

PHYSICS

CHANGE OF MAJOR PROCEDURE

General Guidelines:

- Students must complete at least one quarter at Cal Poly before entering into an Individualized Change of Major Agreement (ICMA).
- Review Cal Poly's [General Change of Major Policy](#) in full.
- Students are allowed 1 ICMA per major. Students who do not meet the conditions of their ICMA will **not** be issued another ICMA for that major.
- Students must be able to graduate in a timely manner. A realistic quarter-by-quarter graduation plan may be required to demonstrate whether this is feasible.

Step 1: Research

- Students are expected to research their options and make a well-informed decision. Choose two of the following research opportunities:
 - Carefully review the [Change of Major Policy](#)
 - Attend a Change of Major Workshop (<http://success.calpoly.edu/workshop-schedules>)
 - Meet with a Career Counselor (<http://careerservices.calpoly.edu/our-story/our-team>)
 - Meet with an academic advisor in your current major/college. (<http://advising.calpoly.edu/advising-centers>)
 - Meet with an advisor in the Mustang Success Center.
 - Career Services Career Exploration Online tools: <http://careerservices.calpoly.edu/explore-services/resource-toolkit/explore-majors>

Step 2: Complete the Change of Major Inquiry Form

- Complete the Change of Major Inquiry Form through your Cal Poly Portal
 - Instructions found here: <https://advising.calpoly.edu/change-major>
- You will receive an email response from the Change of Major Coordinator within **10 business days** with details regarding next steps.

Step 3: Meet with Department Contact

Students deemed eligible for an ICMA should contact the Physics Department in Building 180 Room 204 or email them at: physics@calpoly.edu.

The completion of coursework without prior consultation with the intended major does not guarantee the student eligibility to switch into the intended major.