PHYSICS
CHANGE OF MAJOR PROCEDURE

General Guidelines:
- Students must complete at least one quarter at Cal Poly before entering into an Individualized Change of Major Agreement (ICMA).
- Review Cal Poly’s General Change of Major Policy in full.
- Students are allowed 1 ICMA per major. Students who do not meet the conditions of their ICMA will not be issued another ICMA for that major.
- Students must be able to graduate in a timely manner. A realistic quarter-by-quarter graduation plan may be required to demonstrate whether this is feasible.

Step 1: Research
- Students are expected to research their options and make a well-informed decision. Choose two of the following research opportunities:
  - Carefully review the Change of Major Policy
  - Attend a Change of Major Workshop (http://success.calpoly.edu/workshop-schedules)
  - Meet with a Career Counselor (http://careerservices.calpoly.edu/our-story/our-team)
  - Meet with an academic advisor in your current major/college.
    (http://advising.calpoly.edu/advising-centers)
  - Meet with an advisor in the Mustang Success Center.
  - Career Services Career Exploration Online tools: http://careerservices.calpoly.edu/explore-services/resource-toolkit/explore-majors

Step 2: Complete the Change of Major Inquiry Form
- Complete the Change of Major Inquiry Form through your Cal Poly Portal
  - Instructions found here: https://advising.calpoly.edu/change-major
- You will receive an email response from the Change of Major Coordinator within 10 business days with details regarding next steps.

Step 3: Meet with Department Contact
Students deemed eligible for an ICMA should contact the Physics Department in Building 180 Room 204 or email them at: physics@calpoly.edu.

**The completion of coursework without prior consultation with the intended major does not guarantee the student eligibility to switch into the intended major.**