

**Cal Poly Parent Advisory Council Meeting Minutes**

Sunday, October 25, 2015, University Union, Room 220

_Council members present:_ Mercedes Abluton, Rosemary Boncich, Gail Ginell, Michelle Hafford, Davina Isackson, Tawny James, Didi Johnson, Lori Johnson, JoAn Kenmotsu, Tammy Kent, Katherine Rojas Kirby, Jackie Mann, Cynthia Pretzel, Ellen Solum, Bob Stephens, Lori Sullivan, Monica White, Jackie Caplan Wiggins, Toni Trujillo Vian, Patty Vignolo

_Council members not present:_ Susan Dininni

_Faculty Representative present:_ Steve Rein

_Student Representative present:_ Ricardo Soria

_Staff present:_ Anthonia Edgren, Tessa Stevens Espinoza, Melody Klemin, Katie Stubberfield

_Guest Staff/Presenters present:_ Keith Humphrey, Heidi Lee, Marcy Maloney, Patricia Ponce, Clare O’Brien

_Guest Parents present:_ Laura Ambrose, Todd Anderson, Kim & Bruce Barkis, Sandy Holve O’Meara, Brenda Manos, Claire Mendonca, Jeannie Petithomme, Lynn Tagami, Anthony & Diane Totaro

**Call to order & Business Items**

Chair Jackie Caplan Wiggins called meeting to order at 9:15am.

- Welcome from Dr. Keith Humphrey, Vice President for Student Affairs
- Introduction of prospective members by mentors. Prospective members will be send an application and those interested will be interviewed by Bob and Jackie. Those accepted will become members at the Winter Meeting
  - Anthony & Diane Totaro (Tammy Kent)
  - Kim & Bruce Barkis (Jackie Mann)
  - Jeannie Petithomme (Monica White)
  - Brena Manos (Lori Sullivan)
  - Todd Anderson (Tawny James)
  - Laura Ambrose (Tawny James)
  - Lynn Tagami (JoAn Kenmotsu)
  - Sandy Holve O’Meara (Katherine Kirby)
  - Claire Mendonca (Katherine Kirby)
- Acknowledgement of outgoing members
  - Susan Dininni
  - Gail Ginell
  - Didi Johnson
• Recap of last year
  o Recruitment
    ▪ Jackie Caplan Wiggins provided an update of Parent Advisory Council recruitment efforts, including new meet-and-greet events.
  o VIP Portal
    ▪ Melody Klemin provided an update of the VIP Portal, including asking council members for ideas and input on content and development.
  o Parent Summit
    ▪ Tessa Stevens Espinoza provided an update of the Parent Summit concept, including integration of Cal Poly Talks in this year’s Mustang Family Weekend and being open to other concepts that tap into unique or underserved parent/supporter populations.
• UU Expansion
  o Marcy Maloney, Executive Director for Associated Students, Inc. (ASI), provided an overview of the University Union Expansion project and process.
  o Heidi Lee, Director for Student Affairs Advancement, solicited input from council members on involvement and touch point possibilities for parents/supporters in the UU Expansion project.
• Student Ombuds Services
  o Patricia Ponce, University Ombudsman, provided an overview of ombuds resources on campus.
• Plan for this year
  o Tessa Stevens Espinoza provided an overview of the Student Affairs plan for the 2015-16 academic year; key initiative is around diversity. Discussion on how the PAC can support this initiative will be discussed in the Winter PAC meeting.
• Update on Communications
  o Tessa Stevens Espinoza provided updates on communication efforts to council members, including continuing monthly updates and calendar pre-planning.
• Feedback on Soar, Move-In and Parent & Family Weekend
  o Anthonia Edgren solicited feedback from council members about Soar, Move-In and Parent & Family Weekend.
• Upcoming Events
  o Winter Meeting
    ▪ Saturday, February 20th – Social Event. One idea is to attend a Cal Poly Basketball game. Please submit other ideas to Bob and Jackie.
    ▪ Sunday, February 21st – PAC Meeting
    ▪ Open House: April 14-16, 2016
    ▪ Evening of Green & Gold: Friday evening in late April/early May (TBC)
    ▪ Spring Meeting: Saturday morning (following the Evening of Green & Gold)
    ▪ Discussion re: Spring meet-and-greet events
• New PAC positions available
  o Facebook Liaison – Toni Trujillo Vian agreed to be the next Facebook admin
Vice Chair: Fall 2016-Spring 2017
  - Interested members to let Bob and Jackie know to follow up on the application and interview process. Please let them know by December 31, 2015.
  - New Vice Chair will be announced at the Spring PAC meeting.
  - Position will become Chair (Fall 2017-Spring 2018)

Other discussion:
  - Suggested future speakers from Housing and Orientation programs (there were some other ideas, but I didn't take notes)

Meeting was adjourned at 1:00pm

Minutes prepared by Melody Klemin.