows will expand or collapse detail.

### GENERAL EDUCATION REQUIREMENTS 2001-2003 Catalog - 72 Units Required (RG-0016)

<table>
<thead>
<tr>
<th>GE AREA A: COMMUNICATION</th>
<th>12 Units Required (R-0016)</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNITS: Required</td>
<td>12.00</td>
</tr>
<tr>
<td>Taken</td>
<td>12.00</td>
</tr>
<tr>
<td>Needed</td>
<td>0.00</td>
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</tbody>
</table>

### GE AREA B: SCIENCE & MATHEMATICS - 20 Units Required (R-0028)

<table>
<thead>
<tr>
<th>B11 MATHEMATICS/STATISTICS COURSE</th>
<th>4 Units Required (R28-10)</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNITS: Required</td>
<td>20.00</td>
</tr>
<tr>
<td>Taken</td>
<td>16.00</td>
</tr>
<tr>
<td>Needed</td>
<td>4.00</td>
</tr>
</tbody>
</table>
• The **Course History** tab features a consolidated record of the student’s Cal Poly courses (already taken, in progress, and future term registration).

• The **Sort by Subject/Catalog Nbr** sorts the data by Subject/Catalog respectively.

• Additionally, columns in the grid may be sorted by clicking the column heading.

• The **Show All Columns** button (next to the **Additional Course Info** tab) displays the **Courses** tab columns as well as **Additional Course Info** columns.
Finally, the **External Credit** tab contains course work from sources other than Cal Poly.

The **Summary of External Units** box displays Transfer Credit, Test Credit, and Other Credit information.

The **Transfer and Test Credit Information** box contains links to the ASSIST website for articulation equivalencies.

Click on **Details of External Units** to view in-depth External Credit information.
Each Credit Source has a grid of modeled and posted credit.

The Sort by Internal button sorts the transfer work according to the Cal Poly Course.

Just like on the Course History tab, the Show All Columns button (next to the Additional Info tab) displays Transfer Course Details tab columns and Additional Info tab columns.

Click on the Cancel button to Exit the Degree Progress Report.