[date]

To: [student name] | [student email]
From: Duane Rohrbacher | drohrbac@calpoly.edu

SETTLEMENT AGREEMENT

Dear [student name]:

THIS AGREEMENT is between [student name] and California Polytechnic State University, San Luis Obispo.

On [incident date], the University charged [student name] with violating:

[Code Violations]

The parties desire to avoid the expense, inconvenience, and uncertainty of continued proceedings in this matter;

THEREFORE, the parties agree to the following:

• Without admitting that [student name] engaged in the conduct described in the University's charges, [student name] waives the right to contest the University's charges.

• Without admitting that [student name] engaged in the conduct described in the University's charges, [student name] agrees to the following:

[sanctions]

• [student name] understands that any violations of this agreement will subject [student name] to further disciplinary action including possible suspension or expulsion.

• Absent a breach of this agreement, the University agrees to take no further disciplinary action with respect to the conduct described in University's charge dated [incident date].
• Both parties acknowledge that they have read and understand the terms of this agreement, and that they enter into this agreement freely and voluntarily. [student name] acknowledges that [student name] has been given a reasonable opportunity to review this agreement with an advisor/support person.

• If you elect not to sign this settlement agreement, you are choosing to move to a formal hearing, and your hearing date will be assigned within (20) twenty days from [date]. The hearing can either be for a review of the sanctions or a review of the entire case, at [student name]'s discretion.

__________________________
[student name]               [date]

Duane P. Rohrbacher, Jr., JD / PhD
Assistant Dean / Director | Office of Student Rights & Responsibilities

Approved as to form and content:

__________________________
[advisor name]

Attached: Executive Order 1098, Student Conduct Procedures